

RECORD OF PROCEEDINGS

**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**

Tuesday, March 6, 2018

7:00 p.m.

Dillon Town Hall

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, March 6, 2018, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Burns called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Brad Bailey, Jen Barchers, Kyle Hendricks, Mark Nickel, Carolyn Skowyra and Tim Westerberg. Staff members present were: Tom Acre, Town Manager; Kerstin Anderson, Marketing and Communications Director; Dan Burroughs, Town Engineer; Mark Heminghous, Police Chief; Carri McDonnell, Finance Director; Scott O'Brien, Public Works Director; Ned West, Town Planner; and Jo-Anne Tyson, Town Clerk.

APPROVAL OF AGENDA

There being no changes to the agenda, it will stand as approved.

APPROVAL OF CONSENT AGENDA

Council Member Westerberg moved to approve the following consent agenda as amended:

- a. Minutes of Regular Meeting of February 20, 2018
- b. Minutes of Special Meeting of February 23, 2018
- c. Approval of Bill List dated March 2, 2018 in the amount of \$1,664.33 and Payroll Ledger dated March 2, 2018 in the amount of \$70,947.81
- d. Excused Absence for Mayor Buns and Council Members Bailey and Westerberg for the February 20, 2018 Town Council Meeting
- e. Excused Absence for Council Members Bailey, Skowyra and Westerberg for the February 23, 2018 Town Council Special Meeting

Council Member Skowyra seconded the motion which passed unanimously upon roll call vote.

CITIZEN COMMENTS

There were no citizen comments.

CONSIDERATION OF RESOLUTION NO. 19-18, SERIES OF 2018

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, MAKING SUPPLEMENTAL APPROPRIATIONS TO VARIOUS FUNDS FOR THE TOWN OF DILLON, COLORADO FOR THE 2018 BUDGET YEAR.

Finance Director Carri McDonnell reported that this resolution allows the Town to amend the 2018 budget allocating for the following items:

General Fund

- Town Concerts, to be paid from unanticipated revenue
\$300,000 Council approved the MOU on 2/23/18 to move forward with a paid concert in 2018
- Town Hall Outside Services to be paid from unanticipated revenue
\$20,000
Of \$10k from grant and unappropriated fund balance of \$10k to cover the costs of ADA improvements at Town Hall

Capital Fund

- Park ID Signage to be paid from unappropriated fund balance. \$10,000 for park signage in all parks
- Copier Replacement to be paid from unappropriated fund balance. \$15,000 for administration and police department
- Highway 6 median lights to be paid from unappropriated fund balance. \$50,000 to run the power to the lights in the median and the town’s electronic sign.

Water Plant Investment Fund

- Communications project to be paid from unappropriated fund balance \$128,081. This project was funded in 2017 but delayed until 2018.
- Water Service, Town Park to be paid from unanticipated revenue \$115,000. The original budget amount was \$120,980. The project is now estimated at \$300,000 due to additional scope of work and increasing construction costs as contractors are too busy and bids are coming in high. The remainder of the overage can be paid from savings in the fund.

Housing 5A Fund

- Fiber Optic relocation to be paid from unappropriated fund balance. \$85,000 was agreed to as part of the Sail Lofts development agreement. The project includes 12 workforce housing units so housing 5A funds can be used for this development requirement.

Total	\$723,081
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Ms. McDonnell stated that this public hearing was published in accordance with public posting requirements as set forth by the Dillon Municipal Code. Mayor Burns opened the public hearing at 7:12 p.m. There being no comments from the public, Mayor Burns closed the public hearing at 7:13 p.m.

Council Member Westerberg moved to approve Resolution No. 19-18, Series of 2018. Council Member Bailey seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 20-18. SERIES OF 2018

A RESOLUTION AUTHORIZING THE TOWN OF DILLON, COLORADO, TO ENTER INTO A PERFORMANCE AGREEMENT WITH MADISON HOUSE INC. AND CONTRACT RIDER FOR ENTERTAINMENT SERVICES AT THE DILLON AMPHITHEATRE; AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICERS TO SIGN THE NECESSARY DOCUMENTS; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Marketing and Communications Director Kerstin Anderson reported that this resolution represents a final contract with Madison House Inc. for entertainment services at the Dillon Amphitheatre. The contract states that a deposit will be required upon execution of said contract which will finalize plans to execute a

two-night midweek paid event in July 2018.

Council Member Bailey moved to approve Resolution No. 20-18, Series of 2018. Council Member Skowyra seconded the motion which passed unanimously upon roll call vote.

TOWN MANAGER'S UPDATE

Town Manager Tom Acre reported on the following items:

- Mayors, Managers and Commissioners meeting discussed Zero Waste Task Force, County-Wide Olympic Athlete Celebration, and Olympic Bid.
- 103 Main Street proposal is at the staff level for review.
- School Safety meeting brought insight to protecting our students.
- NWCCOG will be hosting an Economic Development Summit at the Silverthorne Pavilion on May 4.
- Council retreat in May or June 2018.
- Budget Amendment for the 2017 will be heard at the March 20, 2018 Town Council meeting.

MAYOR'S UPDATE

Mayor Burns and Council Member Skowyra reported on the following items:

- Mayors, Managers and Commissioners meeting:
 - Silverthorne is soliciting a request for proposal offering 5A money for businesses to purchase deed restricted residential units for their employees.
 - Summit County Government is using 5A money to purchase units, deed restricting them, and placing them back on the market for resale.

COUNCIL MEMBER COMMENTS

- Council Member Westerberg thanked staff for providing a delicious, healthy dinner.
- Council Member Skowyra asked several questions about the project proposal presented at the earlier Council Work Session.

EXECUTIVE SESSION

Mayor Burns moved to go into Executive Session at 7:35 p.m. for the purpose of a discussion of a personnel matter under C.R.S. § 24-6-402(4)(f)(I) and not involving any specific employees who have requested discussion of the matter in open session, specifically concerning the Town Council's discussion with the Town Manager regarding his resuming duties of the Manager position and other support for the Town Manager. No action was taken during the executive session. At 7:50 p.m. Council concluded the executive session.

CONSIDERATION OF RESOLUTION NO. 21-18, SERIES OF 2018

A RESOLUTION APPROVING A FOURTH AMENDMENT TO EMPLOYMENT AGREEMENT.

This item was removed from the meeting agenda.

Council Member Skowyra moved to remove Resolution No. 21-18, Series of 2018 from the agenda. Council Member Westerberg seconded the motion which passed unanimously upon roll call vote.

ADJOURNMENT

There being no further business, Mayor Burns declared the meeting adjourned at 7:50 p.m.

Respectfully submitted by:

Jo-Anne Tyson, CMC/MMC, Town Clerk