

**TOWN OF DILLON
TOWN COUNCIL**

REGULAR MEETING



**Town Hall Council Chambers
7:00 p.m.
Tuesday, January 19, 2016**

AGENDA

1. Call to Order and Roll Call
2. Approval of Agenda
3. Approval of Consent Agenda
 - a. Minutes of Regular Meeting of January 5, 2016
 - b. Approval of Bill List and Payroll Ledger
 - c. Excused Absence for Council Member Westerberg and Council Member Barchers for January 5, 2016 Town Council Meeting
 - d. Consideration of Resolution 08-16, Series of 2016

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, MAKING AN APPOINTMENT TO THE PLANNING AND ZONING COMMISSION.

- e. Consideration of Resolution 09-16, Series of 2016

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, MAKING APPOINTMENTS TO THE PARKS AND RECREATION COMMITTEE.

- f. Notification to Council of Planning and Zoning Commission approval of a Level III Development Application for a Conditional Use Permit for a Residential Use in the upper level of the Dillon Courtyard commercial building, Red Mountain Plaza, in the Commercial (C) zoning district at 707 E. Anemone Trail, Unit 3, Dillon, Colorado, by Resolution No. PZ 01-16, Series of 2016, and Council motion not to call up the decision and to let the Planning and Zoning Commission decision become final.

Town of Dillon
275 Lake Dillon Drive
Post Office Box 8
Dillon, CO 80435

970.468.2403
Fax 970.262.3410

4. Citizen Comments
5. PRAC Update
6. Consideration of Resolution 10-16, Series of 2016

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, AUTHORIZING THE TOWN CLERK TO APPOINT ELECTION JUDGES FOR THE APRIL 5, 2016 TOWN OF DILLON MUNICIPAL ELECTION.

7. Consideration of Resolution No. 11-16, Series of 2016

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, APPROVING THE COMPENSATION FOR THE ELECTION JUDGES FOR THE APRIL 5, 2016 TOWN OF DILLON MUNICIPAL ELECTION.

8. Town Manager's Report
9. Mayor's Report
10. Adjournment

**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**
Tuesday, January 5, 2016
7:00 p.m.
Dillon Town Hall

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, January 5, 2016, at the Dillon Town Hall. Mayor Pro-Tem Louis Skowyra called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Brad Bailey, Mark Nickel, and Ben Raitano. Mayor Kevin Burns, Council Member Tim Westerberg and Council Member Jen Barchers were absent (excused). Staff members present were: Kerstin Anderson, Marketing and Communications Director; Dan Burroughs, Town Engineer; Ned West, Town Planner/Engineering Inspector; Mark Heminghous, Police Chief; Carri McDonnell, Finance Director; Scott O'Brien, Public Works Director; and Jo-Anne Tyson, Town Clerk.

APPROVAL OF AGENDA

The agenda items were rearranged to the following order: Agenda item #12, 11, 10, 9, 6, 7, 8, 5, 14, 15,

APPROVAL OF CONSENT AGENDA

Council Member Raitano moved to approve the following consent agenda:

- a. Minutes of the Regular Meeting held December 1, 2015
- b. Approval of Bill List dated December 31, 2015 in the amount of \$788,792.56; and Payroll Ledgers dated December 11, 2015 in the amount of \$65,983.70 and December 24, 2015 in the amount of \$59,615.64.
- c. Excused Absence for Council Member Westerberg for December 1, 2015 Town Council Meeting

Council Member Bailey seconded the motion which passed unanimously upon roll call vote.

CITIZEN COMMENTS

There were no citizen comments.

SWEARING IN OF NEW OFFICER DAWN FLISZAR

Police Chief Mark Heminghous read the Dillon Police Department's Mission Statement to Ms. Fliszar. Town Clerk Jo-Anne Tyson administered the Oath of Office to newly-appointed Police Officer Dawn Fliszar.

CONSIDERATION OF RESOLUTION 07-16, SERIES OF 2016

A RESOLUTION AUTHORIZING THE TOWN OF DILLON, COLORADO, TO SIGN THE ANNUAL HIGHWAY USER TAX FUND MILEAGE CHANGE CERTIFICATION REPORT.

Town Engineer Dan Burroughs explained that each year, the Town of Dillon is required to report the amount of road-lane miles and associated pavement conditions within Town Limits. The Town's streets are broken into segments to account for different construction times, pavement conditions or geometric reasons. The State of Colorado uses this information to determine how much money the Town of Dillon will receive in 2016 from the Highway Users Tax Fund, which is a combination of State revenues from motor fuel excise tax, annual vehicle license and registration fees, passenger-mile taxes, and some other smaller items. For the 2016 Report, Dillon reported Ensign Drive Segment 200, reconstructed in 2015, condition improved to GOOD (James Court to the East end of the 2011 project) and Oro Grande Segments 100 and 200, asphalt overlay in 2015, condition changed to GOOD

Council Member Raitano moved to approve Resolution No. 07-16, Series of 2016. Council Member Nickel seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF ORDINANCE NO. 06-16, SERIES OF 2016

A RESOLUTION OF THE TOWN OF DILLON APPROVING THE TOWN OF DILLON 2016 SALARY SCALES.

Finance Director Carri McDonnell explained that this resolution approves the 2016 salary scales for all staff positions. She stated that Town code requires Town Council to review and approve salaries and salary scales for town positions from time to time. The last time Town Council reviewed all of the positions was 2010 although they have reviewed various positions over the years during the budget process.

The Town completed a salary survey, comparing Dillon's positions to similar positions in the Towns of Breckenridge, Frisco, Silverthorne and Summit County, creating an average beginning of salary range based on that comparative data. The scales were adjusted if the average salary at the beginning of the range from the comparative data was higher than Dillon's current beginning of range. The Town uses a 40% salary range.

Council Member Raitano moved to approve Ordinance No. 06-16, Series of 2016. Council Member Bailey seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 05-16, SERIES OF 2016

A RESOLUTION OF THE TOWN OF DILLON AUTHORIZING A TABOR ELECTION ON APRIL 5, 2016, FIXING THE BALLOT TITLE AND QUESTION, AND SETTING FORTH OTHER DETAILS RELATING THERETO.

Ms. McDonnell reported that this resolution approves language for the April 5, 2016 ballot question. The question includes allowing the revenues from the .5% sales tax to be spent on both road maintenance and road construction and removes the expiration date of the .5% sales tax. The .5% sales tax is currently set to sunset on December 31, 2033. The Town has the financial ability

to issue more bonds if the period of repayment can still be 20 years. With the removal of the sunset, the Town will be able to issue additional bonds to finish the streets that have not been reconstructed including Lodgepole Street, upper Tenderfoot Street, Little Beaver Trail, Cemetery Road and the intersection of County Road 51 and Deerpath.

Council Member Raitano moved to approve Resolution No. 05-16, Series of 2016.
Council Member Bailey seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 04-16, SERIES OF 2016

A RESOLUTION OF THE TOWN OF DILLON, COLORADO DESIGNATING THE PUBLIC PLACES FOR POSTING MEETING NOTICES; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Town Clerk Jo-Anne Tyson stated that Colorado law requires municipalities to designate the public place or places for posting meeting notices at the first regular meeting of each calendar year. This resolution designates the Dillon Town Hall and Dillon Post Office as the places for posting meeting notices.

Council Member Raitano moved to approve Resolution No. 04-16, Series of 2016.
Council Member Nickel seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 01-16, SERIES OF 2016

PUBLIC HEARING

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, APPROVING A LEVEL IV DEVELOPMENT APPLICATION FOR A MODIFICATION TO AN EXISTING CLASS S-3 SUBDIVISION LOCATED AT 401 WEST LABONTE STREET, DILLON, COLORADO; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Town Planner / Engineer Inspector Ned West stated that the Town has received an application from the Lake Dillon Condominiums, Inc. which is the official legal entity for the homeowners association for the unit owners at the condominium complex located at 401 W. LaBonte Street. This complex was previously approved under the name of "Lake Dillon Condotel." He stated that the application consists of adopting an updated condominium map for the complex and adopting the new complex name of "Lake Dillon Condominiums." The complex was previously known as Lake Dillon Condotel. The condotel name implies a hotel lodging arrangement which makes it difficult for unit owners to get mortgages due to current lending rules. This hotel style unit is no longer available on the property and the mortgage situation makes it difficult to sell units to buyers who need to get a mortgage. The new condominium map reflects the current as-built conditions of the complex and also adopts the official name of the complex as "Lake Dillon Condominiums."

This public hearing was published in accordance with public posting requirements as set forth by the Dillon Municipal Code. Mayor Pro-Tem Skowyra opened the Public Hearing at 7:23 p.m. There being no public comments, Mayor Pro-Tem Skowyra closed the Public Hearing at 7:24 p.m.

Council Member Raitano moved to approve Resolution No. 01-16, Series of 2016. Council Member Nickel seconded the motion which passed unanimously upon roll call vote.

TOWN MANAGER REPORT:

Town Manager Tom Breslin reviewed several items including:

- Giving kudos to Public Works Director Scott O'Brien and his department for the great job they did with recent snow removal operations and decorating the Town for the holidays.
- He will be attending an upcoming Town branding meeting with an anticipated roll-out in early May.
- He and several staff members will be seeing preliminary Amphitheatre drawings later this week.
- The Lighting of Dillon was a series of successful events which will continue through January 8, 2016.
- The Dillon Business Association will be presenting at the January 19, 2016 Council Work Session.
- He will be attending a January 12, 2016 Colorado Mountain College meeting.
- He will also be attending a Stand-Up-Paddleboard Operational meeting on January 6, 2016 with Denver Water Board.
- The new water tank is full and online. Mr. Breslin gave kudos to Public Works for all of their hard work completing this project.
- Staff is working on a new location for the Arts Festival.
- Recycling efforts have been incredibly busy. The bins were very full over the holiday and Mr. Breslin will follow up with the County regarding recycling options and long term visions.

Mayor Pro-Tem Skowyra called a five minute break before proceeding with the meeting.

Mayor Burns arrived and began presiding over the meeting at 7:37 p.m.

CONSIDERATION OF RESOLUTION NO.02-16, SERIES OF 2016

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, APPROVING A LEVEL IV DEVELOPMENT APPLICATION FOR A PLANNED UNIT DEVELOPMENT LOCATED AT 240 LAKE DILLON DRIVE, DILLON, COLORADO; AND, SETTING FORTH DETAILS IN RELATION THERETO.

This public hearing was published in accordance with public posting requirements as set forth by the Dillon Municipal Code. Mayor Burns opened the Public Hearing at 7:38 p.m.

Town Planner / Engineer Inspector Ned West explained that the Town of Dillon received a development application for a mixed use Planned Unit Development (PUD) to replace the Adriano's Restaurant at 240 Lake Dillon Drive. The development will provide 65 residential units, of which 17 will be dedicated as apartment rental units for work force housing, and the remaining units will be sold as condominiums. The main street level will contain a restaurant and two commercial units facing Lake Dillon Drive. Applicant, Ivano Ottoborgo is using the PUD process to request deviations from the Town Code which include:

- 1) **Building Height.** The Developer has requested a 60' allowable building height instead of the 50' allowed by Town Code for buildings within the Core Area Zone District,
- 2) **Parking Design Considerations.** The Developer has requested the following parking design considerations through the PUD process:
 - a) The Town Code allows for a 20' ramp width for the parking garage access ramp to the main level parking located on the west side of the lot, in conjunction with a PUD. The reduced width will help accommodate a wall and vehicular guardrail along the west property line and accommodate existing utilities within the existing utility easement. The Developer may have to relocate utilities within the ramp and dedicated revised utility easements when the final plans are completed.
 - b) Parking Garage Ramp grade in excess of 10%. The Town Code allows for steeper parking garage ramp grades in conjunction with a PUD, with the condition that they don't exceed 20% grade and are heated.
 - c) Compact Parking Spaces: The Town Code allows for compact parking spaces in conjunction with a PUD. In this case the applicant has asked for 15 parking spaces along the north side of the building that will have a 16' length instead of an 18' length. The 15 compact parking spaces represent 12.3% of the provided 122 residential parking spaces provided.
 - d) Backing into the 40' ROW. Through the PUD process, the Town Code allows vehicles to back into a dead end Town Right-of-way, which is the situation for the 40' unnamed right-of-way along the north side of the property. Town staff has evaluated the amount of traffic on the 40' ROW and has made the determination that the speeds are very low on this stretch of ROW and the volume is extremely low, which will allow these cars to back out into the 40' ROW safely. There is also an additional 18' of area between the property line and the edge of asphalt so that once a car backs into the ROW, it will have clear views in the west and east directions to see approaching vehicles prior to proceeding with the backing up movement into the 24' wide asphalt street.
- 3) **Signage Allowances.** The developer has asked for project signage as follows:
 - a) The Dillon Gateway Planned Unit Development shall be allowed one (1) Building Identification sign along the Lake Dillon Drive side of the building that shall not exceed forty (40) square feet.
 - b) The Dillon Gateway Planned Unit Development shall be allowed one (1) Building Identification sign along the West Buffalo Street side of the building that shall not exceed one hundred and twenty (120) square feet.
 - c) The Dillon Gateway Planned Unit Development shall be allowed one (1) sign for each of the two (2) retail units located along Lake Dillon Drive. Each sign shall not exceed forty (40) square feet. If the developer chooses to divide these two units into three or four units, then the maximum size of each Tenant Sign shall be limited to thirty-two (32) square feet.
 - d) The restaurant unit shall be allowed two (2) sixty (60) square foot signs. One sign shall be allowed on the West Buffalo Street side of the restaurant and the other sign shall be allowed on the Lake Dillon Drive side of the restaurant. These signs may be incorporated into an awning design over the restaurant windows.
- 4) **Landscaping Provisions:** The developer has agreed to provide the landscaping allowances outlined in Section I.A.20.

While Council commended Mr. Ottoborgo for his work and dedication to his project, they presented several questions which included: the monitoring and management of the rental units, building identification signage, sustainable versus work force versus affordable housing definitions, market valuation of units, specifying “long term rental” throughout the documents, consideration of several “affordable housing units”, impact on adjacent properties and encouraged discussion with Summit County Housing Authority regarding structure of work force housing regulations and requirements.

Public Comments:

- Ivano Ottoborgo – Applicant, Principal of Dillon Gateway, 240 Lake Dillon Drive, emphasized the addition of approximately 35 beds which will be deed restricted, rental, dedicated apartments contributing to the work force housing shortage in Summit County. Mr. Ottoborgo stated he is open to working with the Summit County Housing Authority to determine details of an agreement to be signed at a later time.
 - Mr. Ottoborgo also commented on other driveways in Town that back into the right-of-way.
 - He showed an updated architectural design of his project.
 - He stated that he supports affordable housing and has met the town’s requirements for parking, height density related to views.
 - Mr. Ottoborgo addressed concerns related to handicap parking spaces, bike storage, and locker space.
- Mike Smith – 321 West Buffalo and owner of Dillon Liquors, commented that the Gateway Project is a positive proposal bringing identity to the Town of Dillon. Mr. Smith later encouraged Council to not put restrictions on the project that people can’t live with.
- Christine Berwyn – 100 Redtail Court, questioned the volume of traffic the project will produce, handicap spaces and accessibility to the building, bike parking, and signage on Highway 6 to encourage restaurant traffic.
- Cindy Bargell – 346 Lake Dillon Drive, encouraged Council to delay their decision until “Work force Housing” and its details are better defined. She later questioned if Council had enough time for the public to understand the definition of “work force” housing and the outlining criteria.
- Kevin Stout – 102 Gold Run and La Riva Condominium Owner, stated that the initial entrance to the project was from the Highway and questioned why it is now off Lake Dillon Drive. He also encouraged aesthetically pleasing architectural designs and façade. Mr. Stout expressed concern with building height and corresponding exceptions and cautioned the “domino effect” within Town. Mr. Stout also suggested to combine three units and deed restrict them in order to satisfy “affordable housing”.
- Dana Bargell – 346 Lake Dillon Drive, stated that his office is immediately adjacent to the project and will be impacted. He stated an exception shouldn’t be made just to make money and that the project’s benefits should make sense to the Town. He encouraged architectural diversity and expressed concern with traffic coming from Buffalo Street.
- Danny Isles – 324 W. Buffalo and owner of Conoco, explained that the definitions of affordable and work force housing is being mixed up and needs clarification.

Council Member Bailey moved to continue Resolution No. 02-16, Series of 2016 until the February 2, 2016 Council meeting in order to receive further clarification from the applicant defining housing mix and management. Council Member Raitano seconded the motion which passed unanimously upon roll call vote.

The public hearing will remain open until the February 2, 2016 meeting when Resolution 02-16, Series of 2016 will be continued.

CONSIDERATION OF RESOLUTION NO. 03-16, SERIES OF 2016
PUBLIC HEARING

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, APPROVING A LEVEL III DEVELOPMENT APPLICATION FOR A CONDITIONAL USE PERMIT TO ALLOW A RESIDENTIAL USE ON THE GROUND FLOOR OF THE PROPOSED DILLON GATEWAY PLANNED UNIT DEVELOPMENT LOCATED AT 240 LAKE DILLON DRIVE, DILLON, COLORADO; AND, SETTING FORTH DETAILS IN RELATION THERETO.

This public hearing was published in accordance with public posting requirements as set forth by the Dillon Municipal Code. Mayor Burns opened the Public Hearing at 9:50 p.m.

This resolution must be approved in conjunction with Resolution 02-16, Series of 2016 therefore, Council discussed continuing this Resolution.

Council Member Raitano moved to continue Resolution No. 03-16, Series of 2016 until the February 2, 2016. Council Member Skowyra seconded the motion which passed unanimously upon roll call vote.

The public hearing will remain open until the February 2, 2016 meeting when Resolution 03-16, Series of 2016 will be continued.

CONSIDERATION OF EMERGENCY ORDINANCE NO. 1-16, SERIES OF 2016

AN ORDINANCE OF THE TOWN OF DILLON, COLORADO AMENDING CHAPTER 2, "ADMINISTRATION AND PERSONNEL," ARTICLE I, "ELECTIONS," SECTION 2-1-10, "WRITE-IN CANDIDATE AFFIDAVIT," OF THE DILLON MUNICIPAL CODE OF THE TOWN OF DILLON, COLORADO TO CHANGE THE TIME PERIOD FOR SUBMITTING AN AFFIDAVIT OF INTENT; SETTING FORTH DETAILS IN RELATION THERETO; AND, DECLARING AN EMERGENCY THEREFORE.

Town Clerk Jo-Anne Tyson explained that during this past legislative session, House Bill 1130 was passed resulting in significant timeline changes to the Municipal Election Code. One of these changes effect submittals for Write-in candidate affidavits. State Statute, CRS 31-10-912. Staff wishes to modify the Dillon Town Code which currently allows Affidavit of Intent applications for a Write-In candidate to be submitted twenty (20) days prior to an election to a sixty-four (64) day submittal requirement. A twenty (20) day submittal period does not allow sufficient time to order election ballots or conform to other outlined duties pertaining to the election. By allowing Write-in Candidate Affidavits to be submitted sixty-four (64) days prior to the election, the Designated Election Official will have the necessary time to prepare the election materials. This Ordinance is declared an emergency in order to immediately adopt it and remain in conformance with election deadlines.

Council Member Raitano moved to approve Emergency Ordinance 01-16, Series of 2016. Council Member Skowyra seconded the motion which passed unanimously upon roll call vote.

MAYOR'S REPORT

Mayor Burns did not have a report as committees did not meet over the holidays.

ADJOURNMENT

There being no further business, Mayor Burns declared the meeting adjourned at 9:54 p.m.

Respectfully submitted by:



Jo-Anne Fyson, CMC/MMC, Town Clerk

DRAFT

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL Account = 10100100-91990000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
289	JOINT SEWER AUTHORITY	011116	1st qtr 2016 EQR Billing	01/11/2016	113,033.41	.00	
3859	CTSI	42668	Insurance	01/14/2016	29,356.13	.00	
44	CIRSA	160144	property casualty	01/01/2016	18,183.26	.00	
3692	Petco Animal Supplies Stores	3RD QTR 15	sales tax agreement	09/30/2015	11,897.78	.00	
289	JOINT SEWER AUTHORITY	011116	1st qtr 2016 EQR Billing	01/11/2016	7,424.90	.00	
2160	HIGH COUNTRY CONSERVATI	1.13.2016	energy smart prg, dillon sustainabl	01/13/2016	5,000.00	.00	
44	CIRSA	160144	property casualty	01/01/2016	4,660.99	.00	
2604	Gorton Scott Engineering LLC	15-24	project Ensign Drive Phase 3	01/07/2016	4,550.00	.00	
2791	XCEL ENERGY 1140601	303576449	300030506	01/04/2016	3,326.08	.00	
66	COLORADO MUNICIPAL LEAGU	010116	membership dues	01/01/2016	3,023.00	.00	
2160	HIGH COUNTRY CONSERVATI	1.13.2016	energy smart prg, dillon sustainabl	01/13/2016	3,000.00	.00	
44	CIRSA	160144	property casualty	01/01/2016	2,791.17	.00	
174	MARK R SHAPIRO PC	DECEMBER 2	legal	12/31/2015	2,350.00	2,350.00	01/06/2016
567	SUMMIT COMMUNITY CARE CLI	010116	2016 Grant	01/01/2016	2,000.00	.00	
3006	Bristlecone Foundation	010116	2016 grant	01/01/2016	2,000.00	.00	
168	EVERIST MATERIALS LLC	229930	ice slicer/sand	12/31/2015	1,888.13	.00	
193	NWCCOG	15-235	Membership dues	01/04/2016	1,799.00	.00	
1120	Power Service Inc	7000002603	cooler-combination	12/29/2015	1,643.94	.00	
44	CIRSA	160300	2016 equipment breakdown, exce	01/01/2016	1,561.00	.00	
2800	ACORN PETROLEUM INC	748997	fuel	12/21/2015	1,511.74	.00	
44	CIRSA	160144	property casualty	01/01/2016	1,463.33	.00	
2791	XCEL ENERGY 1140601	602560771	300069706	01/04/2016	1,416.06	.00	
1157	MOUNTAIN STATES EMPLOYE	22107	membership dues	12/28/2015	1,300.00	.00	
2674	Browns Hill Engineering	10772	SCADA lease	01/04/2016	1,172.50	.00	
2674	Browns Hill Engineering	10772	SCADA lease	01/04/2016	1,172.50	.00	
2791	XCEL ENERGY 1140601	602560977-30	300073131	01/04/2016	1,167.20	.00	
789	SUMMIT FORD	47184	mount and balance tires	01/08/2016	1,106.94	.00	
449	WALMART COMMUNITY BRC	010316	supplies	01/03/2016	1,079.80	.00	
2800	ACORN PETROLEUM INC	749547	fuel	12/24/2015	1,063.10	.00	
3180	SOS Outreach	#001	Grant 2016	01/01/2016	1,000.00	.00	
3861	Bethany Immigration Services	010416	201 grant	01/04/2016	1,000.00	.00	
2737	I-70 COALITION	011216	coalition dues 2016	01/12/2016	998.00	.00	
174	MARK R SHAPIRO PC	DECEMBER 2	legal	12/31/2015	954.00	954.00	01/06/2016
444	Century Link	970468047108	970 468 0471 088	01/01/2016	899.97	.00	
3405	Adobe Systems Inc	145734433	DC premium esign services	12/28/2015	897.00	.00	
3405	Adobe Systems Inc	145734433	DC premium esign services	12/28/2015	897.00	.00	
3405	Adobe Systems Inc	145734433	DC premium esign services	12/28/2015	897.00	.00	
2800	ACORN PETROLEUM INC	751185	fuel	01/04/2016	859.34	.00	
3686	Ron's Equipment Co Inc	89219	parts	12/29/2015	846.75	.00	
2800	ACORN PETROLEUM INC	750059	fuel	12/30/2015	805.38	.00	
3712	Hoffmann, Parker, Wilson & Carb	123115	11022009-002 hearing officer	12/31/2015	760.00	.00	
2790	XCEL ENERGY 1012864	602537240	53-1012864-0	01/04/2016	720.10	.00	
2791	XCEL ENERGY 1140601	602561713	304127097	01/04/2016	662.77	.00	
2765	The Key People Co.	40116170	january cleaning	01/04/2016	625.00	.00	
106	FERRELLGAS - 6488704	1090401334	Propane	01/14/2016	584.77	.00	
338	VERIZON WIRELESS	9757977145	account 271567035-00001	12/28/2015	518.07	.00	
1891	Keystone Science School	2010	grant 2016	01/01/2016	500.00	.00	
2160	HIGH COUNTRY CONSERVATI	010116	2016 grant	01/01/2016	500.00	.00	
614	CASELLE INC	70227	support and maintenance 2/2016	01/01/2016	498.00	.00	
204	PEAK PERFORMANCE COPIER	123115	meter biling	12/31/2015	471.59	.00	
3361	TRI COUNTY FIRE PROTECTIO	136023	enviro fee	01/05/2016	423.00	.00	
3863	Crown Plaza Denver International	011116	confirmation # 61480062 & 61480	01/11/2016	408.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3863	Crown Plaza Denver International	011116	confirmation # 61480062 & 61480	01/11/2016	408.00	.00	
174	MARK R SHAPIRO PC	DECEMBER 2	legal	12/31/2015	396.00	396.00	01/06/2016
444	Century Link	970468510099	970 468 5100 991	12/28/2015	385.79	.00	
338	VERIZON WIRELESS	9757977145	account 271567035-00001	12/28/2015	356.71	.00	
3512	Rocky Mnt Instrumental	48182	rm;#15-39682-A, Case DP15-453	01/08/2016	350.00	.00	
2800	ACORN PETROLEUM INC	749783	fuel	12/28/2015	349.48	.00	
101	ROBERT EVANS	011116	hotel & mileage Denver Boat Sho	01/11/2016	341.96	.00	
2794	XCEL ENERGY 1030977	601801415	300125053 300146509	12/28/2015	312.79	.00	
3514	Office Stuff Inc	0105567-001	supplies	01/07/2016	284.09	.00	
13	SUMMIT COUNTY ANIMAL CON	4TH QUARTE	4th quarter 2015, animal rate	12/30/2015	275.00	.00	
3107	MailFinance	5695973	cust # 114186	12/25/2015	273.18	.00	
2793	XCEL ENERGY 1141131	602223076-60	300018443-300049050	12/30/2015	265.07	.00	
938	UNIVAR USA INC	897895	liquichlor	01/05/2016	263.62	.00	
3278	AAA Trading Post	235650	box 4" lamps	01/12/2016	250.00	.00	
3703	Dillon Tech Center	2015-12-21	stucco damage	12/21/2015	250.00	.00	
136	HONNEN EQUIPMENT CO	729671	bushing , pin	01/12/2016	244.36	.00	
101	ROBERT EVANS	010516	hydraulic	01/05/2016	218.48	.00	
174	MARK R SHAPIRO PC	DECEMBER 2	legal	12/31/2015	216.00	216.00	01/06/2016
716	COLORADO MOUNTAIN NEWS	466331812311	backyard 2015	12/31/2015	212.00	.00	
338	VERIZON WIRELESS	9757977145	account 271567035-00001	12/28/2015	210.25	.00	
2874	AFLAC WORLDWIDE HEADQUA	251082	A3W23	12/25/2015	208.44	.00	
2874	AFLAC WORLDWIDE HEADQUA	819740	A3W23	12/15/2015	208.44	.00	
3413	Sebastian Madrid	011116	per die crwa's 35th conference	01/11/2016	208.00	.00	
3479	Mark Hoffman	011116	per diem CRWA conf	01/11/2016	208.00	.00	
3514	Office Stuff Inc	0105568-001	supplies	01/08/2016	207.80	.00	
338	VERIZON WIRELESS	9757977145	account 271567035-00001	12/28/2015	188.51	.00	
2791	XCEL ENERGY 1140601	602561542	300188926	01/04/2016	183.56	.00	
174	MARK R SHAPIRO PC	DECEMBER 2	legal	12/31/2015	180.00	180.00	01/06/2016
174	MARK R SHAPIRO PC	DECEMBER 2	legal	12/31/2015	180.00	180.00	01/06/2016
3514	Office Stuff Inc	0105566-001	supplies toner crtgd	01/07/2016	171.98	.00	
338	VERIZON WIRELESS	9757977145	account 271567035-00001	12/28/2015	169.94	.00	
3862	Technolink of the Rockies	94511	acct 7336 extension changes	12/30/2015	165.00	.00	
2791	XCEL ENERGY 1140601	602560788	30002692	01/04/2016	153.54	.00	
228	SAVMI	MEMBERSHIP	2016 renewal Paul Lohrenz	01/01/2016	150.00	.00	
2791	XCEL ENERGY 1140601	602561807	302111909	01/04/2016	147.97	.00	
2791	XCEL ENERGY 1140601	303576368	300029692	01/04/2016	144.52	.00	
2791	XCEL ENERGY 1140601	602560439	300126490	01/04/2016	127.55	.00	
2791	XCEL ENERGY 1140601	602560852	300044142	01/04/2016	124.45	.00	
273	WAGNER EQUIPMENT	620C0125559	cat elc bitter	12/29/2015	121.74	.00	
449	WALMART COMMUNITY BRC	010316	supplies	01/03/2016	120.82	.00	
3653	John Deere Financial	91703	misc supplies	12/16/2015	119.39	.00	
53	COLORADO BUREAU INVESTIG	011316	license application,fingerprints, ba	01/13/2016	115.50	.00	
2791	XCEL ENERGY 1140601	602563842	300060414	01/04/2016	112.78	.00	
3409	Texas Child Support SDU	010816	00105116162005ag5778	01/08/2016	110.77	110.77	01/12/2016
2791	XCEL ENERGY 1140601	602560881	300140026	01/04/2016	104.77	.00	
3644	Tom Breslin	010616	reimbursement-Council Work Ses	01/06/2016	102.00	102.00	01/06/2016
367	TRANSWEST TRUCKS	9260120280	nozzle, isolator	01/12/2016	101.07	.00	
1579	LEXISNEXIS	1516096-2015	subscription fee acct 1516096	12/31/2015	100.00	.00	
39	CARQUEST AUTO PARTS	492631	air filter	12/17/2015	98.45	.00	
2791	XCEL ENERGY 1140601	602562756	300188661	01/04/2016	97.92	.00	
2791	XCEL ENERGY 1140601	602562712	300044141	01/04/2016	97.10	.00	
156	DANA KEPNER CO	1419221	cable wire	11/30/2015	95.96	.00	
3653	John Deere Financial	87860	gkv m arctuc sort	12/04/2015	94.99	.00	
3653	John Deere Financial	87860	gkv m arctuc sprt	12/04/2015	94.99	.00	
2791	XCEL ENERGY 1140601	602562222	304047878	01/04/2016	94.16	.00	
1462	Colorado Dept of Revenue	01/14/16	Zachary Newton - fine	01/14/2016	93.00	.00	
444	Century Link	970468385650	970 468 3856 508	12/22/2015	91.11	.00	
338	VERIZON WIRELESS	9757977145	account 271567035-00001	12/28/2015	90.11	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2970	Adamson Police Products	199174	protech impac ht handgun plate	12/24/2015	90.00	.00	
39	CARQUEST AUTO PARTS	493884	purple cleaner, vulcanizing, seal c	12/29/2015	88.29	.00	
614	CASELLE INC	70227	support and maintenance 2/2016	01/01/2016	88.00	.00	
614	CASELLE INC	70227	support and maintenance 2/2016	01/01/2016	88.00	.00	
810	SUMMIT COUNTY WASTE FACI	02-357880	recycling	12/07/2015	88.00	.00	
123	GRAINGER INC	9925232291	pressure gauge	12/23/2015	87.67	.00	
789	SUMMIT FORD	117291	canister - fue	01/11/2016	87.36	.00	
2791	XCEL ENERGY 1140601	602562119	300145637	01/04/2016	84.36	.00	
1020	ALERT/SAM	01/12/16	Membership Dues 2016 - Katie M	01/01/2016	80.00	.00	
2791	XCEL ENERGY 1140601	602560326	300060483	01/04/2016	72.35	.00	
871	TOWN OF FRISCO	011316	reimbursement of CO-OP ad	01/13/2016	72.06	.00	
3512	Rocky Mnt Instrumental	48077	rml# 15-39616-A case 15-4379	12/21/2015	70.00	.00	
3512	Rocky Mnt Instrumental	48127	RML # 15-39682A case 15-4531	12/23/2015	70.00	.00	
1	G & K Services	1008746233	towels, jeans, and shirts, mats	11/30/2015	69.97	.00	
1	G & K Services	1008750407	towels, jeans, and shirts, mats	12/07/2015	69.97	.00	
1	G & K Services	1008754526	towels, jeans, and shirts, mats	12/14/2015	69.97	.00	
1	G & K Services	1008758668	towels, jeans, and shirts, mats	12/21/2015	69.97	.00	
45	KING SOOPERS CUSTOMER C	010216	supplies	01/02/2016	67.24	.00	
2791	XCEL ENERGY 1140601	602561187-30	300124516	01/04/2016	65.68	.00	
204	PEAK PERFORMANCE COPIER	123115	meter billing	12/31/2015	63.09	.00	
101	ROBERT EVANS	011116	hotel & mileage Denver Boat Sho	01/11/2016	61.56	.00	
1	G & K Services	1008742086	mats	11/23/2015	60.43	.00	
1	G & K Services	1008758644	mats	12/21/2015	60.43	.00	
1056	Creative Angle	011516	return business license fee - no lo	01/15/2016	60.00	.00	
239	SNAP ON TOOLS	01061629067	left hand cobalt set	01/06/2016	59.50	.00	
239	SNAP ON TOOLS	01061629067	left hand cobalt set	01/06/2016	59.50	.00	
444	Century Link	970468771008	970 468 7710 089	12/28/2015	53.08	.00	
338	VERIZON WIRELESS	9757977145	account 271567035-00001	12/28/2015	52.31	.00	
444	Century Link	970468681537	970 468 6815 372	12/28/2015	51.97	.00	
3357	Lowes	10179	delta foundations	12/21/2015	51.30	.00	
716	COLORADO MOUNTAIN NEWS	100309511301	CUP Gateway,PUD Gateway, Ord	11/30/2015	51.11	.00	
444	Century Link	970468111039	970 468 1110 394	12/28/2015	49.96	.00	
195	SCOTT O'BRIEN	122115	reimbursement	12/21/2015	49.47	49.47	01/06/2016
3181	Colorado Analytical Lab, Inc.	151222010	total coliform	12/28/2015	49.40	.00	
444	Century Link	1362530679	acct 79537073	12/31/2015	48.33	.00	
3357	Lowes	6665	#18 blended wet mop refill , ,14 qt	12/14/2015	48.30	.00	
3514	Office Stuff Inc	0105567-001	supplies	01/07/2016	46.99	.00	
39	CARQUEST AUTO PARTS	492518	xlg, large, med raven glove	12/16/2015	43.53	.00	
3686	Ron's Equipment Co Inc	89314	KDI service	01/07/2016	43.23	.00	
2791	XCEL ENERGY 1140601	602558878	300085865	01/04/2016	42.88	.00	
39	CARQUEST AUTO PARTS	492747	oil filter, fuel filter	12/18/2015	39.86	.00	
3357	Lowes	2968	pne qtrd 105	12/19/2015	39.67	.00	
3479	Mark Hoffman	010516	waer plant calender	01/05/2016	38.99	.00	
39	CARQUEST AUTO PARTS	492344	rx lat blade 20	12/15/2015	38.62	.00	
2970	Adamson Police Products	199340	polo	12/28/2015	38.00	.00	
39	CARQUEST AUTO PARTS	491567	dryer cartridge halogen seal beam	12/09/2015	37.07	.00	
45	KING SOOPERS CUSTOMER C	010216	supplies	01/02/2016	36.30	.00	
3181	Colorado Analytical Lab, Inc.	160106016	total coliform	01/08/2016	36.00	.00	
3780	Infinity Certified Welding & Fabric	679	#10 rod	01/07/2016	34.40	.00	
45	KING SOOPERS CUSTOMER C	010216	supplies	01/02/2016	33.96	.00	
2791	XCEL ENERGY 1140601	602560342	300133857	01/04/2016	33.63	.00	
755	SUMMIT COUNTY JOURNAL	11829225 A	11829225A	01/15/2016	33.21	.00	
3618	High Country Waterworks, LLC	746	backflow test	12/22/2015	30.00	.00	
449	WALMART COMMUNITY BRC	010316	supplies	01/03/2016	28.83	.00	
3020	McAfee	901280471	MFE SaaS email protect	01/01/2016	27.50	.00	
3020	McAfee	901280471	MFE SaaS email protect	01/01/2016	27.50	.00	
39	CARQUEST AUTO PARTS	493240	western flag type	12/22/2015	27.19	.00	
104	FEDEX	5-266-47621	shipping	12/24/2015	25.49	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
104	FEDEX	5-266-47621	shipping	12/24/2015	25.31	.00	
39	CARQUEST AUTO PARTS	490521	oil filter, car wash	12/01/2015	22.99	.00	
1	G & K Services	1008746233	towels, jeans, and shirts, mats	11/30/2015	22.75	.00	
1	G & K Services	1008750407	towels, jeans, and shirts, mats	12/07/2015	22.75	.00	
1	G & K Services	1008754526	towels, jeans, and shirts, mats	12/14/2015	22.75	.00	
1	G & K Services	1008758668	towels, jeans, and shirts, mats	12/21/2015	22.75	.00	
3020	McAfee	901280471	MFE SaaS email protect	01/01/2016	22.00	.00	
2793	XCEL ENERGY 1141131	602223076-60	300018443-300049050	12/30/2015	18.68	.00	
2791	XCEL ENERGY 1140601	602561848	300155553	01/04/2016	18.22	.00	
755	SUMMIT COUNTY JOURNAL	11829250 A	ad 11829250	01/15/2016	17.71	.00	
39	CARQUEST AUTO PARTS	493985	bwp fittings, xl raven pwdr free	12/29/2015	17.20	.00	
3357	Lowe's	2901	acetone	12/29/2015	16.14	.00	
263	UNCC	21512244	RTL transmission	12/31/2015	14.30	.00	
39	CARQUEST AUTO PARTS	493735	ergo sanding block, asst grit 9/11	12/28/2015	12.33	.00	
2791	XCEL ENERGY 1140601	602560619	300062984	01/04/2016	11.99	.00	
1	G & K Services	1008746233	towels, jeans, and shirts, mats	11/30/2015	8.22	.00	
1	G & K Services	1008750407	towels, jeans, and shirts, mats	12/07/2015	8.22	.00	
1	G & K Services	1008754526	towels, jeans, and shirts, mats	12/14/2015	8.22	.00	
1	G & K Services	1008758668	towels, jeans, and shirts, mats	12/21/2015	8.22	.00	
39	CARQUEST AUTO PARTS	490521	oil filter, car wash	12/01/2015	7.50	.00	
3357	Lowe's	6655	silver reflective, letters black	12/31/2015	6.70	.00	
128	HACH COMPANY	9723700	90 deg & 180hook	12/22/2015	6.55	.00	
3020	McAfee	901280471	MFE SaaS email protect	01/01/2016	5.50	.00	
3357	Lowe's	5755	7/8 thick for pnls	12/02/2015	4.33	.00	
3020	McAfee	901280471	MFE SaaS email protect	01/01/2016	4.13	.00	
3020	McAfee	901280471	MFE SaaS email protect	01/01/2016	4.12	.00	
3020	McAfee	901280471	MFE SaaS email protect	01/01/2016	2.75	.00	
3020	McAfee	901280471	MFE SaaS email protect	01/01/2016	2.75	.00	
3020	McAfee	901280471	MFE SaaS email protect	01/01/2016	2.75	.00	
39	CARQUEST AUTO PARTS	492517	fuel filter, oil filter oil filter	12/16/2015	17.28-	.00	
206	PORT SUPPLY	2757511	Order # 5782066 080615	12/02/2015	190.64-	.00	
Grand Totals:					263,066.20	4,538.24	

.....Approved _____ Dated ___/___/___

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL Account = 10100100-91990000

TOWN OF DILLON
PAYROLL LEDGER
1/15/2016

Payroll 1/8/16

Administration	\$	23,404.89
Council	\$	2,700.00
Planning/Engineering	\$	6,873.63
Police	\$	35,617.40
Public Works	\$	31,027.45
Buildings/Parks	\$	3,950.74
Street Improvement	\$	-
Water	\$	7,589.65
Sewer	\$	2,546.06
Marina	\$	<u>14,043.02</u>

Total Gross Payroll \$ 127,752.84

Less: Payroll Taxes \$ (26,580.42)

Less: Misc. Deductions \$ (16,897.33)

Net Payroll \$ 84,275.09

**TOWN COUNCIL ACTION ITEM
STAFF SUMMARY
JANUARY 19, 2016 COUNCIL MEETING**

Date: January 13, 2016

AGENDA ITEM NUMBER: 3d

ACTION TO BE CONSIDERED: Consideration of Resolution No. 08-16, Series of 2016, making an appointment to the Dillon Planning and Zoning Commission.

SUMMARY: There is a vacancy on the Planning and Zoning Commission and this vacancy is required to be filled by a Dillon resident as we already have two non-residents serving on Planning and Zoning. One letter of interest was received:

- Charlotte Jacobson

Council interviewed Ms. Jacobson during the January 5, 2016 work session. This Resolution appoints Dillon resident Charlotte Jacobson to serve a partial term that expires June, 2018.

BUDGET IMPACT: None.

STAFF RECOMMENDATION/ACTION REQUESTED: Staff recommends approval of Resolution No. 08-16, Series of 2016.

MOTION, SECOND AND ROLL CALL VOTE FOR APPROVAL.

“... move to approve Resolution No. 08-16, Series of 2016 making an appointment to the Planning and Zoning Commission.”

Resolutions require the affirmative vote of a majority of the members present.

STAFF MEMBER RESPONSIBLE: Jo-Anne Tyson, Town Clerk

RESOLUTION NO. 08-16
Series of 2016

**A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF
DILLON, COLORADO, MAKING AN APPOINTMENT TO THE
PLANNING AND ZONING COMMISSION.**

WHEREAS, the Town Council has created a Planning and Zoning Commission pursuant to Chapter 2, "Administration and Personnel", Article 6, "Planning and Zoning Commission" of the Dillon Municipal Code; and

WHEREAS, the Town of Dillon, Colorado wishes to appoint Charlotte Jacobson to serve as a member of the Planning and Zoning Commission; and

WHEREAS, the Town Council of the Town of Dillon believes it is in the best interest of the Town to make this appointment to the Planning and Zoning Commission for the Town of Dillon.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF DILLON, COLORADO, AS FOLLOWS:**

Section 1. The Town Council of the Town of Dillon hereby appoints Charlotte Jacobson to serve as a Dillon resident member of the Planning and Zoning Commission serving a partial term that will expire in June, 2018.

**ADOPTED AND APPROVED THIS 19TH DAY OF JANUARY, 2016, BY THE TOWN
COUNCIL OF THE TOWN OF DILLON, COLORADO.**

TOWN OF DILLON,
a Colorado municipal corporation

By: _____
Kevin Burns, Mayor

ATTEST:

By: _____
Jo-Anne Tyson, CMC/MMC, Town Clerk

**TOWN COUNCIL ACTION ITEM
STAFF SUMMARY
JANUARY 19, 2016 COUNCIL MEETING**

Date: January 13, 2016

AGENDA ITEM NUMBER: 3e

ACTION TO BE CONSIDERED: Consideration of Resolution No. 09-16, Series of 2016, making appointments to the Dillon Parks and Recreation Committee.

SUMMARY: Four vacancies on the Dillon Parks and Recreation Committee are becoming available at the end of January 2016. Each of the members holding these positions have submitted letters of interest to continue service for an additional two year term. Letters were received by:

- Lucinda Burns
- Rick Giamanco
- Ruth West
- Barbara Richard

This Resolution appoints Lucinda Burns, Rick Giamanco, Ruth West, and Barbara Richard to two-year terms expiring January 2018

BUDGET IMPACT: None.

STAFF RECOMMENDATION/ACTION REQUESTED: Staff recommends approval of Resolution No. 09-16, Series of 2016.

MOTION, SECOND AND ROLL CALL VOTE FOR APPROVAL.

“... move to approve Resolution No. 09-16, Series of 2016 making appointments to the Parks and Recreation Committee.”

Resolutions require the affirmative vote of a majority of the members present.

STAFF MEMBER RESPONSIBLE: Jo-Anne Tyson, Town Clerk

RESOLUTION NO. 09-16
Series of 2016

**A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF
DILLON, COLORADO, MAKING APPOINTMENTS TO THE PARKS
AND RECREATION COMMITTEE.**

WHEREAS, The Town of Dillon owns parks and open space areas throughout the Town of Dillon; and

WHEREAS, the Town Council has established a Parks and Recreation Advisory Committee pursuant to Resolution 25-05, Series of 2005; and

WHEREAS, the Town of Dillon, Colorado wishes to appoint Lucinda Burns, Rick Giamanco, Ruth West, and Barb Richard to serve as members of the Parks and Recreation Committee; and

WHEREAS, the Town Council of the Town of Dillon believes it is in the best interest of the Town to make such appointments to the Parks and Recreation Committee for the Town of Dillon.

**ADOPTED AND APPROVED THIS 19TH DAY OF JANUARY, 2016, BY THE TOWN
COUNCIL OF THE TOWN OF DILLON, COLORADO.**

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF DILLON, COLORADO, AS FOLLOWS:**

Section 1. The Town Council of the Town of Dillon hereby makes the following appointments to the Parks and Recreation Advisory Committee:

- | | |
|-----------------|---------------------------------------|
| • Lucinda Burns | 2-Year Term to expire in January 2018 |
| • Rick Giamanco | 2-Year Term to expire in January 2018 |
| • Ruth West | 2-Year Term to expire in January 2018 |
| • Barb Richard | 2-Year Term to expire in January 2018 |

TOWN OF DILLON,
a Colorado municipal corporation

By: _____
Kevin Burns, Mayor

ATTEST:

By: _____
Jo-Anne Tyson, CMC/MMC, Town Clerk

JoAnne Tyson

From: Scott OBrien
Sent: Tuesday, January 12, 2016 11:04 AM
To: JoAnne Tyson
Subject: FW: PRAC Term

JoAnne,

Here Lucinda Burns email confirmation that she wants to continue with PRAC for another term. I am now only waiting on Rick Giamanco.

Thanks,

Scott O'Brien

Public Works Director, CWP
Town of Dillon
PO Box 8
Dillon, CO 80435
(970) 262-3408
scotto@townofdillon.com



From: L burns [mailto:lucyfwb@gmail.com]
Sent: Tuesday, January 12, 2016 10:45 AM
To: Scott OBrien <SOBrien@townofdillon.com>
Cc: jennifercassell@yahoo.com
Subject: Re: PRAC Term

Hi Scott,

I am interested in continuing on PRAC for another 2-year term. I appreciate the opportunity to volunteer for the Town of Dillon in such a meaningful way.

Thank you, also, for your patience with my schedule. And as enticing as lunch sounds, it is not necessary :).

Please let me know if you need anything additional. I'm looking forward to the work ahead.

Best,

Lucinda Burns

On Jan 12, 2016 10:33 AM, "Scott OBrien" <SOBrien@townofdillon.com> wrote:

Lucinda,

JoAnne Tyson

From: Scott OBrien
Sent: Tuesday, January 12, 2016 5:27 PM
To: JoAnne Tyson
Subject: FW: PRAC Membership

JoAnne,

Here is my last PRAC member email of interest. All current members who's terms expire in 2016 would like to continue to serve on PRAC.

Thanks,

Scott O'Brien

Public Works Director, CWP
Town of Dillon
PO Box 8
Dillon, CO 80435
(970) 262-3408
scotto@townofdillon.com



From: RICK GIAMANCO [mailto:dillongman@msn.com]
Sent: Tuesday, January 12, 2016 2:11 PM
To: Scott OBrien <SOBrien@townofdillon.com>
Subject: PRAC

Please accept this request to continue to serve as a committee member on the parks and recreation advisory committee

Thank You

Rick Giamanco
dillongman@msn.com
H: 9702626097
C: 9704853238

JoAnne Tyson

From: Scott OBrien
Sent: Tuesday, January 12, 2016 10:26 AM
To: JoAnne Tyson
Subject: FW: Ruth West PRAC Membership

JoAnne,

Here is Ruth West's email of interest for another term on PRAC.

Thank you,

Scott O'Brien

Public Works Director, CWP
Town of Dillon
PO Box 8
Dillon, CO 80435
(970) 262-3408
scotto@townofdillon.com



From: ruth west [mailto:ruthieskis@yahoo.com]
Sent: Friday, January 08, 2016 11:38 AM
To: Scott OBrien <SOBrien@townofdillon.com>
Subject: meeting

Scott,

Sorry to have missed the meeting om\n Mon, was out of town.

I am very interested in staying on with the PRAC committee.

Thanks,
Ruth West

Barbara Richard
152 Tenderfoot St.
Box 2580
Dillon, CO 80435
970-468-5213
barbkrichard@gmail.com

January 4, 2016

Town of Dillon
Scott O'Brien
Parks & Recreation Committee
Box 8
Dillon, CO 80435

Dear Scott,

I am interested in continuing as a Committee Member for the Parks & Recreation Advisory Committee.

I live adjacent to the Dillon Town Park, next to the basketball court, and am an avid user of all the Parks and open spaces in Dillon. I am married and have a seventeen year-old son and with family and friends we enjoy the parks almost daily.

I am a marketing consultant and I am a former Community Development Director for the Northwest Colorado Council of Governments. Prior to that, I was the Public Relations Manager for Keystone Resort and an editor and reporter.

For almost 20 years, I have lived in the Town of Dillon and moved to my current home in 2004. I moved to Summit County in 1984.

I feel I would enjoy continuing to contribute my time and energy to the Parks Committee.

Thank you in advance for your consideration,

Barb Richard

Barbara Richard

**TOWN COUNCIL ACTION ITEM
STAFF SUMMARY
JANUARY 19, 2016 TOWN COUNCIL MEETING**

DATE: January 12, 2016

AGENDA ITEM NUMBER: 3f

CONSENT AGENDA ITEM TO BE CONSIDERED:

Notification to Council of Planning and Zoning Commission approval of a Level III Development Application for a Conditional Use Permit for a Residential Use in the upper level of the Dillon Courtyard commercial building, Red Mountain Plaza, in the Commercial (C) zoning district at 707 E. Anemone Trail, Unit 3, Dillon, Colorado, by Resolution No. PZ 01-16, Series of 2016, and Council motion not to call up the decision and to let the Planning and Zoning Commission decision become final.

SUMMARY:

On Wednesday, January 6, 2016, at a regular meeting of the Town of Dillon Planning and Zoning Commission, the Commission approved a Level III Development Application for a Conditional Use Permit for a Residential Use in the upper level of the Dillon Courtyard commercial building, Red Mountain Plaza, in the Commercial (C) zoning district at 707 E. Anemone Trail, Unit 3. The application was reviewed and found to meet the criteria set forth in the relevant sections of the Dillon Municipal Code of the Town of Dillon.

The application was unanimously approved by the Planning and Zoning Commission with the following conditions:

1. Four (4) dedicated parking spaces shall be established with signage. The dedicated parking spaces shall be those four (4) parking spaces that are adjacent to the northern side of the building, and which are separated from the larger parking field of the parking lot. (2-spaces for Unit #3, and 2-spaces for the existing Unit #6)
2. No residential use may occupy the lower level of Unit 3 of the Dillon Courtyard Building. The entryway / gallery space may be utilized as a component of a Home Occupation wherein approved commercial activity may exist in the entry level to Unit 3 of the main level of the Dillon Courtyard Building.
3. An occupant operating a Home Occupation shall obtain a Home Occupation Permit from the Town of Dillon.
4. The issuance of a Conditional Use Permit for a residential use in the upper level of Unit 3 in the Dillon Courtyard Building does not preclude Unit 3 from being used solely as a commercial space in the future.

For additional information, the Planning and Zoning Commission Packet for Resolution PZ 01-16, Series of 2016, is attached hereto.

CALL-UP PROCESS:

Per Dillon Municipal Code Sec. 16-2-220, Town Council may, by an affirmative vote of the majority of the members present, call up any decision of the Planning and Zoning Commission for its own review under Section 16-2-230. *Otherwise, all Planning and Zoning Commission decisions on Level III applications shall stand as presented.*

The Call Up process is detailed in the Town of Dillon Municipal code as follows:

Sec. 16-2-230. Call up process.

If a Planning and Zoning Commission decision on any Level III application is called up by the Town Council, the Town Council shall then act on the application as follows:

(1) The Level III application shall be heard by the Town Council within sixty (60) calendar days following the vote to call up the application.

(2) All hearings conducted under this Section shall be conducted as de novo hearings.

(3) The Town Council shall have the right to approve an application as proposed, approve it with conditions, deny it or continue the hearing. All decisions shall be based on the criteria established under the relevant sections of this Code. The Town Council's review shall be conducted at a public hearing, at either a regularly scheduled meeting or special meeting, noticed as provided in Subsection 16-2-110(e) above, except that mailed notice is not required.

(4) The Town Council shall have a total of sixty (60) calendar days from the date of the call up to make a decision on Level III applications.

ACTION REQUESTED:

If the Town Council wishes to call up this application for review, then a Motion, Second, and Vote are required.

Otherwise nothing needs to be done.

Motions require the affirmative vote of a majority of the members present.

STAFF MEMBER RESPONSIBLE:

Ned West, Town Planner

**TOWN COUNCIL ACTION ITEM
STAFF SUMMARY
JANUARY 19, 2016 COUNCIL MEETING**

DATE: January 11, 2016

AGENDA ITEM NUMBER: 6

ACTION TO BE CONSIDERED: Consideration of Resolution 10-16, Series of 2016

SUMMARY: Approval of this resolution delegates the Designated Election Official the authority and responsibility to appoint judges for elections.

Per the State of Colorado Municipal Election Law, Title 31, 31-10-401. Appointment of election judges, the Designated Election Officer shall appoint the judges of an election. Each judge shall be an elector registered to vote in Colorado and shall be at least eighteen years of age.

31-10-402. Number of Judges. The Designated Election Officer shall appoint at least three judges of election and such additional judges as deemed necessary.

Historically, the Town of Dillon has found it sufficient abiding by the prescribed number of judges as outlined in 31-10-402 and recommends appointing three election judges for the upcoming municipal election on April 5, 2016.

BUDGET IMPACT: None

STAFF RECOMMENDATION: The staff recommends approval of Resolution No. 10-16, Series of 2016.

Suggested Motion: "... move approval of Resolution No. 10-16, Series of 2016, which delegates the Designated Election Official the authority and responsibility to appoint judges for elections.

This resolution requires affirmative votes of the majority of the members present.

ACTION REQUESTED: MOTION, SECOND, AND ROLL CALL VOTE

STAFF MEMBER RESPONSIBLE: Jo-Anne Tyson, Town Clerk

RESOLUTION NO. 10-16
Series of 2016

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, DELEGATING THE DESIGNATED ELECTION OFFICIAL OF THE TOWN OF DILLON TO APPOINT JUDGES FOR THE APRIL 5, 2016 MUNICIPAL ELECTION; AND, SETTING FORTH DETAILS IN RELATION THERETO.

WHEREAS, Section 4-1, “Colorado Municipal Election Laws Adopted” of the Town of Dillon Home Rule Charter provides that town elections shall be governed by the state statutes contained in the Colorado Municipal Election Code; and

WHEREAS, C.R.S. §31-10-401 provides that the governing body may by resolution delegate to the Town Clerk the authority and responsibility to appoint judges of election;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, AS FOLLOWS:

Section 1. The Town Council hereby delegates to the Town Clerk the authority and responsibility to appoint judges of election as necessary and required.

APPROVED AND ADOPTED THIS 19TH DAY OF JANUARY, 2016 BY THE TOWN COUNCIL FOR THE TOWN OF DILLON, COLORADO.

TOWN OF DILLON
a Colorado municipal corporation

By: _____
Kevin Burns, Mayor

ATTEST:

By: _____
Jo-Anne Tyson, CMC/MMC, Town Clerk

**TOWN COUNCIL ACTION ITEM
STAFF SUMMARY
JANUARY 19, 2016 COUNCIL MEETING**

DATE: January 11, 2016

AGENDA ITEM NUMBER: 7

ACTION TO BE CONSIDERED: Consideration of Resolution 11-16, Series of 2016

SUMMARY: Approval of this resolution allows each election judge serving at the April 5, 2016 election to receive as full compensation for their services the sum of \$150.00. Furthermore, the supply judge shall receive an additional Ten Dollars (\$10.00) for returning the election supplies, election equipment, and the ballots to the designated election official. This is the same amount judges were paid for the 2014 election.

BUDGET IMPACT: \$460

STAFF RECOMMENDATION: The staff recommends approval of Resolution No. 11-16, Series of 2016.

Suggested Motion: "... move approval of Resolution No. 11-16, Series of 2016 fixing the compensation of \$150 for each election judge serving and an additional \$10 for the supply judge for the April 5, 2016 regular municipal election.

This resolution requires affirmative votes of the majority of the members present.

ACTION REQUESTED: MOTION, SECOND, AND ROLL CALL VOTE

STAFF MEMBER RESPONSIBLE: Jo-Anne Tyson, Town Clerk

RESOLUTION NO. 11-16
Series of 2016

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, FIXING THE COMPENSATION OF THE ELECTION JUDGES FOR THE APRIL 5, 2016 REGULAR MUNICIPAL ELECTION; AND, SETTING FORTH DETAILS IN RELATION THERETO.

WHEREAS, Section 4-1, "Colorado Municipal Election Laws Adopted" of the Town of Dillon Home Rule Charter provides that town elections shall be governed by the state statutes contained in the Colorado Municipal Election Code; and

WHEREAS, Section 31-10-408, C.R.S., which is part of the State of Colorado's Municipal Election Code, provides the judges of election at any municipal election shall receive in full compensation for their services as judges of election not less than five dollars and not more than the maximum amount allowed by statute for payment to the judges of the general election of the state of Colorado, as determined by the governing body of the municipality; and

WHEREAS, Section 1-6-115, C.R.S., which is part of the State of Colorado's Uniform Election Code, does not provide a maximum amount paid to election judges for the general election of the state; and

WHEREAS, Section 1-6-115(3), C.R.S., provides that compensation for election judges shall be determined and paid by the governing body calling the election; and

WHEREAS, it is necessary and appropriate for the Town Council to fix the compensation to be paid to the election judges for their services at the regular municipal election to be held on April 5, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, AS FOLLOWS:

Section 1. Each election judge serving at the regular municipal election to be held on April 5, 2016 shall receive as full compensation for his or her services the sum of One Hundred Fifty Dollars (\$150.00).

Section 2. The supply judge serving at the regular municipal election to be held on April 5, 2016 shall receive an additional Ten Dollars (\$10.00) for returning the election supplies, election equipment, and the ballots to the designated election official.

APPROVED AND ADOPTED THIS 19TH DAY OF JANUARY, 2016 BY THE TOWN COUNCIL FOR THE TOWN OF DILLON, COLORADO.

TOWN OF DILLON
a Colorado municipal corporation

By: _____
Kevin Burns, Mayor

ATTEST:

By: _____
Jo-Anne Tyson, CMC/MMC, Town Clerk