

*RECORD OF PROCEEDINGS*

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**TOWN OF DILLON  
TOWN COUNCIL  
REGULAR MEETING**

Tuesday, December 21, 2021  
7:00 p.m.  
Virtual Meeting via Microsoft Teams

**CALL TO ORDER & ROLL CALL**

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, December 21, 2021, via teleconferencing. Mayor Skowrya called the meeting to order at 7:01 p.m. and the following Council Members answered roll call: Jen Barchers, Renee Imamura, and Steve Milroy. Council Members Brad Bailey, Kyle Hendricks and Karen Kaminski were absent (excused). Staff members present were: Nathan Johnson, Town Manager; Carri McDonnell, Finance Director; Cale Osborn, Chief of Police; Evan Dawson, Assistant Public Works Director; Karlee Ferris, Marina Operations Manager; Kerstin Anderson, Marketing/Communications Director; JoAnne Tyson, Human Resource Manager; and Adrienne Stuckey, Town Clerk.

**APPROVAL OF AGENDA**

There being no changes to the agenda, it will stand as approved.

**APPROVAL OF CONSENT AGENDA**

Council Member Imamura moved to approve the following consent agenda:

- a. Minutes of Regular Meeting of December 7, 2021
- b. Approval of Bill List dated December 16, 2021 in the amount of \$167,299.91 and Payroll Ledger dated December 17, 2021 in the amount of \$76,919.57
- c. Excused Absence for Council Member Jen Barchers for the December 7, 2021 Regular Meeting

Council Member Milroy seconded the motion which passed unanimously upon roll call vote.

**CITIZEN COMMENTS**

There were no Citizen Comments.

Council Member Hendricks entered the meeting at 7:04 p.m.

**CONSIDERATION OF RESOLUTION NO. 50-21, Series of 2021**

**A RESOLUTION SUPPORTING THE APPLICATION FOR A COMMUNITY IMPACT PROGRAM GRANT FROM THE STATE BOARD OF THE GREAT OUTDOORS COLORADO TRUST FUND FOR THE TOWN OF DILLON TOWN PARK MASTER PLAN PHASE 1.B IMPLEMENTATION.**

Evan Dawson, Assistant Public Works Director, explained the Town hired a consultant to assist the Town with final construction documents for the Phase I.B improvements in the Town Park and to prepare a grant application with GOCO. As a part of the GOCO grant application process, the Town is required to

approve a resolution in support of the application and project.

Phase I.B improvements in the Town Park for 2022 include:

- \$1,519,869.69 (Town Match)
  - Surveying, Erosion Control, Bathroom Relocation, Earthwork, Retaining Wall, Hardscape, Multi-Use Field, Landscaping
- \$456,395.00 (Anticipate GOCO grant funding to support these costs)
  - Playgrounds – main, toddler and climbing wall.

Council Member Imamura moved to approve Resolution No. 50-21, Series of 2021. Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

**CONSIDERATION OF RESOLUTION NO. 51-21, Series of 2021**  
**A RESOLUTION APPROVING AN EMPLOYEE POLICY MANUAL FOR TOWN OF DILLON OFFICERS AND EMPLOYEES**

Manager Johnson explained this resolution approves the Employee Policy Manual for all departments. The new Employee Policy Manual combines general policies for all departments and ensures that all appropriate policies, benefits and processes are outlined and available to all employees. The employees will be required to sign the manual now and at each time that the policies are amended by Council.

Council Member Barchers moved to approve Resolution No. 51-21, Series of 2021. Council Member Imamura seconded the motion which passed unanimously upon roll call vote.

**TOWN MANAGER'S UPDATE**

Manager Johnson included a written report and added the following:

- Through the Façade Improvement Program, the Town awarded \$7500.00 to a business to improve its signage and repair its decking to improve safety.
- Staff held a pre-bid meeting with new vendors bidding on the Town Park project.
- He completed the department head reviews last week.
- There will be a staff retreat the third week of January 2022.

**MAYOR'S UPDATE**

- The Mayor thanked everyone for being flexible and going back to virtual Microsoft Teams meetings.
- She told everyone to stay healthy.

**COUNCIL MEMBER COMMENTS**

There were no Council Member comments.

**ADJOURNMENT:**

There being no further business, Mayor Skowyra declared the meeting adjourned at 7:12 p.m.

Respectfully submitted by:

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Adrienne Stuckey, Town Clerk