

RECORD OF PROCEEDINGS

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**TOWN OF DILLON  
TOWN COUNCIL  
REGULAR MEETING**

Tuesday, February 7, 2023  
7:00 p.m.

**CALL TO ORDER & ROLL CALL**

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, February 7, 2023, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Carolyn Skowyra called the meeting to order at 7:06 p.m. and the following Council Members answered roll call: Dana Christiansen, Kyle Hendricks, Renee Imamura, Tony Scalise and John Woods. Mayor Pro Tem Brad Bailey was absent (excused). Nathan Johnson, Town Manager; Cale Osborn, Police Chief; Jessie Klehfoth, Events and Recreation Director; Matt Lope, Operations Manager; Scott O'Brien, Public Works Director; Dan Burroughs, Town Engineer; Ned West, Sr. Town Planner; Matt Farley, Finance Manager; and Adrienne Stuckey, Town Clerk

**APPROVAL OF AGENDA**

There were no changes to the Regular Council Meeting agenda.

**APPROVAL OF CONSENT AGENDA**

Council Member Christiansen moved to approve the following consent agenda:

- a. Minutes of Regular Meeting of January 17, 2023
- b. Approval of Bill List dated February 2, 2023, in the amount of \$ 1,077,596.48 and Payroll Ledger dated January 27, 2023 in the amount of \$ 112,983.55.
- c. **CONSIDERATON OF ORDINANCE NO. 01-23, Series of 2023**  
First Reading to Set the Public Hearing  
**AN ORDINANCE AMENDING CHAPTER 4 OF THE DILLON MUNICIPAL CODE TO ADD A NEW ARTICLE X REGARDING THE TOWN OF DILLON SHORT TERM RENTAL TAX**
- d. **CONSIDERATON OF ORDINANCE NO. 02-23, Series of 2023**  
First Reading to Set the Public Hearing  
**AN ORDINANCE AMENDING PROVISIONS OF THE DILLON MUNICIPAL CODE CONCERNING THE LICENSING AND REGULATION OF SHORT-TERM RENTAL UNITS**

Council Member Christiansen seconded the motion which passed unanimously.

**CITIZEN COMMENTS**

A letter by Brian Joosten, a Dillon property owner, was read by Adrienne Stuckey, Town Clerk. Mr. Joosten objected to the Town increasing the short-term rental license fee but was in favor of removing the parking fee for short-term rentals. He thought the Town should wait to see how much revenue was generated by the 5% increase in the short-term rental excise tax before increasing the license fee.

**CONSIDERATION OF RESOLUTION NO. 06-23, SERIES OF 2023**

**A RESOLUTION APPROVING LICENSE AND SERVICES AGREEMENT WITH TYLER TECHNOLOGIES, INC**

Dillon Police Chief, Cale Osborn, explained this resolution approves a license and service agreement with Tyler Technologies, Inc for software products and services to digitize citation issuance. Due to recent legislative changes, paper tickets are inefficient and an e-citation platform will be a more secure, accurate movement of precise data to New World.

The one-time set up cost is \$64,603.00 with an annual maintenance fee of \$8,111.00.

Council Member Scalise made a motion to approve Resolution No. 06-23, Series of 2023. Council Member Christiansen seconded the motion, which passed unanimously.

**CONSIDERATION OF RESOLUTION NO. 07-23, SERIES OF 2023**

**A RESOLUTION APPROVING A CONTRACT WITH COLUMBINE HILLS CONSTRUCTION LLC FOR THE 2023 LODGEPOLE RECONSTRUCTION PROJECT.**

Dan Burroughs, Town Engineer, explained this resolution approves a contract with Columbine Hills Construction, LLC for the 2023 Lodgepole Reconstruction Project. This project includes the reconstruction of Lodgepole Street between W. Lodgepole Street and the Dillon Amphitheater and will also include bring a storm sewer across the intersection and improve pedestrian crossings.

The total cost for the project is \$1,385,701.00 and will be funded by the Street Improvement Fund (\$1,167,301), Water Fund (\$64,814) and the Sewer Fund (\$153,856).

Council Member Christiansen made a motion to approve Resolution No. 07-23, Series of 2023. Council Member Scalise seconded the motion, which passed unanimously.

**CONSIDERATION OF RESOLUTION NO. 08-23, SERIES OF 2023**

**A RESOLUTION APPROVING A LICENSE AGREEMENT WITH COLORADO MOUNTAIN MUSHERS FOR THE DILLON RESERVOIR SLED DOG RACE.**

Jessie Klehfoth, Events & Recreation Director, and Matt Lope, Operations Manager, stated this resolution approves a license agreement with Colorado Mountain Mushers for the new event, the Dillon Reservoir Sled Dog Race, on February 25, 2023. Dog teams from around the state will be competing in this event with several different races throughout the day.

The contract includes a 2% revenue share to the Town from Colorado Mountain Mushers and a \$1,000 fee to cover the Events & Recreation Department staffing and equipment provided by the Town for the event including a snowmobile that will follow each race to clean up any waste.

Council Member Imamura made a motion to approve Resolution No. 08-23, Series of 2023. Council Member Woods seconded the motion, which passed unanimously.

## **TOWN MANAGER'S UPDATE**

Nathan Johnson, Town Manager, provided a written report and added the following:

- Manager Johnson thanked the Ryan Spencer of the Summit Daily News for his efforts and bringing attention to the Dillon Post Office issues. This Saturday, February 11, 2023, there will be 24/7 access to mailboxes at the Dillon Post Office again. The Post Office is also going to take part in some of the rentals that Summit County has offered for their postal employees.
- Frisco and Breckenridge are moving forward with the Pay as You Throw (PAYT) Program. The Town of Blue River was notified on January 31, 2023 by Timberline Disposal & Recycling that all accounts south of Breckenridge and Blue River will be ~~cancelled~~ to shift staffing resources to the Towns of Breckenridge and Frisco for the PAYT program. Summit County Commissioners said the County is going to move forward with PAYT near unincorporated areas next to Breckenridge and Frisco. Some service areas nearby may be impacted as well.
- Matt Farley, Accountant, has been promoted to Finance Manager. Michelle Haynes, Administrative Assistant, has been promoted to Accounting Coordinator.
- The Town is actively recruiting for many positions – full-time Accountant, Administrative Assistant, Customer Experience Coordinator and Police Officer. More information can be found on the Town's website.
- There is a Summit Combined Housing Authority meeting on Wednesday, February 15, 2023.
- We are going to receive the preliminary report on the 911 Dispatch Center on Monday, February 13, 2023. The Operations Board and Policy Board came together and put a pause on the open director position and brought in an outside consultant to see what is working and not working with the 911 Center.
- Nathan Johnson completed the Credentialed Manager Program with IMCA. One of the requirements is a 360-degree voluntary evaluation. He will send the evaluation to Council members soon.

Mayor Skowrya asked Council if they would like to further discuss the PAYT program. Council would like to add a presentation on PAYT during a future Work Session.

## **MAYOR'S UPDATE**

Mayor Skowrya updated Council on the following:

- The Town has had conversations with higher ups at the United States Postal Service. U.S.P.S. said they are stuck paying employees \$25.00 per hour and cannot change the federal rate. They are looking to borrow employees west of Colorado. Silverthorne Mayor Ann-Marie Sandquist explained to the post office additional staff are needed to take care of the backlog of mail that hasn't been delivered. They told the post office the level of delivery has been unacceptable. They made suggestions lobbying for a greater pay increase. They are supposed to give a weekly update. The Mayor suggested they contact the Summit Daily instead.
- They had a call with the U.S. Forest Service and discussed the CR 51 project and would be onboard if it meets their expectations.

## **COUNCIL MEMBER COMMENTS**

- Council Member Christiansen thanked the Mayor and staff for having productive conversations with the United States Postal Service.
- Council Member Hendricks asked if the community could put up a reward to find the person who has been doing the graffiti around Town.

Chief Osborn replied the Dillon, Silverthorne and Frisco Police Departments all wrote a summons to the individual.

- Mayor Skowyra said there are artists interested in redoing the tunnel by the underpass in Summit County.
- Mr. O'Brien, Public Works Director, added that Dillon has an agreement to maintain the rec path where the tunnel is located and cautioned once you have a mural, others add to it and invites individuals to add their own artwork.
- Mayor Skowyra shared her ideas on Town Park. What if they reconceptualized the Community Gardens greenhouse into a year-round indoor greenhouse or conservatory? How much would a year-round facility cost?

Mr. O'Brien replied a year-round facility would be approximately \$500,000.

Council agreed a year-round facility would be good to incorporate into their Walkability plan.

### **EXECUTIVE SESSION**

Mayor Skowyra moved to go into Executive Session at 7:41 p.m. pursuant to Section 3-4(a)(1) of the Town Charter, and C.R.S. Section 24-6-402(4)(e), for the purposes of determining positions, developing strategy, and instructing negotiators relative to the housing project proposed for the US Forest Service Administrative Site on County Road 51. No action was taken during the Executive Session. At 8:33 p.m. Council concluded the Executive Session.

### **ADJOURNMENT**

There being no further business, Mayor Skowyra declared the meeting adjourned at 8:34 p.m.

Respectfully submitted by:

*Adrienne Stuckey*

Adrienne Stuckey, Town Clerk