



Dillon Parks, Recreation, Arts & Cemetery Committee

2023 Work Plan

Section I: General Responsibilities

Title and Description	Lead & Commitment	Staff Commitment	Time Frame	Meets Council Goal(s) or Adopted Plan(s)	Status/Date
<p>1. Monthly Meetings Attend and participate in monthly meeting agenda items.</p> <p>Deliverable: Meeting minutes</p>	<p>All <u>Chair:</u> <u>Vice-Chair:</u> <u>Secretary:</u> TBD</p>	<p>Scott O'Brien Jesse Klehfoth Terese Berger Ned West</p>	<p>First Mondays of each month, unless noted otherwise. 5:00pm – 6:00pm</p>		<ul style="list-style-type: none"> Continuing
<p>2. Review Council Adopted Plans Park & Rec Master Plan Town Park Master Plan Marina Master Plan Comprehensive Plan Cemetery Master Plan Deliverable: Background in vision for parks and recreation in Dillon</p>	<p>All</p>		<p>As needed</p>	<p><i>-Parks and Recreation Plan</i> <i>-Marina Master Plan</i> <i>-Town Park Master Plan</i> <i>-Comprehensive Plan</i> <i>-Cemetery Master Plan</i></p>	<ul style="list-style-type: none"> Ongoing
<p>3. Annual Parks and Cemetery Tour</p>	<p>All</p>	<p>Scott O'Brien</p>	<p>Annual</p>		

Deliverable: Member awareness of park assets					
4. Fill Vacancies	All		Ongoing as needed		
5. Quarterly reports to Council	As assigned		Quarterly		<ul style="list-style-type: none"> Member present report at the regular Town Council meeting: <ul style="list-style-type: none"> -March -June -September -December

Section II: Special Areas of Emphasis

Title and Description	Lead & Commitment	Staff Commitment	Time Frame	Meets Council Goal(s) or adopted plan(s)	Status /Date
1. Town Park Master Plan 1.1 GOCO Application 1.2 Other Grant Options Deliverable: GOCO Phase I	All-	Scott O'Brien	Start: 2022 Finish: 2023	Town Park Master Plan	<ul style="list-style-type: none"> Under Construction
2. Marketing & Outreach 2.1 Signage 2.2 Website 2.3 Wayfinding 2.4 Promotion 2.5 Hot Spots 2.6 Pocket Park Tour 2.7 Promote Nature Preserve & Town Park	All-		Start:	Parks and Recreation Master Plan: action item 4.3.2	<ul style="list-style-type: none"> Park Signage Wayfinding Hot Spots Pocket Park Tour

Deliverable:					
3. Events & Recreation 3.1 Programming 3.2 Bocce (tournament) 3.3 Disc Golf (tournament) 3.4 Pickleball (tournament) 3.5 Marina Recreation 3.6 Winter Activities Deliverable: Continue to promote and develop new year-round events and programs in all parks	All		Ongoing	Parks and Recreation Master Plan: action item 9.2.7	Expanded lake loops and ice skating.
4. Promotions 4.1 Pavers Program 4.2 Bench Program 4.3 Public Art 4.4 Amphitheater Donation Program Deliverable: Continue to promote and develop new donation programs to fund park improvements and additional activities and events	All		Ongoing	Parks and Recreation Master Plan: action item 9.2.5	
5. Amphitheater Improvements TBD	All		Start: 2023		Backstage and Loading Dock Improvements
6. Future Goals 6.1 Town Park Activation 6.2 Nature Preserve Activation	All		Start:	Coordination with Town and Town Council	

Section III: Cemetery

Title and Description	Lead & Commitment	Staff Commitment	Time Frame	Meets Council Goal(s) or adopted plan(s)	Status /Date
1. Cemetery Planning 1.1 Annual Work Plan 1.2 Rules & Regulations 1.3 Fee Review 1.4 Capital Imp. Plan	All		2023	Coordination with Town and Town Council	HWY 6/Cemetery Entrance Landscaping

Section IV: Arts/Culture

Title and Description	Lead & Commitment	Staff Commitment	Time Frame	Meets Council Goal(s) or adopted plan(s)	Status /Date
1. TBD	All		Start:	Coordination with Town and Town Council	