

*RECORD OF PROCEEDINGS*

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**TOWN OF DILLON  
TOWN COUNCIL  
REGULAR MEETING**  
Tuesday, March 17, 2020  
7:00 p.m.  
Via teleconferencing

**CALL TO ORDER & ROLL CALL**

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, March 17, 2020, via teleconferencing. Mayor Carolyn Skowyra called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Brad Bailey, Renee Imamura, and Mark Nickel. Council Member Barchers, Council Member Kaminski, and Council Member Hendricks were absent. Staff members present via teleconferencing were: Nathan Johnson, Town Manager; Carri McDonnell, Finance Director; Mark Heminghaus, Chief of Police; Kerstin Anderson, Marketing & Communications Director; Scott O'Brien, Public Works Director and Jo-Anne Tyson, Human Resources Manager.

**APPROVAL OF AGENDA**

Mayor Skowyra stated that several Council Members were having difficulty connecting to the teleconferencing line and suggested to move Agenda Item #5 to the end of the Regular Meeting Agenda before Agenda Item # 9.

**APPROVAL OF CONSENT AGENDA**

Council Member Bailey moved to approve the following consent agenda:

- a. Minutes of Regular Meeting of March 3, 2020
- b. Approval of Bill List dated March 13, 2020 in the amount of \$218,903.20 and Payroll Ledger dated March 13, 2020 in the amount of \$74,351.22.
- c. Consideration of Ordinance No. 07-20, Series of 2020  
First Reading to Set the Public Hearing  
**AN ORDINANCE ADOPTING BY REFERENCE THE 2020 EDITION OF THE  
MODEL TRAFFIC CODE FOR COLORADO.**

Council Member Imamura seconded the motion which passed unanimously upon roll call vote.

**CITIZEN COMMENTS**

There were no citizen comments.

Council Members Barchers and Kaminski joined the meeting via teleconferencing at 7:03 p.m. Council Member Hendricks joined the meeting via teleconferencing at 7:07 p.m.

**CONSIDERATION OF RESOLUTION NO. 14-20, SERIES OF 2020**  
**A RESOLUTION APPROVING A VOLUNTARY COLLECTION AGREEMENT FOR  
TOWN OF DILLON LODGING TAX**

Finance Director Carri McDonnell reported that Homeaway currently collects sales tax for all municipalities that collect through the Colorado Department of Revenue (CDOR). Relative to Dillon, Homeaway is collecting sales tax on all their Dillon sales and remitting to the CDOR who then remits the Town's share back. Homeaway will not collect lodging tax unless the Town has an agreement with them. Currently, lodging tax is collected by our office. By entering into this agreement, there will be less confusion for the property owner as all sales and lodging taxes will be paid by Homeaway.

Council Member Imamura moved to approve Resolution 14-20, Series of 2020. Council Member Bailey seconded the motion which passed unanimously upon roll call vote.

**CONSIDERATION OF RESOLUTION NO. 15-20, SERIES OF 2020**

**A RESOLUTION APPROVING A CONTRACT WITH MAXIMUM SERVICES, INC. FOR THE 2020 TOWN PARK UTILITIES AND EARTHWORK PROJECT**

Town Manager Nathan Johnson stated that \$700,000 is currently budgeted for the first phase of the Town Park. This work includes improvements to most of the utilities and earthwork components of the Park. While three bids were received for this project, Manager Johnson questioned if it was appropriate to consider a contract of this size with an uncertain economic future in lieu of COVID-19. Staff recommends waiting to award a contract for this project until we have a better idea of the town's financial situation post pandemic. Council determined to consider Resolution No. 15-20, Series of 2020 at their April 7, 2020 Regular meeting.

**CONSIDERATION OF RESOLUTION NO. 16-20, SERIES OF 2020**

**A RESOLUTION APPROVING A CONTRACT WITH A-PEAK, INC. FOR THE 2020 DILLON RIDGE ROAD OVERLAY PROJECT.**

Council determined to consider Resolution No. 16-20, Series of 2020 at their April 7, 2020 Regular meeting.

**CONSIDERATION OF EMERGENCY ORDINANCE NO. 09-20, SERIES OF 2020**

**AN EMERGENCY ORDINANCE EXTENDING THE TEMPORARY MORATORIUM ON THE SUBMISSION, ACCEPTANCE, PROCESSING, AND APPROVAL OF ANY REQUEST FOR PAYMENT IN LIEU OF DEFICIENT PARKING SPACES TO ALLOW ADDITIONAL TIME FOR PARKING STUDY.**

Manager Johnson reported that Council and staff are concerned that the current fee in lieu of \$100 per parking space could deplete the available parking in the Core Area (CA) if used heavily by future development applications. Council and staff will be discussing the parking in lieu of fee at the March 19 parking retreat. Two options, A and B were presented for Council's consideration; Option A is the same ordinance approved in 2019 and includes the wording to allow the Council to consider applying a parking in lieu of fee for a parking deficiency under a PUD application and Option B eliminates that exception for a PUD during the parking moratorium.

Council Member Hendricks moved to approve Emergency Ordinance No. 09-20, Series of 2020, Option B. Council Member Imamura seconded the motion which passed unanimously upon roll call vote.

**TOWN MANAGER'S UPDATE**

Town Manager Johnson reported he has been actively working with neighboring jurisdictions for consistent messaging and flexibility with essential services related to COVID-19. He thanked Council, staff, and community members for their warm welcome to the Town.

**MAYOR’S UPDATE:**

Mayor Skowyra welcomed Town Manager Johnson and expressed her appreciation of his open communication and for keeping a pulse on the COVID-19 situation. She reminded everyone to wash their hands, not touch their faces, and to stay home in an effort to stay healthy.

**COUNCIL MEMBER COMMITTEE REPORTS AND COMMENTS:**

- Council Member Kaminski reported that Mountain Town 2030 is hoping to secure Jane Fonda as a keynote speaker. She asked Marketing and Communication Director Kerstin Anderson if she would assist securing facilities on the east side of Summit County to host concurrent sessions.
- Council Member Hendricks stated he is willing to assume Council Member Nickel’s seat on the Transit Board Committee. Council Member Kaminski offered to be Council Member Hendricks’ back up.
- Council Member Bailey asked what questions the public was asking in relation to COVID-19. Ms. McDonnell stated that calls were mostly related to business closures.
- Mayor Skowyra reported the Mayors, Managers, and Commissioners met this week and discussed community issues related to COVID-19.

**ADJOURNMENT:**

There being no further business, Mayor Skowyra declared the meeting adjourned at 7:40 p.m.

Respectfully submitted by:

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Jo-Anne Tyson, Human Resources Manager