



Dillon Parks, Recreation, Arts & Cemetery Committee

2023 Work Plan

Section I: General Responsibilities

Title and Description	Lead & Commitment	Staff Commitment	Time Frame	Meets Council Goal(s) or Adopted Plan(s)	Status/Date
1. Monthly Meetings Attend and participate in monthly meeting agenda items. Deliverable: Meeting minutes	All <u>Chair:</u> Eric Nicholds <u>Vice-Chair:</u> Mimi Motahari	Scott O'Brien Jesse Klehfoth Terese Berger Ned West	First Mondays of each month, unless noted otherwise. 5:00pm – 6:00pm		<ul style="list-style-type: none"> Continuing
2. Review Council Adopted Plans Park & Rec Master Plan Town Park Master Plan Marina Master Plan Comprehensive Plan Cemetery Master Plan Deliverable: Background in vision for parks and recreation in Dillon	All		As needed	<i>-Parks and Recreation Plan</i> <i>-Marina Master Plan</i> <i>-Town Park Master Plan</i> <i>-Comprehensive Plan</i> <i>-Cemetery Master Plan</i>	<ul style="list-style-type: none"> Review Parks & Rec Master Plan New Parks & Rec section for Comp Plan.
3. Annual Parks and Cemetery Tour	All	Scott O'Brien	Annual		<ul style="list-style-type: none"> Resume Tours in 2023

Deliverable: Member awareness of park assets					
4. Fill Vacancies	All		Ongoing as needed		
5. Bi-Annual Reports to Council	As assigned		Bi-Annual		<ul style="list-style-type: none"> Member present report at the regular Town Council meeting: <ul style="list-style-type: none"> -July during budget process. -January for yearly recap and plan for new year.

Section II: Special Areas of Emphasis

Title and Description	Lead & Commitment	Staff Commitment	Time Frame	Meets Council Goal(s) or adopted plan(s)	Status /Date
1. Town Park Master Plan 1.1 GOCO Application 1.2 Other Grant Options Deliverable: GOCO Phase I	All-	Scott O'Brien	Start: 2022 Finish: 2023	Town Park Master Plan	<ul style="list-style-type: none"> Under Construction
2. Marketing & Outreach 2.1 Signage 2.2 Website 2.3 Wayfinding 2.4 Promotion 2.5 Hot Spots 2.6 Pocket Park Tour 2.7 Promote Nature Preserve & Town Park	All-	Jessie Klehfoth	Start:	Parks and Recreation Master Plan: action item 4.3.2	<ul style="list-style-type: none"> Park Signage Wayfinding Hot Spots Historic Walking Tours

Deliverable:					
3. Events & Recreation 3.1 Programming 3.2 Bocce (tournament) 3.3 Disc Golf (tournament) 3.4 Pickleball (tournament) 3.5 Marina Recreation 3.6 Winter Activities Deliverable: Continue to promote and develop new year-round events and programs in all parks	All	Terese Berger	Ongoing	Parks and Recreation Master Plan: action item 9.2.7	Expanded lake loops and ice skating.
4. Promotions 4.1 Pavers Program 4.2 Bench Program 4.3 Amphitheater Donation Program Deliverable: Continue to promote and develop new donation programs to fund park improvements and additional activities and events	All	Scott O'Brien	Ongoing	Parks and Recreation Master Plan: action item 9.2.5	
5. Amphitheater Improvements TBD	All		Start: 2023		Backstage and Loading Dock Improvements
6. Future Goals 6.1 Town Park Activation 6.2 Nature Preserve 6.3 Walkability	All		Start:	Coordination with Town and Town Council	Nature Preserve Hikes Nature Preserve Signage Nature P. Bike Rack Trails Master Plan

Section III: Cemetery

Title and Description	Lead & Commitment	Staff Commitment	Time Frame	Meets Council Goal(s) or adopted plan(s)	Status /Date
1. Cemetery Planning 1.1 Annual Work Plan 1.2 Rules & Regulations 1.3 Fee Review 1.4 Capital Imp. Plan	All		2023	Coordination with Town and Town Council	HWY 6/Cemetery Entrance Landscaping and Signage.

Section IV: Arts/Culture

Title and Description	Lead & Commitment	Staff Commitment	Time Frame	Meets Council Goal(s) or adopted plan(s)	Status /Date
1. TBD	All		Start:	Coordination with Town and Town Council	Develop Policy and Guidelines.