

**TOWN OF DILLON  
PRACC MEETING NOTES**

**REGULAR MEETING  
MONDAY, April 3, 2023  
5:00 p.m.**

**CALL TO ORDER**

The regular meeting of the PRAC Committee of the Town of Dillon, Colorado, was held on Monday, April 3, 2023, in person at Dillon Town Hall. Jesse Klehfoth, called the meeting to order at 4:59 pm. Committee members present were Mimi Motahari, Maureen Lopp, Lucinda Burns, Thomas Kelly, and Morgan Courtney. Staff members present were Jessie Klehfoth, Events and Recreation Director; Terese Berger, Recreation Manager; Renee Imamura, Town Council; and Libba Muzi, Recording Secretary.

**APPROVAL OF THE MINUTES OF JANUARY 9, 2023, REGULAR MEETING**

Maureen Lopp requested a change in the final sentence of the third paragraph under the section “New Business”. The request opted for the wording to be changed from “the group agreed” to “the group discussed” to be more accurate. Maureen Lopp then moved to approve the minutes from the March 6, 2023, regular meeting. Mimi Motahari seconded the motion, which passed unanimously.

**NEW BUSINESS**

Jesse Klehfoth: Events and Recreation Director, introduced the 2023 Work Plan discussion. She reviewed each section of the current work plan and the elements of each. There was unanimous agreement that the plan needs revision and updating, as well as incorporation of town feedback. Jesse and the committee then went through each section individually and discussed the specifics of each.

Jesse Klehfoth reviewed the meeting schedule and the roles of each member of the committee. The committee expressed understanding and agreement.

The committee then reviewed the current Council Adopted plans and the status of each. Jesse focused on the comprehensive plan and the requirement for a parks and recreation section. She discussed the lack of this section in the current plans and the plan to implement this section. Maureen Lopp inquired about the Town Park Master Plan and the status of it. Jesse confirmed that phase one will be continued this Spring, while there are plans for multiple phases to still come to light.

Jesse discussed the annual parks and cemetery tours that used to take place and the committee agreed on the need for the reimplementation of this practice.

Jesse reviewed the practice of quarterly reports from the committee to Town Council. Lucinda suggested lowering the frequency of this to potentially twice a year. The schedule of doing this right before budget and then six months later was proposed.

Jesse briefly revisited the Town Park master plan in section 2.1 of the work plan, but the discussion earlier hit all the necessary points needing to be discussed.

Jesse then began the review of the marketing and outreach section of the work plan. The committee inquired about how much involvement there is in the marketing area of town plans. Jesse noted that wayfinding, park signage, and the possible implementation of “hot spots” are all within the marketing realm. The committee agreed for the high need for marketing involvement to continue the work towards these goals.

Morgan Courtney offered the idea of pulling records of historical walking tours from the archives and using those for a new activity within the town.

Jesse reviewed the Events and Recreation portion of the work plan by discussing the multiple events the department is hopeful to implement this summer. Children’s programming was also discussed, but not much progress has been made in this area.

Jesse discussed the topic of public art and opened the discussion to the committee who spent a good amount of time discussing different ideas and options. Morgan led the conversation by stating that the first available space must be identified before specific art ideas are presented.

The group then reviewed the upcoming amphitheater improvements that are to set to get underway this Spring.

The conversation was opened to discuss future goals and the topic of the nature preserve dominated the conversation. Mimi Motahari highly advocated for a bike rack to be installed at the trailhead, as well as better signage on US-6. The group also vocalized support for the continuation of guided hikes and nature walks.

Jesse introduced the Cemetery section of the work plan and there was a consensus that a plan for renovation of the entrance needs to be chosen and implanted. Better signage was also discussed.

Walkability was the last topic discussed and sidewalks throughout town, outside of town core, were heaving advocated for.

#### **PUBLIC COMMENT**

No public was present for comment.

#### **FUTURE AGENDA ITEMS**

Continued discussion of the Parks Master Plan and art implementation

#### **ADJOURNMENT**

There being no further business, Jesse Klehfoth, adjourned the meeting at 6:17 p.m.

Respectfully submitted,

*Libba Muzi*

Libba Muzi  
Administrative Assistant