

# 2023 Employee Benefit Guide



Plan Year: January 1, 2023– December 31, 2023

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If you (and/or your dependents) have Medicare or will become eligible for Medicare in the next 12 months, a Federal law gives you more choices about your prescription drug coverage. Please see page 13-14 for more details.

This document is an outline of the coverage proposed by the carrier(s), based on information provided by your company. It does not include all of the terms, coverage, exclusions, limitations, and conditions of the actual contract language. The policies and contracts themselves must be read for those details. Policy forms for your reference will be made available upon request.

The intent of this document is to provide you with general information regarding the status of, and/or potential concerns related to, your current employee benefits environment. It does not necessarily fully address all of your specific issues. It should not be construed as, nor is it intended to provide, legal advice. Questions regarding specific issues should be addressed by your general counsel or an attorney who specializes in this practice area.

## **Benefits Overview**

The Town of Dillon is proud to offer a comprehensive benefits package to eligible, full-time employees who work 30 or more hours per week. The complete benefits package is briefly summarized in this booklet. You will receive plan booklets, which give you more detailed information about each of these programs.

You share the costs of some benefits (medical, dental and vision), and the Town of Dillon provides other benefits at no cost to you (life, accidental death & dismemberment). In addition, there are voluntary benefits with reasonable group rates that you can purchase through payroll deductions.

#### **Benefits Offered**

- Medical
- Dental
- Vision
- Life Insurance
- Accidental Death & Dismemberment (AD&D) Insurance
- Long Term Disability (LTD)
- Flexible Spending Account (FSA)
- Health Savings Account (HSA)
- Retirement
- Down Payment Assistance
- Monthly Cell Phone Allowance

#### Eligibility

You and your dependents are eligible for the Town of Dillon benefits on the first of the month following your date of hire.

Eligible dependents are your spouse, domestic partner, children under age 26, and disabled dependents of any age.

Elections made now will remain until the next open enrollment unless you or your family members experience a qualifying event. If you experience a qualifying event, you must contact HR within 30 days.



## **Medical Benefits**

#### Administered by Anthem

Comprehensive and preventive healthcare coverage is important in protecting you and your family from the financial risks of unexpected illness and injury. A little prevention usually goes a long way—especially in healthcare. Routine exams and regular preventive care provide an inexpensive review of your health. Small problems can potentially develop into large expenses. By identifying the problems early, they can often be treated at little cost.

Comprehensive healthcare also provides peace of mind. In case of an illness or injury, you and your family are covered with an excellent medical plan through the Town of Dillon.

The Town of Dillon offers you a High Deductible Health Plan (HDHP) through County Health Pool. With this plan, you may select where you receive your medical services. If you use in-network providers, your costs will be less.

To find an In-network provider or to view your ID card, please visit the Anthem website at www.anthem.com and create an account, call customer service at 868-698-0887 or download Anthem's mobile app.

	HDHP/ HSA 2000 Plan	
	In-Network	Out-of-Network
Annual Deductible	\$2,000 single / \$4,000 family	\$2,000 single / \$4,000 family
Annual Out-of-Pocket Maximum (includes deductible)	\$5,000 single / \$6,850 family	\$10,000 single / \$20,000 family
Coinsurance	20%	40%
Doctor's Office		
Primary Care Office Visit	20% after deductible	40% after deductible
Specialist Office Visit (including Urgent Care)	20% after deductible	40% after deductible
Wellness Care (routine exams, x-rays/tests, immunizations, well baby care and mammograms)	Paid at 100%, no deductible	40% after deductible
Prescription Drugs		
Retail—Generic Drug (30-day supply)	20% after deductible	
Retail—Formulary Drug (30-day supply)	20% after deductible	
Retail—Nonformulary Drug (30-day supply)	20% after deductible	Not Covered
Mail Order—Generic Drug (90-day supply)	20% after deductible	
Mail Order—Formulary Drug (90-day supply)	20% after deductible	
Mail Order—Nonformulary Drug (90-day supply)	20% after deductible	
Hospital Services		
Emergency Room	20% afte	er deductible
Inpatient	20% after deductible	40% after deductible
Outpatient Surgery	20% after deductible	40% after deductible
Urgent Care	20% after deductible	40% after deductible

## **Dental Benefits**

Administered by Anthem Administered by County Health Pool

Good oral care enhances overall physical health, appearance and mental well-being. Problems with the teeth and gums are common and easily treated health problems. Keep your teeth healthy and your smile bright with the Town of Dillon dental benefit plan.



Services	In-Network and Out-of-Network PPO
Annual Deductible	\$50 per person; \$150 family limit
Annual Benefit Maximum	\$1,500
Preventive Dental Services (2 cleanings per year, exams,1 set of x-rays)	100%; no deductible
Basic Dental Services (fillings, root canal therapy, oral surgery)	20% after deductible
Major Dental Services (extractions, crowns, inlays, onlays, bridges, dentures, repairs)	50% after deductible
Orthodontia Services (covered to age 19)	50% to \$1,000 lifetime maximum

## **Vision Benefits**

Administered by VSP Administered by County Health Pool

Regular eye examinations can not only determine your need for corrective eyewear but also may detect general health problems in their earliest stages.

Service	In-Network (any VSP provider)	Out-of-Network (any qualified non-network provider of your choice)
Eye Exam — once every 12 months	\$15 copay	Up to \$45 reimbursement
Lenses — once every 12 mont	hs	-
Single Vision Lenses	\$15 copay, Covered in full	Up to \$30 reimbursement
Lined Bifocal Lenses	\$15 copay, Covered in full	Up to \$50 reimbursement
Lined Trifocal Lenses	\$15 copay, Covered in full	Up to \$65 reimbursement
Frames — once every 24 months	\$150 allowance; \$80 allowance at Costco + 20% savings on amount over allowance	Up to \$70 reimbursement
Contact Lenses — once every 12 months if you elect contacts instead of lenses/frames	\$150 allowance	Up to \$110 reimbursement

## Retirement

Employees are required to participate in Colorado Retirement Association (CRA), the Town's retirement program beginning on their first day of employment. The Town of Dillon contributes 5% of the employee's gross salary with a 5% employee match. Full vesting at 5 years.

## Life and Accidental Death & Dismemberment Insurance

Insured by Mutual of Omaha

#### Life Insurance

Life insurance provides financial security for the people who depend on you. Your beneficiaries will receive a lump sum payment if you die while employed by the Town of Dillon. The Town's basic life insurance of 2x your annual earnings up to a maximum of \$200,000 for you, \$25,000 of coverage for your covered spouse and \$10,000 for your covered dependents age 14 days to 26 years of age at no cost to you.

#### Accidental Death and Dismemberment (AD&D) Insurance

Accidental Death and Dismemberment (AD&D) insurance provides payment to you or your beneficiaries if you lose a limb or die in an accident. The Town of Dillon provides AD&D coverage of 2x your annual earnings up to a maximum of \$200,000, \$25,000 of coverage for your covered spouse and \$10,000 for your covered dependents age 14 days to 26 years of age at no cost to you. This coverage is in addition to your company-paid life insurance described above.

The Town's medical plan with the County Health Pool (Anthem) also includes an <u>additional</u> \$10,000 of Life and AD&D coverage for full-time employees that elect medical insurance through the town.

## Long Term Disability Insurance

#### Insured by Mutual of Omaha

Meeting your basic living expenses can be a real challenge if you become disabled. Your options may be limited to personal savings, spousal income and possibly Social Security. Long Term Disability insurance provides protection for your most valuable asset — your ability to earn an income.

Disability Basics	
Benefit Percentage	66 2/3% of Monthly Earnings
Maximum Benefit	\$5,000
Elimination Period	90 Days
Benefit Duration	Social Security Normal Retirement Age



## Health Savings Account (HSA)

A Health Savings Account (HSA) is an individually-owned, tax-advantaged account that you can use to pay for current or future IRSqualified medical expenses.

#### Advantages of the High Deductible Health Plan (HDHP) with an HSA

The HDHP option is designed to encourage you to be more conscientious of your healthcare expenditures. It also offers a number of special features, for example:

- It has a lower monthly payroll contribution
- You have access to a Health Savings Account (HSA) that allows you to put aside money, tax-free, to pay for eligible medical
  expenses. You choose when to use the money in your HSA account. It rolls over from year to year, allowing the balance to
  increase.

#### Setting Up an HSA Account

You choose the bank, credit union or other entity qualified to administer your HSA. You can open and contribute to an HSA if you:

- Are covered by an HSA-qualified health plan (HDHP);
- Are not covered by other health insurance (with some exceptions);
- Are not enrolled in Medicare;
- Are not eligible to be claimed as a dependent on another person's tax return;
- Have not received health benefits from the Veterans Administration with the exception of services for a "service related disability" or an Indian Health Services facility within the last three months; and
- Are not covered by your own or your spouse's Healthcare FSA.

#### **Contributing to Your HSA**

Health Savings Accounts have a triple tax advantage:

- Contribute tax-free
- Invest tax-free
- Make withdrawals for eligible medical expenses, or for any use after age 65 tax-free

#### **Using Your HSA Funds**

Money you use from your HSA to pay for qualified medical expenses is federally tax-free. If you use money for reasons other than qualified medical expenses before age 65, that money is taxable and subject to a 20% penalty. This isn't a complete list of rules and requirements for HSAs. More info can be found in the publication 969 of the IRS, at www.irs.gov.

Coverage Level	2023 Annual Maximum (includes the employee election & the Town of Dillon contribution)	Town of Dillon Contribution
Employee only	\$3,850	The Town of Dillon will match your contribution, up to 50% of your annual election, to a
All other tiers	\$7,750	maximum of: \$1,925 for employee only and \$3,875 for all others
Catch-up contribution (Age 55+)	\$1,000	N/A

#### SPECIAL CONSIDERATIONS:

- 1. You CANNOT use HSA dollars on Domestic Partners unless they are your legal tax dependent.
- 2. Your adult children 19-26 MUST be a tax dependent to be eligible to use your HSA dollars for their expenses. If they are not tax dependents, they may open their own HSA and contribute up to the full family maximum.

## Voluntary Benefits

## Flexible Spending Account (FSA)

#### Administered by Rocky Mountain Reserve

The Town of Dillon offers a voluntary Limited Purpose Flexible Spending Account and a Dependent Care Flexible Spending Account. Flexible Spending Accounts (FSAs) allow employees to use pretax dollars for out-of-pocket dental and vision expenses or child/dependent care expenses not covered by insurance plans. Employees contribute a portion of each paycheck to an FSA and save significantly on taxes.

#### Limited Purpose FSA

A Limited Purpose FSA (LPFSA) is a flexible spending account that reimburses you for eligible dental and vision expenses. A LPFSA is available to employees who are enrolled in a high deductible health plan (HDHP); you may enroll in both the LPFSA and the HSA. By establishing a LPFSA, you can save money on taxes by using your LPFSA dollars for your dental and vision expenses while preserving your HSA funds for other purposes, including simply saving those funds for the future. The IRS sets a limit on how much you can contribute to this account each year. For 2022, the spending limit is \$2,850. **2023 limits have not been released yet.** 

#### **Dependent Care FSA**

A Dependent care FSA is a pre-tax benefit account used to pay for dependent care services, such as preschool, summer day camp, before or after school programs, and child or elder daycare. A Dependent Care FSA is a smart, simple way to save money while taking care of your loved ones so that you can continue to work. The IRS sets a limit on how much you can contribute to this account each year. For 2022, the spending limit is \$5,000 if married and filing jointly or head of household or \$2,500 if married and filing separately. **2023 limits have not been released yet.** 

#### Here's How an FSA Works

- 1. Decide the annual amount you want to contribute based on your expected health care and/or dependent childcare/elder care expenses.
- 2. Elections are deducted from each paycheck before income and Social Security taxes, and deposited into your FSA. Your entire annual election is available immediately after the beginning of the plan year for the LPFSA. For the Dependent Care FSA you can only receive the amount that is in your account when your claim is paid.
- 3. For eligible health care expenses you can pay with the LPFSA **debit card** or submit a claim form for reimbursement. For dependent care you pay for eligible expenses when incurred, and then submit a reimbursement claim form or file the claim online.
- 4. You are reimbursed from your FSA. So, you actually pay your expenses with tax-free dollars.
- 5. At the end of the calendar year, any unused amount in your Limited Purpose FSA will be forfeited with the exception of a maximum \$500 rollover to be used for the next calendar year. The \$500 rollover does not apply to the Dependent Care FSA.
- 6. You can use the LPFSA <u>only</u> for dental and vision expenses.
- At the end of the calendar year, you have a grace period of 21/2 months (March15th) to incur expenses in your Dependent Care FSA. You have until March 30th to submit your expenses to Rocky Mountain Reserve for your Dependent Care FSA or all your funds will be forfeited.

#### **Down Payment Assistance**

The Town of Dillion offers a Down Payment Assistance Program (DPAP) to qualified, eligible full-time employees to assist with the purchase of a home within a reasonable commuting distance of their employment. The Town will lend up tp \$75,000 or 10% of purchase price, whichever is less.

### **Cell Phone Allowance**

The Town of Dillion offers a \$75.00 per month cell phone allowance to its year around, full-time employees.



## **Voluntary Benefits Continued**

## 457 Retirement Plan

A voluntary 457 plan is offered to full-time employees. As an incentive for our eployees to invest in their future, the town will match an employee's voluntary contribution, up to 2% to a new 457 account. The Town 's match will be contributed to the employee's CRA 401(a) retirement fund.

## LegalShield

**Legal:** LegalShield has been offering legal plan for 40 years, creating a world where everyone can access legal protection—and everyone can afford it. Unexpected legal questions arise every day and with LegalShield on your side, you will have access to a high-quality law firm. From real estate to document review, speeding tickets to will preparation, and more, out attorneys are here to advise you with any legal matter—no matter how traumatic or how trivial it

may seem. Out law firms are paid in advanced so their sole focus is on serving you, rather than billing you. With our legal plan you will be protected and empowered to worry less and live more.



**Identity Theft Shield:** Identity theft affects millions of Americans each year. LegalShield offers two high quality identity theft plans. LegalShield Identity Theft Plan provides standard identity monitoring and the Identity Theft Premium Plan has more comprehensive monitoring. Best of all, both services provide Comprehensive Identity Restoration from Kroll Advisory Solutions. So in the unfortunate event something does

happen to your identity, you'll have professional help in getting it restored to what it was before the fraud occurred. To endure you have the best coverage possible, the LegalShield plans include you and your spouse and an additional Safeguard fir minors, covering up to 8 dependent children under the age of 18.

Please contact a LegalShield representative for costs associated with these plans or see HR.

# Supplemental Insurance

AFLAC

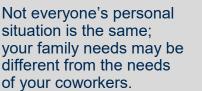
Aflac provides a variety of supplemental insurance policies to help pay expenses medical insurance doesn't cover. Optional policies include, but are not limited to, short term disability, accident, cancer/specified disease, critical illness, dental, vision, and hospitalization.

## Employee Assistance Program – Mutual of Omaha

Employee Benefit	Offers confidential guidance and resources for you or an immediate household family member. In-person help with short-term issues; up to 4 face-to-face sessions per person, per issue, per year.		
	Child/Elder Care	Alcohol/Drug Abuse	Life Improvement
Included Issues	Relationship Difficulties	Stress/Anxiety	Depression
Grief/Loss		Financial/Legal Concerns	Emotional Well-Being
Toll-Free phone at 800.316.2796 and 24/7 web access at www.mutualofomaha.com			

## Other Benefits Provided by the Town of Dillon

Retirement Plan	Marina Store Discount
Sick Leave– 10 hours/ month; 480 hours max	Paid Vacation
12 Paid Holidays	Silverthorne Recreation Center Discount



In recognition of these differences, we offer voluntary benefits, which you can purchase at group rates.

## **Employee Contributions**

Benefit Plan	Per Pay Period
Medical- HDHP/ HSA 2000	Plan
Employee Only	\$75.69
Employee + Spouse	\$141.78
Employee + Child(ren)	\$141.78
Employee + Family	\$174.46
Dental Plan	
Employee Only	\$3.25
Employee + Spouse	\$6.48
Employee + Child(ren)	\$6.48
Employee + Family	\$8.42

Benefit Plan	Per Pay Period
Vision Plan	
Employee Only	\$2.76
Employee + One	\$5.50
Employee + Two or more	\$7.15
Life and AD&D/ LTD	
Employee Only	No Cost



## **Contact Information**

If you have specific questions about a benefit plan, please contact the administrator listed below, or your local human resources department.

Benefit Plan	Administrator	Phone	Website/ Email
Medical Plan	Anthem	866.698.0087	www.anthem.com
Dental Plan	Anthem	855.769.1467	www.anthem.com
Vision Plan	Vision Service Plan	800.877.7195	www.vsp.com
Life and AD&D Plan	Mutual of Omaha	800.775.8805	www.mutualofomaha.com
Long Term Disability Plan	Mutual of Omaha	800.775.8805	www.mutualofomaha.com
Flexible Spending Accounts	Rocky Mountain Reserve	303.945.3077	www.rockymountainreserve.com
Employee Assistance Program (EAP)	Mutual of Omaha	800.316.2796	www.mutualofomaha.com



## IMPORTANT NOTICE: HOW TO OBTAIN A NOTICE OF HIPAA PRIVACY PRACTICES

As a reminder, HIPAA requires our health plan to have a written policy of our privacy practices. You may obtain a notice of our Privacy Practices at any time simply by contacting Human Resources.

## **HIPAA NOTICE OF PRIVACY PRACTICES REMINDER**

#### Protecting Your Health Information Privacy Rights

Town of Dillon is committed to the privacy of your health information. The administrators of the Town of Dillon Health Plan (the "Plan") use strict privacy standards to protect your health information from unauthorized use or disclosure.

The Plan's policies protecting your privacy rights and your rights under the law are described in the Plan's Notice of Privacy Practices. You may receive a copy of the Notice of Privacy Practices by contacting Carri McDonnell – Treasurer at 970.262.3404 or <u>carrim@townofdillon.com</u>.

## HIPAA Special Enrollment Rights

#### Town of Dillon Health Plan Notice of Your HIPAA Special Enrollment Rights

Our records show that you are eligible to participate in the Town of Dillon Health Plan (to actually participate, you must complete an enrollment form and pay part of the premium through payroll deduction).

A federal law called HIPAA requires that we notify you about an important provision in the plan - your right to enroll in the plan under its "special enrollment provision" if you acquire a new dependent, or if you decline coverage under this plan for yourself or an eligible dependent while other coverage is in effect and later lose that other coverage for certain qualifying reasons.

Loss of Other Coverage (Excluding Medicaid or a State Children's Health Insurance Program). If you decline enrollment for yourself or for an eligible dependent (including your spouse) while other health insurance or group health plan coverage is in effect, you may be able to enroll yourself and your dependents in this plan if you or your dependents lose eligibility for that other coverage (or if the employer stops contributing toward your or your dependents' other coverage). However, you must request enrollment within 31 days after your or your dependents' other coverage ends (or after the employer stops contributing toward the other coverage).

Loss of Coverage for Medicaid or a State Children's Health Insurance Program. If you decline enrollment for yourself or for an eligible dependent (including your spouse) while Medicaid coverage or coverage under a state children's health insurance program is in effect, you may be able to enroll yourself and your dependents in this plan if you or your dependents lose eligibility for that other coverage. However, you must request enrollment within 60 days after your or your dependents' coverage ends under Medicaid or a state children's health insurance program.

**New Dependent by Marriage, Birth, Adoption, or Placement for Adoption.** If you have a new dependent as a result of marriage, birth, adoption, or placement for adoption, you may be able to enroll yourself and your new dependents. However, you must request enrollment within 31 days after the marriage, birth, adoption, or placement for adoption.

**Eligibility for Premium Assistance Under Medicaid or a State Children's Health Insurance Program** – If you or your dependents (including your spouse) become eligible for a state premium assistance subsidy from Medicaid or through a state children's health insurance program with respect to coverage under this plan, you may be able to enroll yourself and your dependents in this plan. However, you must request enrollment within 60 days after your or your dependents' determination of eligibility for such assistance.

To request special enrollment or to obtain more information about the plan's special enrollment provisions, contact Carri McDonnell – Treasurer at 970.262.3404 or carrim@townofdillon.com.

#### Important Warning

If you decline enrollment for yourself or for an eligible dependent, you must complete our form to decline coverage. On the form, you are required to state that coverage under another group health plan or other health insurance coverage (including Medicaid or a state children's health insurance program) is the reason for declining enrollment, and you are asked to identify that coverage. If you do not complete the form, you and your dependents will not be entitled to special enrollment rights upon a loss of other coverage as described above, but you will still have special enrollment rights when you have a new dependent by marriage, birth, adoption, or placement for adoption, or by virtue of gaining eligibility for a state premium assistance subsidy from Medicaid or through a state children's health insurance program with respect to coverage under this plan, as described above. If you do not gain special enrollment rights upon a loss of other coverage, you cannot enroll yourself or your dependents in the plan at any time other than the plan's annual open enrollment period, unless special enrollment rights apply because of a new dependent by marriage, birth, adoption, or placement for adoption, or by virtue of gaining eligibility for a state premium assistance subsidy from Medicaid or through a state children's health insurance program with respect to coverage under this plan.

## Women's Health & Cancer Rights Act

If you have had or are going to have a mastectomy, you may be entitled to certain benefits under the Women's Health and Cancer Rights Act of 1998 ("WHCRA"). For individuals receiving mastectomy-related benefits, coverage will be provided in a manner determined in consultation with the attending physician and the patient, for:

- All stages of reconstruction of the breast on which the mastectomy was performed;
- Surgery and reconstruction of the other breast to produce a symmetrical appearance;
- Prostheses; and
- Treatment of physical complications of the mastectomy, including lymphedema.

These benefits will be provided subject to the same deductibles and coinsurance applicable to other medical and surgical benefits provided under the plan. Therefore, the following deductibles and coinsurance apply:

HDHP/ HSA 2000 Plan (Individual: 20% coinsurance and \$2,000 deductible; Family: 20% coinsurance and \$4,000 deductible)

If you would like more information on WHCRA benefits, please call your Plan Administrator at 970.262.3404 or <u>carrim@townofdillon.com</u>.

## **NEWBORNS' AND MOTHERS' HEALTH PROTECTION ACT**

Group health plans and health insurance issuers generally may not, under Federal law, restrict benefits for any hospital length of stay in connection with childbirth for the mother or newborn child to less than 48 hours following a vaginal delivery, or less than 96 hours following a cesarean section. However, Federal law generally does not prohibit the mother's or newborn's attending provider, after consulting with the mother, from discharging the mother or her newborn earlier than 48 hours (or 96 hours as applicable). In any case, plans and issuers may not, under Federal law, require that a provider obtain authorization from the plan or insurance issuer for prescribing a length of stay not in excess of 48 hours (or 96 hours).

## NOTICE OF CREDITABLE COVERAGE NOTE: ONLY APPLIES TO INDIVIDUALS ALSO ENROLLED IN MEDICARE

#### Important Notice from Town of Dillon

#### About Your Prescription Drug Coverage and Medicare

Please read this notice carefully and keep it where you can find it. This notice has information about your current prescription drug coverage with Town of Dillon and about your options under Medicare's prescription drug coverage. This information can help you decide whether or not you want to join a Medicare drug plan. If you are considering joining, you should compare your current coverage, including which drugs are covered at what cost, with the coverage and costs of the plans offering Medicare prescription drug coverage in your area. Information about where you can get help to make decisions about your prescription drug coverage is at the end of this notice.

There are two important things you need to know about your current coverage and Medicare's prescription drug coverage:

- Medicare prescription drug coverage became available in 2006 to everyone with Medicare. You can get this coverage if you join a Medicare Prescription Drug Plan or join a Medicare Advantage Plan (like an HMO or PPO) that offers prescription drug coverage. All Medicare drug plans provide at least a standard level of coverage set by Medicare. Some plans may also offer more coverage for a higher monthly premium.
- 2. Town of Dillon has determined that the prescription drug coverage offered by the medical plan is, on average for all plan participants, expected to pay out as much as standard Medicare prescription drug coverage pays and is therefore considered Creditable Coverage. Because your existing coverage is Creditable Coverage, you can keep this coverage and not pay a higher premium (a penalty) if you later decide to join a Medicare drug plan.

#### When Can You Join a Medicare Drug Plan?

You can join a Medicare drug plan when you first become eligible for Medicare and each year from October 15th to December 7th.

However, if you lose your current creditable prescription drug coverage, through no fault of your own, you will also be eligible for a two (2) month Special Enrollment Period (SEP) to join a Medicare drug plan.

#### What Happens to Your Current Coverage if You Decide to Join a Medicare Drug Plan?

If you decide to join a Medicare drug plan, your current Anthem coverage will not be affected.

#### When Will You Pay a Higher Premium (Penalty) to Join a Medicare Drug Plan?

You should also know that if you drop or lose your current coverage with Town of Dillon and don't join a Medicare drug plan within 63 continuous days after your current coverage ends, you may pay a higher premium (a penalty) to join a Medicare drug plan later.

If you go 63 continuous days or longer without creditable prescription drug coverage, your monthly premium may go up by at least 1% of the Medicare base beneficiary premium per month for every month that you did not have that coverage. For example, if you go nineteen months without creditable coverage, your premium may consistently be at least 19% higher than the Medicare base beneficiary premium. You may have to pay this higher premium (a penalty) as long as you have Medicare prescription drug coverage. In addition, you may have to wait until the following October to join.

#### For More Information About This Notice or Your Current Prescription Drug Coverage...

Contact the person listed below for further information. **NOTE:** You'll get this notice each year. You will also get it before the next period you can join a Medicare drug plan, and if this coverage through Town of Dillon changes. You also may request a copy of this notice at any time.

#### For More Information About Your Options Under Medicare Prescription Drug Coverage...

More detailed information about Medicare plans that offer prescription drug coverage is in the "Medicare & You" handbook. You'll get a copy of the handbook in the mail every year from Medicare. You may also be contacted directly by Medicare drug plans.

For more information about Medicare prescription drug coverage:

- Visit <u>www.medicare.gov</u>
- Call your State Health Insurance Assistance Program (see the inside back cover of your copy of the "Medicare & You" handbook for their telephone number) for personalized help
- Call 1-800-MEDICARE (1-800-633-4227). TTY users should call 1-877-486-2048.

If you have limited income and resources, extra help paying for Medicare prescription drug coverage is available. For information about this extra help, visit Social Security on the web at <u>www.socialsecurity.gov</u>, or call them at 1-800-772-1213 (TTY 1-800-325-0778).

Remember: Keep this Creditable Coverage Notice. If you decide to join one of the Medicare drug plans, you may be required to provide a copy of this notice when you join to show whether or not you have maintained creditable coverage and, therefore, whether or not you are required to pay a higher premium (a penalty).

Date:	January 01, 2023
Name of Entity/Sender:	Town of Dillon
Contact—Position/Office:	Carri McDonnell – Treasurer
Office Address:	275 Lake Dillon Dr.
	PO Box 8 Dillon, Colorado 80435
	United States
Phone Number:	970.262.3404

## PREMIUM ASSISTANCE UNDER MEDICAID AND THE CHILDREN'S HEALTH INSURANCE PROGRAM (CHIP)

If you or your children are eligible for Medicaid or CHIP and you're eligible for health coverage from your employer, your state may have a premium assistance program that can help pay for coverage, using funds from their Medicaid or CHIP programs. If you or your children aren't eligible for Medicaid or CHIP, you won't be eligible for these premium assistance programs but you may be able to buy individual insurance coverage through the Health Insurance Marketplace. For more information, visit www.healthcare.gov.

If you or your dependents are already enrolled in Medicaid or CHIP and you live in a State listed below, contact your State Medicaid or CHIP office to find out if premium assistance is available.

If you or your dependents are NOT currently enrolled in Medicaid or CHIP, and you think you or any of your dependents might be eligible for either of these programs, contact your State Medicaid or CHIP office or dial **1-877-KIDS NOW** or **www.insurekidsnow.gov** to find out how to apply. If you qualify, ask your state if it has a program that might help you pay the premiums for an employer-sponsored plan.

If you or your dependents are eligible for premium assistance under Medicaid or CHIP, as well as eligible under your employer plan, your employer must allow you to enroll in your employer plan if you aren't already enrolled. This is called a "special enrollment" opportunity, and **you must request coverage within 60 days of being determined eligible for premium assistance**. If you have questions about enrolling in your employer plan, contact the Department of Labor at <u>www.askebsa.dol.gov</u> or call **1-866-444-EBSA (3272)**.

If you live in one of the following states, you may be eligible for assistance paying your employer health plan premiums. The following list of states is current as of January 31, 2022. Contact your State for more information on eligibility –

ALABAMA – Medicaid	CALIFORNIA – Medicaid
Website: <u>http://myalhipp.com/</u> Phone: 1-855-692-5447	Website: Health Insurance Premium Payment (HIPP) Program <u>http://dhcs.ca.gov/hipp</u> Phone: 916-445-8322 Email: <u>hipp@dhcs.ca.gov</u>
ALASKA – Medicaid	COLORADO – Health First Colorado (Colorado's Medicaid Program) & Child Health Plan Plus (CHP+)
The AK Health Insurance Premium Payment Program Website: <u>http://myakhipp.com/</u> Phone: 1-866-251-4861 Email: <u>CustomerService@MyAKHIPP.com</u> Medicaid Eligibility: <u>http://dhss.alaska.gov/dpa/Pages/medicaid/default.aspx</u>	Health First Colorado Website: <u>https://www.healthfirstcolorado.com/</u> Health First Colorado Member Contact Center: 1-800-221-3943/ State Relay 711 CHP+: <u>https://www.colorado.gov/pacific/hcpf/child-health-plan- plus</u> CHP+ Customer Service: 1-800-359-1991/ State Relay 711 Health Insurance Buy-In Program (HIBI): <u>https://www.colorado.gov/pacific/hcpf/health-insurance-buy- program</u> HIBI Customer Service: 1-855-692-6442
ARKANSAS – Medicaid	FLORIDA – Medicaid
Website: <u>http://myarhipp.com/</u> Phone: 1-855-MyARHIPP (855-692-7447)	Website: https://www.flmedicaidtplrecovery.com/ flmedicaidtplrecovery.com/hipp/index.html Phone: 1-877-357-3268
GEORGIA – Medicaid Website: <u>https://medicaid.georgia.gov/health-insurance-premium</u> -payment-program-hipp Phone: 678-564-1162 ext 2131	MASSACHUSETTS – Medicaid and CHIP         Website: <a href="https://www.mass.gov/info-details/masshealth-premium-assistance-pa">https://www.mass.gov/info-details/masshealth-premium-assistance-pa</a> Phone:       1-800-862-4840

INDIANA – Medicaid	MINNESOTA – Medicaid
Healthy Indiana Plan for low-income adults 19-64 Website: http://www.in.gov/fssa/hip/ Phone: 1-877-438-4479 All other Medicaid Website: https://www.in.gov/medicaid/ Phone 1-800-457-4584	Website: <u>https://mn.gov/dhs/people-we-serve/children-and-families/health-care/health-care-programs/programs-and-services/other-insurance.jsp</u> Phone: 1-800-657-3739
IOWA – Medicaid and CHIP (Hawki)	MISSOURI – Medicaid
Medicaid Website: <u>https://dhs.iowa.gov/ime/members</u> Medicaid Phone: 1-800-338-8366 Hawki Website: <u>http://dhs.iowa.gov/Hawki</u> Hawki Phone: 1-800-257-8563 HIPP Website: <u>https://dhs.iowa.gov/ime/members/medicaid-a-to-z/hipp</u> HIPP Phone: 1-888-346-9562	Website: http://www.dss.mo.gov/mhd/participants/pages/hipp.htm Phone: 573-751-2005
KANSAS – Medicaid	MONTANA – Medicaid
Website: https://www.kancare.ks.gov/ Phone: 1-800-792-4884	Website: <u>http://dphhs.mt.gov/MontanaHealthcarePrograms/HIPP</u> Phone: 1-800-694-3084
KENTUCKY – Medicaid	NEBRASKA – Medicaid
Kentucky Integrated Health Insurance Premium Payment Program (KI-HIPP) Website: <u>https://chfs.ky.gov/agencies/dms/member/Pages/kihipp.aspx</u> Phone: 1-855-459-6328 Email: <u>KIHIPP.PROGRAM@ky.gov</u> KCHIP Website: <u>https://kidshealth.ky.gov/Pages/index.aspx</u> Phone: 1-877-524-4718 Kentucky Medicaid Website: <u>https://chfs.ky.gov</u>	Website: http://www.ACCESSNebraska.ne.gov Phone: 1-855-632-7633 Lincoln: 402-473-7000 Omaha: 402-595-1178
LOUISIANA – Medicaid	NEVADA – Medicaid
Website: www.medicaid.la.gov or www.ldh.la.gov/lahipp Phone: 1-888-342-6207 (Medicaid hotline) or 1-855-618-5488 (LaHIPP)	Medicaid Website: <u>http://dhcfp.nv.gov</u> Medicaid Phone: 1-800-992-0900
MAINE – Medicaid	NEW HAMPSHIRE – Medicaid
Enrollment Website: <u>https://www.maine.gov/dhhs/ofi/applications</u> <u>-forms</u> Phone: 1-800-442-6003 TTY: Maine relay 711 Private Health Insurance Premium Webpage: <u>https://www.maine.gov/dhhs/ofi/applications-forms</u> Phone: -800-977-6740. TTY: Maine relay 711	Website: <u>https://www.dhhs.nh.gov/oii/hipp.htm</u> Phone: 603-271-5218 Toll free number for the HIPP program: 1-800-852-3345, ext 5218
NEW JERSEY – Medicaid and CHIP	SOUTH DAKOTA – Medicaid
Medicaid Website: <u>http://www.state.nj.us/humanservices/dmahs/clients/medicaid/</u> Medicaid Phone: 609-631-2392 CHIP Website: <u>http://www.njfamilycare.org/index.html</u> CHIP Phone: 1-800-701-0710	Website: <u>http://dss.sd.gov</u> Phone: 1-888-828-0059
NEW YORK – Medicaid	TEXAS – Medicaid
Website: https://www.health.ny.gov/health_care/medicaid/ Phone: 1-800-541-2831	Website: <u>http://gethipptexas.com/</u> Phone: 1-800-440-0493
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NORTH CAROLINA – Medicaid	UTAH – Medicaid and CHIP
Website: <u>https://medicaid.ncdhhs.gov/</u> Phone: 919-855-4100	Medicaid Website: <u>https://medicaid.utah.gov/CHIP</u> Website: <u>http://health.utah.gov/chip</u> Phone: 1-877-543-7669
NORTH DAKOTA – Medicaid	VERMONT – Medicaid
Website: <u>http://www.nd.gov/dhs/services/medicalserv/medicaid/</u> Phone: 1-844-854-4825	Website: <u>http://www.greenmountaincare.org/</u> Phone: 1-800-250-8427
OKLAHOMA – Medicaid and CHIP	VIRGINIA – Medicaid and CHIP
Website: <u>http://www.insureoklahoma.org</u> Phone: 1-888-365-3742	Website: <u>https://www.coverva.org/en/famis-select</u> <u>https://www.coverva.org/en/hipp</u> Medicaid Phone: 1-800-432-5924 CHIP Phone: 1-800-432-5924
OREGON – Medicaid	WASHINGTON – Medicaid
Website: http://healthcare.oregon.gov/Pages/index.aspx http://www.oregonhealthcare.gov/index-es.html Phone: 1-800-699-9075	Website: <u>https://www.hca.wa.gov/</u> Phone: 1-800-562-3022
PENNSYLVANIA – Medicaid	WEST VIRGINIA – Medicaid
Website: <u>https://www.dhs.pa.gov/Services/Assistance/Pages/</u> <u>HIPP- Program.aspx</u> Phone: 1-800-692-7462	Website: <u>http://mywvhipp.com/</u> Toll-free phone: 1-855-MyWVHIPP (1-855-699-8447)
RHODE ISLAND – Medicaid and CHIP	WISCONSIN – Medicaid and CHIP
Website: <u>http://www.eohhs.ri.gov/</u> Phone: 1-855-697-4347, or 401-462-0311 (Direct RIte Share Line)	Website: https://www.dhs.wisconsin.gov/badgercareplus/p- 10095.htm Phone: 1-800-362-3002
SOUTH CAROLINA – Medicaid	WYOMING – Medicaid
Website: <u>https://www.scdhhs.gov</u> Phone: 1-888-549-0820	Website: <u>https://health.wyo.gov/healthcarefin/medicaid/programs-and-eligibility/</u> Phone: 1-800-251-1269

To see if any other states have added a premium assistance program since October 15, 2021, or for more information on special enrollment rights, contact either:

U.S. Department of Labor Employee Benefits Security Administration <u>www.dol.gov/agencies/ebsa</u> 1-866-444-EBSA (3272) U.S. Department of Health and Human Services Centers for Medicare & Medicaid Services <u>www.cms.hhs.gov</u> 1-877-267-2323, Menu Option 4, Ext. 61565

#### **Paperwork Reduction Act Statement**

According to the Paperwork Reduction Act of 1995 (Pub. L. 104-13) (PRA), no persons are required to respond to a collection of information unless such collection displays a valid Office of Management and Budget (OMB) control number. The Department notes that a Federal agency cannot conduct or sponsor a collection of information unless it is approved by OMB under the PRA, and displays a currently valid OMB control number, and the public is not required to respond to a collection of information unless it displays a currently valid OMB control number. See 44 U.S.C. 3507. Also, notwithstanding any other provisions of law, no person shall be subject to penalty for failing to comply with a collection of information if the collection of information does not display a currently valid OMB control number. See 44 U.S.C. 3512.

The public reporting burden for this collection of information is estimated to average approximately seven minutes per respondent. Interested parties are encouraged to send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Labor, Employee Benefits Security Administration, Office of Policy and Research, Attention: PRA Clearance Officer, 200 Constitution Avenue, N.W., Room N-5718, Washington, DC 20210 or email <u>ebsa.opr@dol.gov</u> and reference the OMB Control Number 1210-0137.

## **COBRA GENERAL NOTICE**

#### Model General Notice of COBRA Continuation Coverage Rights (For use by single-employer group health plans)

#### \*\* Continuation Coverage Rights Under COBRA\*\*

#### Introduction

You're getting this notice because you recently gained coverage under a group health plan (the Plan). This notice has important information about your right to COBRA continuation coverage, which is a temporary extension of coverage under the Plan. This notice explains COBRA continuation coverage, when it may become available to you and your family, and what you need to do to protect your right to get it. When you become eligible for COBRA, you may also become eligible for other coverage options that may cost less than COBRA continuation coverage.

The right to COBRA continuation coverage was created by a federal law, the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). COBRA continuation coverage can become available to you and other members of your family when group health coverage would otherwise end. For more information about your rights and obligations under the Plan and under federal law, you should review the Plan's Summary Plan Description or contact the Plan Administrator.

You may have other options available to you when you lose group health coverage. For example, you may be eligible to buy an individual plan through the Health Insurance Marketplace. By enrolling in coverage through the Marketplace, you may qualify for lower costs on your monthly premiums and lower out-of-pocket costs. Additionally, you may qualify for a 30-day special enrollment period for another group health plan for which you are eligible (such as a spouse's plan), even if that plan generally doesn't accept late enrollees.

#### What is COBRA continuation coverage?

COBRA continuation coverage is a continuation of Plan coverage when it would otherwise end because of a life event. This is also called a "qualifying event." Specific qualifying events are listed later in this notice. After a qualifying event, COBRA continuation coverage must be offered to each person who is a "qualified beneficiary." You, your spouse, and your dependent children could become qualified beneficiaries if coverage under the Plan is lost because of the qualifying event. Under the Plan, qualified beneficiaries who elect COBRA continuation coverage must pay for COBRA continuation coverage.

If you're an employee, you'll become a qualified beneficiary if you lose your coverage under the Plan because of the following qualifying events:

- Your hours of employment are reduced, or
- Your employment ends for any reason other than your gross misconduct.

If you're the spouse of an employee, you'll become a qualified beneficiary if you lose your coverage under the Plan because of the following qualifying events:

- Your spouse dies;
- Your spouse's hours of employment are reduced;
- Your spouse's employment ends for any reason other than his or her gross misconduct;
- Your spouse becomes entitled to Medicare benefits (under Part A, Part B, or both); or
- You become divorced or legally separated from your spouse.

Your dependent children will become qualified beneficiaries if they lose coverage under the Plan because of the following qualifying events:

- The parent-employee dies;
- The parent-employee's hours of employment are reduced;
- The parent-employee's employment ends for any reason other than his or her gross misconduct;
- The parent-employee becomes entitled to Medicare benefits (Part A, Part B, or both);
- The parents become divorced or legally separated; or
- The child stops being eligible for coverage under the Plan as a "dependent child."

#### When is COBRA continuation coverage available?

The Plan will offer COBRA continuation coverage to qualified beneficiaries only after the Plan Administrator has been notified that a qualifying event has occurred. The employer must notify the Plan Administrator of the following qualifying events:

- The end of employment or reduction of hours of employment;
- Death of the employee;
- The employee's becoming entitled to Medicare benefits (under Part A, Part B, or both).

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For all other qualifying events (divorce or legal separation of the employee and spouse or a dependent child's losing eligibility for coverage as a dependent child), you must notify the Plan Administrator within 60 days after the qualifying event occurs. You must provide this notice to: Carri McDonnell.

#### How is COBRA continuation coverage provided?

Once the Plan Administrator receives notice that a qualifying event has occurred, COBRA continuation coverage will be offered to each of the qualified beneficiaries. Each qualified beneficiary will have an independent right to elect COBRA continuation coverage. Covered employees may elect COBRA continuation coverage on behalf of their spouses, and parents may elect COBRA continuation coverage on behalf of their spouses, and parents may elect COBRA continuation coverage.

COBRA continuation coverage is a temporary continuation of coverage that generally lasts for 18 months due to employment termination or reduction of hours of work. Certain qualifying events, or a second qualifying event during the initial period of coverage, may permit a beneficiary to receive a maximum of 36 months of coverage.

There are also ways in which this 18-month period of COBRA continuation coverage can be extended:

#### Disability extension of 18-month period of COBRA continuation coverage

If you or anyone in your family covered under the Plan is determined by Social Security to be disabled and you notify the Plan Administrator in a timely fashion, you and your entire family may be entitled to get up to an additional 11 months of COBRA continuation coverage, for a maximum of 29 months. The disability would have to have started at some time before the 60th day of COBRA continuation coverage and must last at least until the end of the 18-month period of COBRA continuation coverage.

#### Second qualifying event extension of 18-month period of continuation coverage

If your family experiences another qualifying event during the 18 months of COBRA continuation coverage, the spouse and dependent children in your family can get up to 18 additional months of COBRA continuation coverage, for a maximum of 36 months, if the Plan is properly notified about the second qualifying event. This extension may be available to the spouse and any dependent children getting COBRA continuation coverage if the employee or former employee dies; becomes entitled to Medicare benefits (under Part A, Part B, or both); gets divorced or legally separated; or if the dependent child stops being eligible under the Plan as a dependent child. This extension is only available if the second qualifying event would have caused the spouse or dependent child to lose coverage under the Plan had the first qualifying event not occurred.

#### Are there other coverage options besides COBRA Continuation Coverage?

Yes. Instead of enrolling in COBRA continuation coverage, there may be other coverage options for you and your family through the Health Insurance Marketplace, Medicare, Medicaid, <u>Children's Health Insurance Program (CHIP)</u>, or other group health plan coverage options (such as a spouse's plan) through what is called a "special enrollment period." Some of these options may cost less than COBRA continuation coverage. You can learn more about many of these options at <u>www.healthcare.gov/</u>.

#### Can I enroll in Medicare instead of COBRA continuation coverage after my group health plan coverage ends?

In general, if you don't enroll in Medicare Part A or B when you are first eligible because you are still employed, after the Medicare initial enrollment period, you have an 8-month special enrollment period<sup>1</sup> to sign up for Medicare Part A or B, beginning on the earlier of

- The month after your employment ends; or
- The month after group health plan coverage based on current employment ends.

If you don't enroll in Medicare and elect COBRA continuation coverage instead, you may have to pay a Part B late enrollment penalty and you may have a gap in coverage if you decide you want Part B later. If you elect COBRA continuation coverage and later enroll in Medicare Part A or B before the COBRA continuation coverage ends, the Plan may terminate your continuation coverage. However, if Medicare Part A or B is effective on or before the date of the COBRA election, COBRA coverage may not be discontinued on account of Medicare entitlement, even if you enroll in the other part of Medicare after the date of the election of COBRA coverage.

If you are enrolled in both COBRA continuation coverage and Medicare, Medicare will generally pay first (primary payer) and COBRA continuation coverage will pay second. Certain plans may pay as if secondary to Medicare, even if you are not enrolled in Medicare.

For more information visit https://www.medicare.gov/medicare-and-you.

<sup>1</sup> https://www.medicare.gov/sign-up-change-plans/how-do-i-get-parts-a-b/part-a-part-b-sign-up-periods.

#### If you have questions

Questions concerning your Plan or your COBRA continuation coverage rights should be addressed to the contact or contacts identified below. For more information about your rights under the Employee Retirement Income Security Act (ERISA), including COBRA, the Patient Protection and Affordable Care Act, and other laws affecting group health plans, contact the nearest Regional or District Office of the U.S. Department of Labor's Employee Benefits Security Administration (EBSA) in your area or visit <u>www.dol.gov/ebsa</u>. (Addresses and phone numbers of Regional and District EBSA Offices are available through EBSA's website.) For more information about the Marketplace, visit <u>www.healthcare.gov</u>.

#### Keep your Plan informed of address changes

To protect your family's rights, let the Plan Administrator know about any changes in the addresses of family members. You should also keep a copy, for your records, of any notices you send to the Plan Administrator.

**Plan contact information** 

Town of Dillon Carri McDonnell – Treasurer 275 Lake Dillon Dr. PO Box 8 Dillon, Colorado 80435 United States 970.262.3404

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This benefit summary prepared by

