

**TOWN OF DILLON  
PRACC MEETING NOTES**

**REGULAR MEETING  
MONDAY, August 5<sup>th</sup>, 2023  
5:00 p.m.**

**CALL TO ORDER**

The regular meeting of the PRAC Committee of the Town of Dillon, Colorado, was held on Monday, August 5th, 2024, in person at Dillon Town Hall. Eric Nicholds called the meeting to order at 5:01 pm. Committee members present were Eric Nicholds, Mimi Motahari, Maureen Lopp, and Vincent Valentin. Staff members present were Jessie Klehfoth, Events and Recreation Director; Scott O'Brien, Public Works Director; Jonathon Blank, Planner; and Ben Schmidt, Recording Secretary.

**APPROVAL OF THE MINUTES OF JULY 8 2024, REGULAR MEETING**

Mimi Motahari moved to approve the minutes from the July 8, 2024, regular meeting. Vincint Valentin seconded the motion, which passed unanimously.

**NEW BUSINESS**

Reviewing Capital Improvement / Budget Discussion. The goal of this meeting is to review master plans and select portions that PRACC find important.

- Disk golf updates – Staff is still working through the lease renewal and no changes will be made until the lease is extended.
- Cemetery Master Plan –Looked at the Cemetery Master Plan and looked at several projects including the entryway along highway 6, the junction with the disk golf/facilities road, expansion of the cemetery including service building, scatter garden, and veterans memorial.

-Eric was concerned with how close the cemetery expansion was going to be to highway 6 and Scott agrees that it is closer but not to be concerned.

-Maureen stated concern about how much parking was included in the plan and if it was necessary. Scott says there is a need specifically during services and Memorial Day celebrations.

-Vincint expressed concern about the size of the scatter garden. Scott explained that the designs are not final for this portion but he is comfortable with the size of the planned garden.

-Eric raised concern of how fast the cemetery will fill due to other cemetery's in the area filling up (Breckenridge/Frisco) and Scott believes that we have some time but should be aware of this. If the planned expansion is not enough in the future the facilities storage area would be the next area for cemetery expansion.

- Disk Golf Parking lot. Review master plans that include formalizing the parking area, adding ADA parking, restrooms, and information kiosk.

-Jessie mentioned she visited the area the weekend prior to this meeting and saw the need for a more formalized parking area as cars were parking all over including in the grass.

-Mimi suggested the idea of using the Disk Golf parking area as the primary cemetery parking. Scott mentions that the disc golf parking is mostly on County land that could be used as landfill if needed so we can not rely on the parking being available forever. This leads to the desire to keep these areas separate.

- Cemetery/Disk Golf entrance development plans

-The old design was not approved by the Cemetery committee in the past.

-John is working on a new landscape design. This new design will address the concerns of water use that hindered past designs.

- Town council wants a Dillon Welcome Sign located in this area welcoming those traveling along highway 6
- Projects in this area that have been a priority for the Cemetery Committee and PRACC in the past include the entryway and the veterans memorial.
- Maureen asked if the current entry signs look crooked. -Scott agrees that they do look that way but when you check them with a level they are installed straight up. These are not the final entrance but a result of a students project that was helping make some signs for the town.
- Reviewed the Veterans Memorial master plans. It will be located near where the flagpole is located now. This will be between the old and the new sections of the cemetery. Plans include the use of Marble and having different sections for each branch of the military.
- Vincint brought up the concern of Water and Sewer at the cemetery. -Scott says all plans for bathrooms are pit toilets as getting water and sewer to the side would be very expensive. There is also a protected Fen between the Cemetery and Corinthian hill that complicates getting water to the cemetery.
  - Nature preserve (Trails Master Plan)
- Town is doing an analysis of adding acceleration and deceleration lanes along highway 6.
- Vincint mentioned that he thought CDOT was going to be building a roundabout at this intersection. - Scott believes this issue needs to be addressed sooner than CDOT plans to. With minimal expansion of the roadway we should be able to fit accel/decel lanes.
- Expanded parking at the Nature Preserve. The current master plans include expanded parking and the addition of ADA parking spots. (the county likes to promote this area as rec path access point)
- Vault Restrooms and Kiosk area with maps and preserve information.
- Add some shelters near the parking lot (keep people from using the summerwood mailbox shelter)
- Vincint was concerned about the vault toilets. Stating they are needed especially if we are expanding the facilities to accommodate more people for a longer time.
- Entry Sign/Map will be part of the towns Wayfinding project. Signs with arrows and name place signs.
  - Amphitheater Master Plan. Recently completed Back of House upgrades have been very positive for bands and employees.
- Expanding the POS area to include space for Food/Beverage vending and Merch.
- Also looking at adding additional bathrooms.
- Jessie this new building will help food venders meet best practices for food service/safety.
  - Trash and Recycle Building.
- Engineers are designing it and will present when complete.
- Help the town reach Gold Sustainability standards, by adding recycling to all town parks and the amphitheater.
- We would consolidate the smaller dumpsters that we currently have spread around town.
- Moureen would like to see more trashcans around town, specifically near the amphitheater.
  - Dillon dam entrance.
- would need to work with CDOT and Denver Water to come up with a more welcoming area.
- upgrades to the roundabout, Name place sign, landscaping.
- Eric asked about who owns the round-about. Dillon does not own the roundabout but would be willing to make some improvements to the area.
- Vincint asked about the guard station and making it feel less checkpoint like. -This would need to be worked out with Denver Water.
- Moureen asked about if there are plans to make improvements to the area northeast of the roundabout (where people currently park) -Scott's response, there are not currently plans to upgrade is area and we would prefer people to use the infostructure that is already in place or part of the master plan.
  - Town Park Master Plan.

- Took a look at the plan for Town Park Plaza (the gravel lot where the farmers market takes place). Amenities include bathrooms for the tennis/baseball/farmers market, a Stage to be used for smaller performances, and a large concrete area for farmers market vendors and other activities.
- viewed plans for upgraded crossings coming in and out of town park (near the bus stop)
- Mimi/Moureen were concerned about the patterned concrete and expressed concerns about stamped concrete. -Scot reassured that it would only be patterned by Shape/size/color of the concrete spots and that it would be plowed in the winter.
- The current bathrooms are considered temporary. There is a desire for more space for adult/youth programs (in the area of the current restrooms). The design would meet any requirements for youth programming.
- Mimi asked about plans to rent this space out. – Jessie responded with this space would be used for town events first and available for reservations after that.
- The museum want to create a historic area in Town Park. We are at beginning stages with plans to add a trail connecting town park with the museum and potentially moving a few buildings from the museum property into town park to make a historical area.
- Native Species Garden. Located near the community garden and the fire station. John is working on designs for this area the feature native plants to serve as a model of what a low water garden can look like in our area. Landscaping it this fall and planting in the spring of 2025.
  - Review the 5-Year Capital Budget
- Scott lead the Council through the 5 year capital budget plan and presented a timeline and budget for the improvements discussed earlier in the meeting.
- Vincint was concerned about some of the estimated cost of projects. -Scott reassured that things have gotten expensive.
- Improvements to the north tennis courts (will they be tennis, or pickleball, or both?)
- Vincint and Mimi mention the importance of seating and waiting area for the redeveloped pickleball courts.
- Eric confirmed that all the concrete of the current courts would be removed and it would get repaved. - Scott confirms the budget is to completely replace the concrete, New net, New paint, and landscaping between the other set of tennis courts.

### **PUBLIC COMMENT**

No public was present for comment.

### **FUTURE AGENDA ITEMS**

- Members should come prepared with an idea of what projects are a priority for the committee.
- Review the Cemetery Master Plan.
- Continue the Pickleball/Tennis Court upgrade discussion.

### **ADJOURNMENT**

There being no further business, Eric Nicholds adjourned the meeting at 6:26 p.m.

Respectfully submitted,

**Ben Schmidt**

Ben Schmidt  
Administrative Assistant