

RECORD OF PROCEEDINGS

**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**

Tuesday, April 19, 2022
7:00 p.m.

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, April 19, 2022, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Skowrya called the meeting to order at 7:06 p.m. and the following Council Members answered roll call: Brad Bailey, Jen Barchers, Renee Imamura, Karen Kaminski and Steve Milroy. Council Member Kyle Hendricks was absent (excused). Staff members present were: Nathan Johnson, Town Manager; Carri McDonnell, Finance Director; Evan Dawson, Assistant Public Works Director; Craig Simson, Marina Director; Adam Nance, Police Sergeant; Dan Burroughs, Town Engineer; Ned West, Sr. Town Planner; Matt Lope, Operations Manager; Suzanne Phillipson; Marketing & Communications Manager; Matt Farley, Accountant and Adrienne Stuckey, Town Clerk

APPROVAL OF AGENDA

Mayor Skowrya moved to have Item #5, Recognition for Outgoing Council Members Jen Barchers and Karen Kaminski, Item #6, Swearing-In of Mayor Carolyn Skowrya and Council Members, Dana Christiansen, Renee Imamura and Tony Scalise and Item #7, Council Appointment of Mayor Pro Tem to go after Item #14, Consideration of Resolution No. 24-22, Series of 2022.

Council Member Milroy seconded the motion which passed unanimously upon roll call vote.

APPROVAL OF CONSENT AGENDA

Council Member Barchers moved to approve the following consent agenda:

- a. Minutes of Regular Meeting of April 5, 2022
- b. Approval of Bill List dated April 15, 2022 in the amount of \$293,457.29 and Payroll Ledger in the amount of \$88,578.70 dated April 8, 2022

Council Member Kaminski seconded the motion which passed unanimously upon roll call vote.

CITIZEN COMMENTS

Chris Miller, Director of Summit Youth Hockey, Frisco resident, thanked Council for the opportunity to have the Summit Youth Pond Hockey Tournament on Lake Dillon. It was a successful fundraising event for SYH, netting \$30,000 for the organization, and expanded hockey to the other side of the County.

Ainsley Gauss, parent of Summit Youth Hockey players, Summit County Resident, commented it

was a community effort of 750 parents to assist with the great success of the event.

CONSIDERATION OF RESOLUTION NO. 16-22, Series of 2022

A RESOLUTION APPROVING A DILLON MARINA CONCESSIONAIRE AGREEMENT AND LICENSE WITH GORE RANGE EXPEDITIONS, LLC DBA STAND UP PADDLE COLORADO FOR SUP AND KAYAK RENTALS AND SERVICES.

Manager Nathan Johnson explained this approves an agreement with Gore Range Expeditions to provide SUP and Kayak rentals and services at the Dillon Marina commencing on May 1, 2022 and ending on April 20, 2026.

Mayor Pro Tem Bailey moved to approve Resolution No. 16-22, Series of 2022. Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 19-22, Series of 2022

A RESOLUTION APPROVING FORMS OF AGREEMENTS FOR VENDORS, CONCESSIONAIRES, SOLE PROPRIETORS, AND USE OF THE TOWN'S LOGO; AND AUTHORIZING ADMINISTRATIVE EXECUTION OF THE SAME.

Carri McDonnell, Finance Director, explained this resolution approves templates for different types of agreements: use of logo agreement, marina concessionaire agreement, amphitheater vendor agreement and individual services short-form agreement. The Town Manager will assist with negotiations and sign the agreements on behalf of the Town. Staff would need to bring back major changes of the agreements to Council.

Council Member Kaminski moved to approve Resolution No. 19-22, Series of 2022. Council Member Milroy seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 20-22, Series of 2022

A RESOLUTION APPROVING CONTRACT DOCUMENTS AND CONSTRUCTION SPECIFICATIONS FOR THE 2022 DILLON AMPHITHEATER STAIRS PROJECT.

Assistant Public Works Director, Evan Dawson, explained that this resolution approves the contract with Orozco Concrete, Inc for \$67,622.05, to construct the stair section (stage right) of the Dillon Amphitheater. This section will connect midpoint ADA ramp section to the dance floor next to the stage. This section was omitted during the Amphitheater reconstruction and had become an access and safety concern.

Council Member Barchers moved to approve Resolution No. 20-22, Series of 2022. Mayor Pro Tem Bailey seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 21-22, Series of 2022

A RESOLUTION APPROVING AN AGREEMENT WITH A TO Z RECREATION, LLC FOR THE CONSTRUCTION OF THE PLAYGROUND EQUIPMENT INCLUDED IN THE 2021 TOWN PARK PHASE 1B IMPROVEMENTS PROJECT.

Manager Johnson explained this resolution approves an agreement with A to Z Recreation, LLC for the construction of the playground equipment included in the 2021 Town Park Phase 1B Improvements Project. The Town was awarded a GOCO Community Impact Grant for \$456,395.00 for Town Park. A to Z Recreation's proposal for paly areas 1-3 will cost \$437,668.89 and gives the project a fund balance of

approximately \$20,000 for change orders.

Council Member Kaminski moved to approve Resolution No. 21-22, Series of 2022. Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

CONSIDERATON OF RESOLUTION NO. 22-22, Series of 2022
A RESOLUTION APPROVING AN AGREEMENT WITH INTEGRATED DESIGN SOLUTIONS, LLC FOR THE CONSTRUCTION OF THE CLIMBING WALL INCLUDED IN THE 2021 TOWN PARK PHASE 1B IMPROVEMENTS PROJECT.

Manager Johnson explained this resolution approves an agreement with Integrated Design Solutions, LLC to construct a climbing wall which is part of the 2021 Town Park Phase 1B Improvements Project. The cost of the project is \$195,890.00.

Mayor Pro Tem Bailey moved to approve Resolution No. 22-22, Series of 2022. Council Member Kaminski seconded the motion which passed unanimously upon roll call vote.

CONSIDERATON OF RESOLUTION NO. 23-22, Series of 2022
A RESOLUTION APPROVING A CONTRACT WITH NETWORK INFRASTRUCTURE CONSTRUCTION COMPANY LLC FOR THE 2022 MARINA STAIRWAY IMPROVEMENTS PROJECT.

Dan Burroughs, Town Engineer, explained this resolution approves a contract with Network Infrastructure Construction Company LLC to construct a new set of stairs between the upper parking lot and lower marina area. The existing stairways will be removed as part of the Marina Fuel System work. The Town received the only bid from NICC LLC for \$224,432.00. The deadline to complete the project is August 1, 2022.

Council Member Imamura moved to approve Resolution No. 23-22, Series of 2022. Council Member Kaminski seconded the motion which passed unanimously upon roll call vote.

CONSIDERATON OF RESOLUTION NO. 24-22, Series of 2022
A RESOLUTION APPROVING AN INDEPENDENT CONTRACTOR AGREEMENT BY AND BETWEEN THE TOWN OF DILLON AND INNOVATIVE TEAM PARTNERS FOR STAFFING SERVICES AT THE DILLON AMPHITHEATER AND SETTING FORTH DETAILS IN RELATION THERETO.

Finance Director Ms. McDonnell explained this resolution approves an agreement for staffing services at the Dillon Amphitheater with Innovative Team Partners for the 2022 summer season. The total cost of the services is \$25,200 (or \$1,400 per show)

They will provide support staff and supervisors for all eighteen paid concerts at the Dillon Amphitheater for the following services:

- Scanning and selling of tickets
- Overseeing the box office
- Security for the green room

Mayor Pro Tem Bailey moved to approve Resolution No. 24-22, Series of 2022. Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

RECOGNITION OF SERVICES FOR OUTGOING COUNCIL MEMBERS JEN BARCHERS AND KAREN KAMINSKI

Mayor Skowyra thanked outgoing Council Members Jen Barchers and Karen Kaminski for their service to the Town.

Manager Johnson thanked Council Members Barchers and Kaminski for their dedication and service to the Town and presented them with a framed photo of Lake Dillon and a gift certificate as a thank you.

SWEARING-IN OF MAYOR CAROLYN SKOWYRA AND COUNCIL MEMBERS DANA CHRISTIANSEN, RENEE IMAMURA AND TONY SCALISE

Adrienne Stuckey, Town Clerk, swore in the newly elected Mayor Carolyn Skowyra and Council Members Dana Christiansen, Renee Imamura and Tony Scalise.

COUNCIL APPOINTMENT

Mayor Skowyra nominated Brad Bailey to serve, again, as Mayor Pro Tem. Council Member Scalise seconded the motion which passed unanimously upon roll call vote.

TOWN MANAGER'S UPDATE

Manager Johnson included a written report in the council packet and added the following:

- February sales tax is up 20% or approximately \$149,000. Year-to-date, the Town is up 19% or approximately \$286,000.
- The Town responded to Uptown 240's financial institution's lien demand letter.
- Staffing for the summer season is at 50% full with Events fang a little better.
- Suzanne Phillipson, Marketing & Communications Manager, created an Events check list in Smartsheet.
- He attended the Colorado City and County Management Association (CCCM) Conference in Glenwood Springs Colorado from April 13-15, 2022.
- Upcoming meetings include the Colorado Communities 4 Climate Action (CC4CA) on April 22, 2022 and the Managers Meeting on April 28, 2022.
- Jessie Klehfoth, the newly hired Events and Recreation Director, begins on Thursday, April 28, 2022.

MAYOR'S UPDATE

- At the Mayors, Managers and Commissioners Meeting on April 7, 2022, they discussed the upcoming Summit Fire & EMS Board election. It will be held on May 3, 2022 and the polling will be at the Summit Fire & EMS administration building at 0035 County Shops Road from 7 a.m. until 7 p.m.
Former Council Member Barchers stated you can also e-mail Summit Fire & EMS to receive a ballot.
- Mayor Skowyra would like Council to respect and trust each other and to fulfill their duty as Council Members.

COUNCIL MEMBER COMMENTS

- Mayor Pro Tem Bailey congratulated the new Council Members on being elected to Council.
- Council Member Imamura inquired when the Economic Development Advisory Committee (EDAC) will move forward.
Manager Johnson replied it will move forward once the newly hired Events and Recreation Director, Ms.Klehfoth, begins. She will be the department head in charge of it.

ADJOURNMENT:

There being no further business, Mayor Skowrya declared the meeting adjourned at 7:52 p.m.

Respectfully submitted by:

Adrienne Stuckey, Town Clerk