

**TOWN OF DILLON  
TOWN COUNCIL  
REGULAR MEETING**  
Tuesday, May 21, 2019  
7:00 p.m.  
Dillon Town Hall

**CALL TO ORDER & ROLL CALL**

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, May 21, 2019, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Carolyn Skowyra called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Brad Bailey, Kyle Hendricks, Renee Imamura, Karen Kaminski and Mark Nickel. Council Member Jen Barchers was absent (excused). Staff members present were: Tom Acre, Town Manager; Kerstin Anderson, Marketing and Communications Director; Mark Heminghaus, Police Chief; Scott O'Brien, Public Works Director, Dan Burroughs, Town Engineer; Ned West, Town Planner; Carri McDonnell, Finance Director and Adrienne Stuckey, Town Clerk.

**APPROVAL OF AGENDA**

There being no changes to the agenda, it will stand as approved.

**APPROVAL OF CONSENT AGENDA**

Council Member Kaminski moved to approve the following consent agenda:

- a. Minutes of Regular Meeting of May 7, 2019.
- b. Approval of Bill List dated May 17, 2019 in the amount of \$221,156.07 and Payroll Ledger dated May 17, 2019 in the amount of \$78,073.79.
- c. Excused Absence for Council Member Barchers for the May 7, 2019 Town Council Meeting.
- d. Consideration of Resolution No. 19-19, Series of 2019  
A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, APPROVING A RIGHT-OF-WAY ENCROACHMENT LICENSE AGREEMENT FOR THE MAJOR AMENDMENT TO THE DILLON HOMEWOOD SUITES PUD DEVELOPMENT PLAN.
- e. Consideration of Resolution No. 20-19, Series of 2019  
A RESOLUTION APPROVING AN AGREEMENT AND EASEMENTS FOR THE SAIL LOFTS AT LAKE DILLON CONDOMINIUMS PROJECT.
- f. Consideration of Resolution 21-19, Series of 2019  
A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, APPROVING THREE RIGHT-OF-WAY ENCROACHMENT LICENSE AGREEMENTS FOR THE UPTOWN 240 PUD DEVELOPMENT PLAN.
- g. Consideration of Resolution 22-19, Series of 2019  
A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, APPROVING A DEVELOPMENT AGREEMENT FOR THE PANERA PUD DEVELOPMENT PLAN.

Council Member Imamura seconded the motion which passed unanimously upon roll call vote.

**CITIZEN COMMENTS**

There were no citizen comments.

**CONSIDERATION OF RESOLUTION NO. 23-19, SERIES OF 2019**

**A RESOLUTION AUTHORIZING THE TOWN OF DILLON, COLORADO, TO ENTER INTO A CONTRACT WITH L.E.R., INC., D/B/A RENNER SPORTS SURFACES FOR THE 2019 TENNIS COURT CONSTRUCTION; AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICERS TO SIGN THE NECESSARY DOCUMENTS; AND, SETTING FORTH DETAILS IN RELATION THERETO.**

Public Works Director Scott O'Brien explained that Council approved the 2019 Capital Improvement Plan that earmarks funding for tennis courts 3 and 4 in 2019 and in 2022, for courts 1 and 2. After evaluating compacted subgrade versus post-tension concrete surfacing, Staff determined post-tensioned concrete surfacing offered the best value. Renner Sports Surfaces was selected as the most qualified contractor-based on their experience and utilization of in-house construction staff familiar with post tensioned concrete play surfaces. Mr. O'Brien added they are one of the best companies using post-tension in the state and are competitively priced.

Council Member Bailey moved to approve Resolution No. 23-19, Series of 2019. Council Member Kaminski seconded the motion which passed unanimously upon roll call vote.

**CONSIDERATION OF RESOLUTION NO. 24-19, SERIES OF 2019**

**PUBLIC HEARING**

**A RESOLUTION APPROVING A LEVEL IV DEVELOPMENT APPLICATION FOR A CLASS S-3 SUBDIVISION TO BE KNOWN AS A FINAL PLAT AND CONDOMINIUM MAP OF SAIL LOFTS AT LAKE DILLON CONDOMINIUMS.**

Mayor Skowrya opened the public hearing at 7:06 p.m.

This public hearing was published in accordance with public posting requirements as set forth by the Dillon Municipal Code.

Town Engineer Dan Burroughs explained this Class S-3 Subdivision is for approval of the condominium map for the Sail Lofts at Lake Dillon Condominiums and final plat reflecting a boundary line elimination of the interior lot line between Lot 17A and Lot17B. The combined new lot will be called Lot17R, Sail Lofts at Lake Dillon Condominiums. He then presented Sheets 1 through 3 of the Final Plats and Condominium Maps of Sail Lofts at Lake Dillon Condominiums which included the vicinity map, maps of the first through fourth floors and maps of the building elevations.

There being no further public comments, Mayor Skowrya closed the public hearing at 7:16 p.m.

Council asked what type of heat were in the units. Mr. Burroughs replied it was in-floor radiant heat. Council also inquired if it was an open-door garage. Mr. Burroughs replied that the garage door did close.

Council Member Bailey moved to approve Resolution No. 24-19, Series of 2019, with an amendment to Section 2, removing conditions B and C, and the phrase "Upon satisfying conditions B and C, the" from Condition D, and then re-lettering the conditions A, B and C. Council Member Kaminski seconded the motion which passed unanimously upon roll call vote.

**CONSIDERATION OF RESOLUTION NO. 25-19, SERIES OF 2019**

**A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, DESIGNATING AUTHORIZED SIGNATORIES FOR THE TOWN'S BANKING AND INVESTMENT ACCOUNTS.**

Finance Director Carri McDonnell explained this resolution approves the check signers for all accounts and investments. Check signers for the checking, savings and money market accounts will be the mayor, mayor pro tem, manager and clerk. Check signers for certificates of deposit and other investment accounts would be the clerk and finance director. Most financial institutions require two signatures on checking and savings accounts and are now requiring resolutions from the governing body and authorizing the check signers before we can open accounts. This resolution removes Jo-Anne Tyson as a signer as Town Clerk and adds Adrienne Stuckey as a signer as Town Clerk.

Council Member Imamura moved to approve Resolution No. 25-19, Series of 2019. Council Member Kaminski seconded the motion which passed unanimously upon roll call vote.

**TOWN MANAGER'S UPDATE**

Manager Acre reported on the following meetings:

- Dillon Housing Charrette:
  - Representatives from Dillon, Summit County, the Forest Service, development firms, architect firms and Norris Design met on May 20, 2019 at Dillon Town Hall and discussed scenarios for developing the CR51 property.
  - They need to bring a proposal to the Forest Service of either leasing the land and for how long or purchasing it from them.
  - The site could potentially include from 98 – 130 units and could be completed in phases.
  - Phase I of this project is to survey the site and to complete a cost-share analysis funded through an IGA between Dillon and Summit County.
- I-70 Coalition:
  - CDOT's new executive director is Shoshana Lew who wants to bring a collaborative effort to CDOT.
  - Summit County needs to become more active in its involvement with regional transportation issues. Currently, a majority of the road projects are in Glenwood and Aspen.

**MAYOR'S UPDATE**

Mayor Skowyra did not have any updates.

**COUNCIL MEMBER COMMENTS**

Council Member Hendricks was concerned about the increased traffic if the CR51 parcel was developed. Manager Acre responded that it is a concern and the intersection between Evergreen Rd and Hwy 6 would need additional work.

Mayor Pro-Tem Nickel inquired if the Town would sponsor the CASA of the Continental Divide's 13<sup>th</sup> annual golf tournament on June 11, 2019 at the Frost Creek Golf Course in Eagle. He asked if supporting two golf tournaments in one year was not in the budget, then could they abstain from entering the Mayor's Cup held in Summit County. He stated the registration fee goes to a good cause and would be supporting different counties.

Finance Director Carri McDonnell said through a supplemental appropriation, Dillon could add \$1200.00 to the budget.

Council consensus was to proceed with registration for the CASA golf tournament.

**ADJOURNMENT**

There being no further business, Mayor Skowrya declared the meeting adjourned at 7:40 p.m.

Respectfully submitted by:

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Adrienne Stuckey, Town Clerk