

RECORD OF PROCEEDINGS

**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**

Tuesday, February 15, 2022
7:00 p.m.

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, February 15, 2022, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Skowyra called the meeting to order at 7:02 p.m. and the following Council Members answered roll call: Jen Barchers, Renee Imamura, and Kyle Hendricks. Mayor Pro Tem Bailey and Council Members Karen Kaminski and Steve Milroy were absent (excused). Staff members present were: Nathan Johnson, Town Manager; Carri McDonnell, Finance Director; Craig Simson, Marina Director; Cale Osborn, Police Chief; Dan Burroughs, Town Engineer; Scott O'Brien, Public Works Director; Ned West, Senior Planner; and JoAnne Tyson, Deputy Town Clerk/Human Resources Manager.

APPROVAL OF AGENDA

Mayor Skowyra announced she will be adding an executive session to the regular meeting agenda, placing it as item #9 and renumbering the Mayor's Update, Council Member Comments and Adjournment accordingly.

APPROVAL OF CONSENT AGENDA

Council Member Imamura moved to approve the following consent agenda:

- a. Minutes of Regular Meeting of February 1, 2022
- b. Approval of Bill List dated February 11, 2022 and Payroll Ledger dated February 11, 2022
- c. Excused Absences for Mayor Pro Tem Brad Bailey and Council Member Karen Kaminski for the February 1, 2022 Regular Meeting
- d. Consideration of Ordinance No. 01-22, Series of 2022
First Reading to Set the Public Hearing
**AN ORDINANCE AMENDING PROVISIONS OF THE DILLON MUNICIPAL CODE
CONCERNING THE LICENSING AND REGULATION OF SHORT-TERM RENTAL
UNITS**

Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

CITIZEN COMMENTS

The following wrote letters to Council and were read into the record:

Lu Cordova, Dillon resident, encouraged Council to consider an alternative to the leasing of the Tiki Bar.

Karen Woods, Dillon resident, suggested Council consider the Tiki Bar rental opportunity be open to the public.

CONSIDERATION OF RESOLUTION NO. 11-22, Series of 2022

A RESOLUTION AUTHORIZING THE TOWN OF DILLON, COLORADO, TO ENTER INTO A CONTRACT WITH REGAL ELECTRIC, LLC FOR THE 2022 TOWN PARK ELECTRICAL SYSTEM PROJECT; AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICERS TO SIGN THE NECESSARY DOCUMENTS; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Town Engineer Dan Burroughs reported that this resolution requests approval to enter into a contract for the 2022 Town Park electrical system project. The Town Park electrical system will provide path bollard lighting and power pedestals with outlets for events and the farmer's market.

The scope of work for the Base Bid Amount includes:

- Installing an electrical yard with electrical cabinets, small transformers, electrical panels, and connecting them to the existing transformer set in 2019.
- Installing bollard lights, buried electrical conduits and conductors around the proposed asphalt path in the park and along the existing sidewalk on the north side of the Buffalo Street parking area. 54 Bollard Lights Total.
- Installing buried electrical conduits and conductors between the new electrical yard and each of the existing conduit crossings beneath the parking lot previously installed in 2019. Five (5) crossing locations.
- Installing the electrical conductors in the existing conduits beneath the parking areas.
- Install ten (10) farmer's market electrical pedestals. Three on each side of the Buffalo Parking Lot and two on each side of the LaBonte parking Lot.

Town staff also expanded the project scope in December 2021 after the budget had been approved to include provisions for some type of holiday lighting event to be held in the future in Town Park. This lighting event could consist of LED tree lights and LED sculptures & Tunnels. The additional scope of work includes:

- Installing Thirteen (13) additional 20-Amp event circuits. Installing the additional buried conduit and conduits between the electrical event kiosks and the electrical yard.
- Each circuit will have three (3) electrical pedestals, each containing a quad outlet for standard 120V connections for LED light strings or similar devices. 39 pedestals total. These are arranged around the walking path and alternate between the side to eliminate the need for cable ramps.
- For safety reasons the bollard lighting and the event lighting/power are on separate circuits. If an event circuit is tripped, the bollard lights stay on so attendees can find their way out of the event.

The Town received two bids and recommends both bid options to be awarded to Regal Electric, LLC in the total amount of \$473,325.

Council Member Barchers moved to approve Resolution No. 11-22, Series of 2022. Council Member Imamura seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 12-22, Series of 2022

A RESOLUTION AUTHORIZING THE APPOINTMENT OF ELECTION JUDGES AND FIXING THEIR COMPENSATION FOR THE APRIL 5, 2022 REGULAR MUNICIPAL

ELECTION.

Finance Director Carri McDonnell reported that approval of this resolution delegates the Designated Election Official the authority and responsibility to appoint judges for elections and designate their compensation. This resolution proposes that each election judge serving at the April 5, 2022 election to receive \$225.00 as compensation for their service as well as the supply judge to receive an additional twenty-five Dollars (\$25.00) for the additional duties they assume.

Council Member Imamura moved to approve Resolution No. 12-22, Series of 2022. Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 13-22, Series of 2022 **A RESOLUTION APPROVING AN AGREEMENT FOR THE ASSIGNMENT AND ASSUMPTION OF A LEASE AGREEMENT FOR FOOD AND BEVERAGE CONCESSIONS AT THE DILLON MARINA.**

Town Manager Nathan Johnson stated that the owners of Pug Ryan's Brewery have requested Council consideration of allowing the Tiki Bar Lease be assigned to a new owner of Pug Ryan's Brewery.

The current lease extension (attached) includes the following provisions:

- No sublease or assignment without Town Council approval
- Expires 11/1/2026
- No option to renew after 11/1/2026

Council discussed their desire to revitalize the downtown corridor and the opportunity this lease assignment may provide. They further discussed exploring the Request for Proposal (RFP) process to see if other purveyors are interested in the Tiki Bar as well as exploring a new vision at the Tiki Bar. Council directed staff to create an RFP timeline to present at the next regular council meeting.

Council Member Imamura moved to continue this discussion regarding the lease assignment to the March 1, 2022 Regular Council meeting when more Council members are present and staff has time to prepare an RFP timeline. Council Member Hendricks seconded the motion which passed unanimously upon roll call vote.

TOWN MANAGER'S UPDATE

Manager Johnson included a written report in the council packet and added the following:

- There is no current public health order and Summit County is moving toward an endemic. The indoor mask mandate has been removed, including 2 – 11-year-olds. The School District is determining how to move forward with the school year.
- The police department has issued a conditional offer for an officer position.
- The Colorado Pond Hockey tournament is this weekend at the Dillon Marina.
- Uptown 240 anticipates closing the end of February.

Finance Director Carri McDonnell updated Council on the Events Department:

- Holiday lights will be taken down the 2nd week of March. The lights bordering the Dillon Amphitheater will remain in place.
- Staff is trying to take the lighted tree down in Marina Park. There has been considerable damage to the tree this year due to high winds.
- Ms. McDonnell reviewed the event schedule to date stating more Dillon Amphitheater concerts will

be announced in the upcoming weeks.

- Staff is working on finalizing an events checklist to streamline event planning and staff preparation.

EXECUTIVE SESSION

Mayor Carolyn Skowrya moved to go into Executive Session at 8:23 p.m., pursuant to Sections 3-4(a)(1) and (a)(3) of the Town of Dillon Home Rule Charter, and C.R.S. Sections 24-6-402(4)(b) and (4)(e), for the purposes of conferencing with the Town Attorney to receive legal advice on specific legal questions, and for determining positions, developing strategy and instructing negotiators relative to matters that may be subject to negotiation, specifically pertaining to the voluntary resignation of the Director of Economic Development, Marketing & Communications. At 8:25 p.m., under the recommendation of the town attorney, Council directed staff to turn off the recording device as the discussions would be considered attorney-client privilege. No action was taken during the Executive Session. At 8:59 p.m. Council concluded the Executive Session.

MAYOR'S UPDATE

- Mayor Skowrya attended the Fire meeting along with Council Member Barchers who was able to attend the 1st half of the meeting. The group suggested getting the fire decision makers in one room during fire season to make final decisions on the Intergovernmental Agreement (IGA). Mayor Skowrya stated that if a fire occurs, an automatic meeting is called and a response to the fire will take place. All reasonable requests will be proposed, and the group expects an amended IGA.

COUNCIL MEMBER COMMENTS & COMMITTEE REPORTS

There were no Council Member comments.

ADJOURNMENT:

There being no further business, Mayor Skowrya declared the meeting adjourned at 9:07 p.m.

Respectfully submitted by:

Jo-Anne Tyson, MMC, Deputy Town Clerk/Human Resources Manager