

**TOWN OF DILLON
TOWN COUNCIL**

REGULAR MEETING



**Town Hall Council Chambers
7:00 p.m.
Tuesday, February 16, 2016**

AGENDA

1. Call to Order and Roll Call
2. Approval of Agenda
3. Approval of Consent Agenda
 - a. Minutes of Regular Meeting of February 2, 2016
 - b. Approval of Bill List and Payroll Ledger
 - c. Excused Absence for Council Member Westerberg for February 2, 2016 Town Council Meeting
 - d. Resolution 14-16, Series of 2016

A RESOLUTION AUTHORIZING THE TOWN OF DILLON, COLORADO, TO APPROVE THE TOWN OF SILVERTHORNE AS LEAD MANAGING AGENCY OF THE SILVERTHORNE/DILLON JOINT SEWER AUTHORITY TO APPOINT JASON KRUCKEBERG AS THE OPERATIONS SUPERINTENDENT OF THE JOINT SEWER AUTHORITY; AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICERS TO SIGN SAID APPROVAL; AND, SETTING FORTH DETAILS IN RELATION THERETO.

4. Citizen Comments
5. Consideration of Ordinance 02-16, Series of 2016
Second Reading and Public Hearing

AN ORDINANCE OF THE TOWN OF DILLON, COLORADO AMENDING CHAPTER 6, "BUSINESS LICENSES AND REGULATIONS," ARTICLE I, "ALCOHOLIC BEVERAGES," SECTION 6-1-60, "OPTIONAL PREMISES" OF THE DILLON MUNICIPAL CODE OF THE TOWN OF DILLON, COLORADO TO ALLOW FOR STAND-ALONE OPTIONAL PREMISE LIQUOR LICENSES; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Town of Dillon
275 Lake Dillon Drive
Post Office Box 8
Dillon, CO 80435

970.468.2403
Fax 970.262.3410

6. Consideration of Resolution No. 15-16, Series of 2016

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, DECLARING THE EVENT MANAGERS FOR THE TOWN OF DILLON'S OPTIONAL PREMISES LIQUOR LICENSE – LOCAL OPTION.

7. Consideration of Resolution No. 16-16, Series of 2016

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, DELINEATING THE EVENT VENUE, SETTING FORTH DETAILS TO CONTAIN THE PREMISE, AND DESIGNATING THE ALCOHOL STORAGE FOR THE OPTIONAL PREMISES LIQUOR LICENSE – LOCAL OPTION FOR THE DILLON AMPHITHEATRE SUMMER EVENTS.

8. Town Manager's Update

9. Mayor's Update

10. EXECUTIVE SESSION for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e), specifically to discuss negotiations regarding proposed county-wide workforce housing and, specifically, to discuss the negotiations concerning an economic incentive with a prospective new Town business.

11. Adjournment

**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**
Tuesday, February 2, 2016
7:00 p.m.
Dillon Town Hall

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, February 2, 2016, at the Dillon Town Hall. Mayor Burns called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Jen Barchers, Brad Bailey, Louis Skowyra, Ben Raitano and Mark Nickel. Council Member Tim Westerberg was absent (excused). Staff members present were: Kerstin Anderson, Marketing and Communications Director; Dan Burroughs, Town Engineer; Ned West, Town Planner; Mark Heminghous, Police Chief; Scott O'Brien, Public Works Director; and Jo-Anne Tyson, Town Clerk.

APPROVAL OF AGENDA

There being no changes to the agenda, it will stand approved as presented.

APPROVAL OF CONSENT AGENDA

Council Member Skowyra moved to approve the following consent agenda:

- a. Minutes of the Regular Meeting held January 19, 2016
- b. Approval of Bill List dated January 29, 2016 in the amount of \$90,419.47; and Payroll Ledger dated January 31, 2016 in the amount of \$57,767.96.
- c. Excused Absences for Council Members Westerberg and Skowyra for the January 19, 2016 Town Council Meeting.
- d. Consideration of Approval to Waive Fees for the Lake Dillon Arts Festival

Council Member Raitano seconded the motion which passed unanimously upon roll call vote.

CITIZEN COMMENTS

There were no citizen comments.

CONSIDERATION OF RESOLUTION 02-16. SERIES OF 2016

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, APPROVING A LEVEL IV DEVELOPMENT APPLICATION FOR A PLANNED UNIT DEVELOPMENT LOCATED AT 240 LAKE DILLON DRIVE, DILLON, COLORADO; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Council Member Barchers stated for the record that she listened to the electronic recording of the January 5, 2016 Dillon Town Council meeting.

Town Engineer Dan Burroughs explained that Resolution 02-16, Series of 2016 is a continuation of the public hearing held at the January 5, 2016 Town Council meeting. The public hearing was published in accordance with public posting requirements as set forth by the Dillon Municipal Code.

For review, Mr. Burroughs explained that the Town of Dillon received a development application for a mixed use Planned Unit Development (PUD) to replace Adriano's Restaurant at 240 Lake Dillon Drive. The development will provide 65 residential units, of which 17 will be dedicated as apartment rental units for work force housing, and the remaining units will be sold as condominiums. The main street level will contain a restaurant and two commercial units facing Lake Dillon Drive. Applicant, Ivano Ottoborgo is using the PUD process to request deviations from the Town Code which include:

1) **Building Height.** The Developer has requested a 60' allowable building height instead of the 50' allowed by Town Code for buildings within the Core Area Zone District,

2) **Parking Design Considerations.** The Developer has requested the following parking design considerations through the PUD process:

a) The Town Code allows for a 20' ramp width for the parking garage access ramp to the main level parking located on the west side of the lot, in conjunction with a PUD. The reduced width will help accommodate a wall and vehicular guardrail along the west property line and accommodate existing utilities within the existing utility easement. The Developer may have to relocate utilities within the ramp and dedicated revised utility easements when the final plans are completed.

b) Parking Garage Ramp grade in excess of 10%. The Town Code allows for steeper parking garage ramp grades in conjunction with a PUD, with the condition that they don't exceed 20% grade and are heated.

c) Compact Parking Spaces: The Town Code allows for compact parking spaces in conjunction with a PUD. In this case the applicant has asked for 15 parking spaces along the north side of the building that will have a 16' length instead of an 18' length. The 15 compact parking spaces represent 12.3% of the provided 122 residential parking spaces provided.

d) Backing into the 40' ROW. Through the PUD process, the Town Code allows vehicles to back into a dead end Town Right-of-way, which is the situation for the 40' unnamed right-of-way along the north side of the property. Town staff has evaluated the amount of traffic on the 40' ROW and has made the determination that the speeds are very low on this stretch of ROW and the volume is extremely low, which will allow these cars to back out into the 40' ROW safely. There is also an additional 18' of area between the property line and the edge of asphalt so that once a car backs into the ROW, it will have clear views in the west and east directions to see approaching vehicles prior to proceeding with the backing up movement into the 24' wide asphalt street.

3) **Signage Allowances.** The developer has asked for project signage as follows:

a) The Dillon Gateway Planned Unit Development shall be allowed one (1) Building Identification sign along the Lake Dillon Drive side of the building that shall not exceed forty (40) square feet.

b) The Dillon Gateway Planned Unit Development shall be allowed one (1) Building Identification sign along the West Buffalo Street side of the building that shall not exceed one hundred and twenty (120) square feet.

c) The Dillon Gateway Planned Unit Development shall be allowed one (1) sign for each of the two (2) retail units located along Lake Dillon Drive. Each sign shall not exceed forty (40) square

feet. If the developer chooses to divide these two units into three or four units, then the maximum size of each Tenant Sign shall be limited to thirty-two (32) square feet.

d) The restaurant unit shall be allowed two (2) sixty (60) square foot signs. One sign shall be allowed on the West Buffalo Street side of the restaurant and the other sign shall be allowed on the Lake Dillon Drive side of the restaurant. These signs may be incorporated into an awning design over the restaurant windows.

4) **Landscaping Provisions:** The developer has agreed to provide the landscaping allowances outlined in Section I.A.20.

Mr. Burroughs reviewed the Comprehensive Plan and Conditional Uses of the application. Applicant Ivano Ottoborgo reviewed his revised proposal which consisted of:

- 17 units shall consist of workforce housing defined as: Housing that may never be sold individually as condominiums.
- These 17 units shall be available to rent by individuals who work within Summit County 30 hours or more per week, which must be proven by the applicant.
- These 17 units shall be long term rentals, renting 6 months or greater.
- 14 of these 17 units shall be set at market rate and have no ties with Summit Housing Authority AMI (Average Median Income).
- 1 of these 17 units; a single, 1 bedroom unit shall be made available as workforce housing for rent at 80% AMI.
- 1 of these 17 units; a single, 1 bedroom unit shall be made available as workforce housing for rent at 70% AMI.
- 1 of these 17 units; a single, 2 bedroom unit shall be made available as workforce housing for rent at 70% AMI.

Council thanked Mr. Ottoborgo for his work on the Gateway Project and for providing clarification of definitions as requested at the January 5, 2016 Town Council meeting. Council asked Mr. Ottoborgo several questions which included:

- How did he determine the number of income restricted units?
- What is current AMI?
- Will the final design configuration be determined at a future Planning & Zoning meeting?
- How much storage is proposed with the Project?
- Who is responsible for the heated parking area?

Mr. Ottoborgo stated that the three (3) income restricted units were first determined by Town parking requirements and secondly to satisfy Council's request of three (3) work force housing units from the January 5, 2016 Town Council meeting. Mr. Breslin gave a brief explanation of AMI and stated that HUD standard, 30% of \$60,000 would equate to approximately \$1,500 per month in rent for a one (1) bedroom unit at AMI.

Mr. Burroughs confirmed that the final design of the Project will be readdressed at the Planning & Zoning level. Mr. Ottoborgo explained storage is addressed as locker style and locked off areas in the parking garage. Mr. Burroughs responded that costs associated with the heated parking area shall be the responsibility of the developer.

Public comments were made by:

- Cindy Bargell – 346 Lake Dillon Drive (representing Specialized Business

Solutions) – thanked Council and the Developer for inviting the public back to comment on this project. She encouraged Council to look at specific restrictions for the units that will be offered for sale. Mr. Burroughs stated that the applicant has provided conditions addressing specific restrictions which Council may consider adding to the Resolution.

- Ivano Ottoborgo – applicant, 240 Lake Dillon Drive - submitted a letter of support signed by Richard and Diane Pajot and a petition supporting the project signed by twenty-six (26) individuals into the record. Town Clerk Jo-Anne Tyson read the letter of support aloud.
- Kevin Stout – 102 Gold Run Circle – questioned how the Town will protect itself if the development goes awry. He commented that the economy is currently in good financial shape but it fluctuates. Mr. Burroughs stated that the PUD agreement has protection for public components however, there is some incurred risk on the Town's part. Council feels the investor will provide collateral as another level of protection.

There being no further comment, Mayor Burns closed the public hearing at 7:48 p.m.

Council Member Bailey moved to approve Resolution No. 02-16, Series of 2016 with the condition that the applicant creates a valid and enforceable restrictive covenant memorializing the terms agreed upon at today's hearing with regard to the workforce housing component referred to in paragraph 8 of the Dillon Gateway PUD agreement. This covenant shall be subject to Town approval and filed with the Summit County Clerk's Office within 90 days of approval of the resolution. Council Member Nickel seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 03-16, SERIES OF 2016

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, APPROVING A LEVEL III DEVELOPMENT APPLICATION FOR A CONDITIONAL USE PERMIT TO ALLOW A RESIDENTIAL USE ON THE GROUND FLOOR OF THE PROPOSED DILLON GATEWAY PLANNED UNIT DEVELOPMENT LOCATED AT 240 LAKE DILLON DRIVE, DILLON, COLORADO; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Council Member Barchers stated for the record that she listened to the electronic recording of the January 5, 2016 Dillon Town Council meeting.

Town Planner Ned West stated that this public hearing is a continuation of the public hearing held at the January 5, 2016 Town Council meeting. It was published in accordance with public posting requirements as set forth by the Dillon Municipal Code.

Mr. West reported that the Town received a Level III Development application for a Conditional Use Permit for a ground floor residential unit in the Core Area (CA) zoning district in the proposed Dillon Gateway Planned Unit Development (PUD) mixed-use building to be located at 240 Lake Dillon Drive. The parcel is located at the northwestern corner of Lake Dillon Drive and W. Buffalo Street, and is identified as Lot 1DEF, Block B, New Town of Dillon. The Conditional Use Permit is required because residential uses on the first (ground) floor are only permitted in the Core Area (CA) zoning district when they are part of a PUD and with a Conditional Use Permit. This application is running concurrently with the Dillon Gateway PUD application reviewed separately under Town

Council Resolution 02-16, Series of 2016. Both the PUD and the Conditional Use Permit must be approved to allow the project to move forward.

Mr. West reviewed the following criteria and findings of fact for the Level III Development Conditional Use Permit application:

1. That the application for the conditional use permit for a first (ground) floor residential use is complete, and details the location of the first (ground) floor residential unit on the “Main Level”; all other residential uses in the concurrent PUD application are above this floor elevation.
2. A Conditional Use Permit for the proposed first (ground) floor residential unit in the concurrent PUD application is consistent with the zoning provisions of the Core Area (CA) zoning district found in Section 16-3-150 “Core Area (CA) Zone”.
3. Zoning provisions of the Core Area (CA) zoning district remain for the parcel except for those that deviate from the underlying zone through the concurrent PUD process.
4. The proposed first (ground) floor residential unit is compatible with the neighborhood, and is a small part of the whole PUD project. Both commercial and residential uses exist in neighboring properties.
5. The proposed first (ground) floor residential unit has its own leisure open space in the form of a patio similar in dimension to the balconies provide for the other residential units in the proposed PUD. The PUD plans indicate the patio to be surrounded by landscaping in a corner of the building’s courtyard.
6. The impacts on density on the parcel from the proposed one (1) bedroom residential unit on the first (ground) floor are negligible, as it represents less than one percent (>1%) of the total one hundred twenty two (122) proposed residential bedrooms in the project. Section 16-5-120 “PUD Development Standards”, Subsection (e) states, “Buildings utilizing vertical mixed uses are encouraged in the Core Area Retail (CA) zone.” The proposed concurrent PUD building encompasses a vertical mixed use design as is encouraged in the Core Area (CA) zone. The proposed PUD building contains sixty-five (65) residential units, with only one being proposed on the first (ground) floor. The remaining first (ground) floor uses are a restaurant, two (2) retail spaces, and garaged parking for the residential use in the building.
7. The proposed building height is not impacted by the proposed first (ground) floor residential unit, as it is a small part of the total square footage of the first (ground) floor of the building, the majority of which is restaurant and retail space.
8. The proposed first (ground) floor residential unit will not negatively impact the proposed street circulation system for the project.
9. The proposed one (1) bedroom residential unit on the first (ground) floor requires that one and a half (1.5) off street parking spaces be provided. The proposed PUD provides the required parking on site for the proposed first (ground) floor unit, as well as all other residential uses.
10. Pedestrian circulation is not impacted by the proposed one (1) bedroom residential unit on the first (ground) floor.
11. The PUD provides landscaping throughout the project, and some is proposed immediately adjacent to the proposed open space patio for the first (ground) floor residential unit.

The following conditions are attached to the Conditional Use Permit for the first (ground) floor residential unit in the Core area (CA) zoning district:

1. The concurrent Level IV development application for the Dillon Gateway PUD at 240 Lake Dillon Drive (Resolution 02-16, Series of 2016) is also approved by the Town Council of the Town of Dillon.
2. The applicant shall submit final construction documents for Town approval which include the construction of one (1) residential unit on the ground floor of the proposed PUD.
3. The Conditional Use Permit shall run with the land so long as the ground floor residential unit is in the general location and configuration as shown on the Dillon Gateway PUD application.

There being no comment from the public, Mayor Burns closed the public hearing at 7:57 p.m.

Council Member Raitano moved to approve Resolution No. 03-16, Series of 2016. Council Member Bailey seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF ORDINANCE NO. 02-16, SERIES OF 2016

First Reading

AN ORDINANCE OF THE TOWN OF DILLON, COLORADO AMENDING CHAPTER 6, "BUSINESS LICENSES AND REGULATIONS," ARTICLE I, "ALCOHOLIC BEVERAGES," SECTION 6-1-60, "OPTIONAL PREMISES" OF THE DILLON MUNICIPAL CODE OF THE TOWN OF DILLON, COLORADO TO ALLOW FOR STAND-ALONE OPTIONAL PREMISE LIQUOR LICENSES; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Town Clerk Jo-Anne Tyson explained that C.R.S. 12-47-310 (1), allows for optional premises license – local option, provided the local governing body of the municipality adopts an ordinance allowing such licenses and adopts specific standards for the issuance of the license. Until recently, the Town of Dillon did not have a need to adopt stand-alone optional premises licenses. As the Town wishes to conduct the alcohol sales at the Dillon Amphitheatre this summer and needs to obtain a liquor license to do so, an optional premises license – local option provides the most flexibility and liability protection to the Town. She further stated that the purpose of this Ordinance is to incorporate optional premises license – local option and corresponding standards into the Dillon Town Code and amend the wording throughout Section 6-1-60 to include such licenses.

Council Member Raitano moved to approve Ordinance No. 02-16, Series of 2016. Council Member Skowrya seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF EMERGENCY ORDINANCE NO. 03-16, SERIES OF 2016

AN ORDINANCE OF THE TOWN OF DILLON, COLORADO AMENDING CHAPTER 2, "ADMINISTRATION AND PERSONNEL," ARTICLE I, "ELECTIONS," SECTION 2-1-20, "CANCELLATION OF ELECTION," OF THE DILLON MUNICIPAL CODE OF THE TOWN OF DILLON, COLORADO; SETTING FORTH DETAILS IN RELATION THERETO; AND, DECLARING AN EMERGENCY THEREFORE.

Town Manager Tom Breslin reported that new state law addressing the time periods for election and ballot preparation prior to an election were implemented with HB 1130. Staff wishes to modify the

Dillon Town Code which currently allows the Town Clerk to cancel an election nineteen days prior to the election (March 17, 2016) to 63 days prior to the election (February 2, 2016). Staff feels it is prudent to cancel the election once write-in candidate and withdrawal of nomination petition deadlines are met (February 2, 2016) rather than incurring additional election costs such as printing and mailing ballots. Mr. Breslin explained that staff is requesting this Ordinance be considered an emergency in order to adopt and immediately integrate the date change into Town Code.

Council Member Raitano moved to approve Ordinance No. 03-16, Series of 2016. Council Member Skowyrza seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 12-16, SERIES OF 2016

A RESOLUTION OF THE TOWN OF DILLON REPEALING A TABOR ELECTION ON APRIL 5, 2016, AND SETTING FORTH OTHER DETAILS RELATING THERETO.

Manager Breslin stated that Council approved Resolution No. 05-16, Series of 2016 (the "Election Resolution"), approving the ballot language for the April 5, 2016 ballot question (the "TABOR Question") at the January 5, 2016 Town Council meeting. Council has since determined that it is in the Town's best interest to repeal Resolution No. 05-16, Series of 2016 and to not submit the TABOR Question to its voters at this time.

Council Member Raitano moved to approve Resolution No. 12-16, Series of 2016. Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 13-16, SERIES OF 2016

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, DECLARING THE CANCELLATION OF THE REGULAR MUNICIPAL ELECTION AND DETERMINING THE TERMS OF THE TOWN COUNCIL FOR THE TOWN OF DILLON.

On December 1, 2015, Town Council approved Resolution No. 45-15, Series of 2015 which directed the Town Clerk to conduct a regular municipal election on Tuesday, April 5, 2016 as a mail ballot election and appointed the Town Clerk as the Designated Election Official for said election. Title 31, Article 10, known as the Colorado Municipal Election Code of 1965 and Section 2-1-20(a), of the Dillon Municipal Code authorizes the Designated Election Officer (DEO) that in such case that no more candidates than offices to be filled at such election, including candidates filing affidavits of intent is met, the Town Council shall hold a meeting and by resolution may instruct the DEO to cancel the election and declare the candidates elected. Further, Dillon Municipal Code Section 2-1-20(b) states that notice of such cancellation shall be published, if possible, and notice of such cancellation shall be posted at each polling place and in not less than one (1) other public place.

Having not received more candidates or candidates filing affidavits of intent prior to the prescribed deadline, the DEO recommends cancellation of the April 5, 2016 Town of Dillon Municipal Election.

Approval of this resolution, in accordance with C.R.S. 31-10-507 and the Dillon Municipal Code Section 2-1-20, declares candidate Bradford L. Bailey elected as a Town Council Member who shall serve a four year term commencing upon his swearing in at the April 19, 2016 Town Council meeting.

Council Member Raitano moved to approve Resolution No. 13-16, Series of 2016. Council Member Skowyra seconded the motion which passed unanimously upon roll call vote with Council Members Bailey and Barchers abstaining from the vote.

TOWN MANAGER REPORT:

Town Manager Tom Breslin reviewed several items including:

- Mr. Breslin complimented Public Works Director Scott O'Brien and the Parks & Recreation Committee on hosting a successful Open House. The team presented an exciting Phase I plan which may be reviewed online.
- He reported the Holton's and staff held a Brewfest meeting and are working on the details of the event.
- The Marketing Department will be meeting with snowmakers later this month to begin planning for next winter's events.
- An initial presentation of the Amphitheatre Improvement Plan will take place mid-March/April.
- The Manager's Meeting presented ballot questions, gas tax, and other items for the upcoming November election.

MAYOR'S REPORT

Mayor Burns did not present a report.

COMMITTEE REPORTS

The following committee reports were presented as time did not allow Committee Members to present during the earlier Work Session.

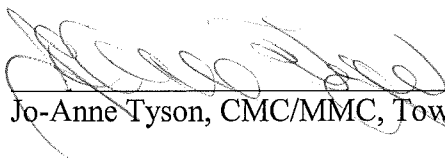
- Snake River Regional Planning Commission – Council Member Skowyra did not present a report.
- Summit County Transit Board – Council Member Nickel was not able to attend the meeting. He stated the Board discussed servicing the Swan Mountain Village area with bus service however, there not being enough information, the discussion was postponed.
- Summit County Wildfire Council – Council Member Skowyra did not present a report.
- Summit Leadership Forum – Manager Breslin did not present a report.

EXECUTIVE SESSION Mayor Burns moved to go into Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e), specifically to discuss negotiations regarding potential economic development within the Town. Council Member Bailey seconded the motion which passed unanimously. No action was taken during the executive session. At 8:52 p.m. Mayor Burns concluded the executive session.

ADJOURNMENT

There being no further business, Mayor Burns declared the meeting adjourned at 8:53 p.m.

Respectfully submitted by:


Jo-Anne Tyson, CMC/MMC, Town Clerk

Report Criteria:

Detail report.
 Invoice detail records above \$ included.
 Paid and unpaid invoices included.
 Invoice Detail.GL Account = 10100100-91990000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
516	MEECO Sullivan, INC.	020616	Dock expansion downpayment	02/06/2016	10,574.50	10,574.50	02/10/2016
2509	SUMMIT FIRE AUTHORITY	1555	2016 Hazmat Assessment	01/28/2016	9,428.23	.00	
441	DRREC COORDINATOR	2015 FINAL	Marina Lease	12/31/2015	4,442.27	4,442.27	02/04/2016
48	CLINTON DITCH & RESERVOIR	012816	2016 assessments	01/28/2016	3,605.31	.00	
2836	MHC KENWORTH DENVER	R00304200123	repair plow truck	02/04/2016	3,575.61	.00	
3249	FEI Engineering Inc	5437	storage tank eng	12/23/2015	3,489.95	3,489.95	02/11/2016
3368	Cesare Inc	1550225	Retainage	01/21/2016	2,741.50	2,741.50	02/01/2016
2511	Treatment Technology Inc	171839	sodium fluoride	01/26/2016	2,661.00	.00	
3712	Hoffmann, Parker, Wilson & Carb	013116	11022009-002 hearing officer	01/31/2016	2,456.00	.00	
3437	AUTO WEAVE UPHOLSTERY	55594	cushions recover	01/28/2016	2,070.00	.00	
1250	SUMMIT NET TREKKER	2681	asset management,monitoring an	02/01/2016	1,927.71	.00	
2927	Lyons Gaddis	013116	legal	01/31/2016	1,722.50	.00	
3780	Infinity Certified Welding & Fabric	725	inv #725	01/22/2016	1,585.12	.00	
1250	SUMMIT NET TREKKER	2681	asset management,monitoring an	02/01/2016	1,482.86	.00	
123	GRAINGER INC	9009106924	electric chain hoist	01/26/2016	1,430.52	.00	
93	THYSSENKRUPP ELEVATOR	3002338183	maintenance	02/01/2016	1,420.02	.00	
168	EVERIST MATERIALS LLC	230370	ice slicer / sand	01/25/2016	1,406.10	.00	
2800	ACORN PETROLEUM INC	755535	fuel	01/27/2016	1,266.19	.00	
206	PORT SUPPLY	2824216	block Halyrd restrain	01/18/2016	1,251.71	.00	
2674	Browns Hill Engineering	10885	lease agreement march 2016	01/28/2016	1,172.50	.00	
2674	Browns Hill Engineering	10885	lease agreement march 2016	01/28/2016	1,172.50	.00	
101	ROBERT EVANS	020316	Travel to IMBC Conf & Mileage	02/03/2016	1,132.42	1,132.42	02/03/2016
2800	ACORN PETROLEUM INC	756680	fuel	02/01/2016	999.16	.00	
444	Century Link	970468047108	970 468 0471 088	02/01/2016	900.27	.00	
174	MARK R SHAPIRO PC	013016	billing for January 2016	01/30/2016	888.00	.00	
1501	Global Equipment Company	109043883	top braced, wall mounted jib cra	01/26/2016	879.29	.00	
48	CLINTON DITCH & RESERVOIR	012816	2016 assessments	01/28/2016	833.34	.00	
2790	XCEL ENERGY 1012864	531012864002	5310128640	02/01/2016	692.74	.00	
1250	SUMMIT NET TREKKER	3594	labor	01/25/2016	676.90	.00	
2800	ACORN PETROLEUM INC	757143	fuel	02/04/2016	662.68	.00	
940	Dillon Towing & Recovery	477924A	tow plow truck from ditch	01/16/2016	660.00	.00	
2765	The Key People Co.	40216171	cleaning town hall	02/01/2016	625.00	.00	
106	FERRELLGAS - 6488704	1090689040	Propane	02/01/2016	618.72	.00	
1250	SUMMIT NET TREKKER	2681	asset management,monitoring an	02/01/2016	593.14	.00	
2794	XCEL ENERGY 1030977	0605210035-6	300125053-300146509	01/21/2016	567.02	567.02	02/05/2016
204	PEAK PERFORMANCE COPIER	46846	meter billing	02/01/2016	550.91	.00	
3562	Automated Ballot Concepts LLC	10002	envelope design & Tabor Notice n	02/08/2016	525.00	.00	
614	CASELLE INC	70911	support and maintenance 3/1-3/31	02/01/2016	498.00	.00	
3868	A & E Tire Inc	189358-00	Serv-8 Svc call earthmover regula	02/10/2016	453.50	.00	
801	ULTRAMAX	156695	specitemnont BD 24457-P	02/02/2016	436.00	.00	
789	SUMMIT FORD	117514	tires	02/03/2016	425.96	.00	
3399	TRIPP FAY PHOTOGRAPHY	012916	creative fees, production charges	01/29/2016	400.00	.00	
444	Century Link	970468510099	970 468 5100 991	01/28/2016	386.09	.00	
174	MARK R SHAPIRO PC	013016	billing for January 2016	01/30/2016	370.00	.00	
2936	SPC	3031	ticket # 011216-02	02/02/2016	367.16	.00	
1232	TIMBERLINE DISPOSAL LLC	62138	current month service	02/01/2016	359.00	.00	
1232	TIMBERLINE DISPOSAL LLC	62138	current month service	02/01/2016	359.00	.00	
891	SUMMIT AUTO SERVICES INC	17548	Windsheild	02/09/2016	334.00	.00	
102	FARIS MACHINERY COMPANY	C12769	joystick for loader	01/29/2016	305.04	.00	
1250	SUMMIT NET TREKKER	2681	asset management,monitoring an	02/01/2016	296.57	.00	
1250	SUMMIT NET TREKKER	2681	asset management,monitoring an	02/01/2016	296.57	.00	
1250	SUMMIT NET TREKKER	2681	asset management,monitoring an	02/01/2016	296.57	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
276	WEAR PARTS & EQUIPMENT C	63756	CDBMT 3/4" H	01/26/2016	293.16	.00	
2522	Allied Security Group Inc	63383	Annual Alarm Monitoring	02/01/2016	274.45	.00	
1589	Sanitary Supply Corp Inc	98170	sanitary supplies	01/27/2016	260.80	.00	
2721	L.A.W.S.	10767	keyless entry with 2 remotes, sho	02/03/2016	257.90	.00	
449	WALMART COMMUNITY BRC	020316	6032 2020 0531 6501 supplies	02/03/2016	256.99	.00	
3866	Dual Star Dance	010816	1 puppets & things on strings perf	01/08/2016	225.00	.00	
716	COLORADO MOUNTAIN NEWS	466331801311	backyard 2016	01/31/2016	220.00	.00	
2793	XCEL ENERGY 1141131	012716	300018443,300049050	01/27/2016	216.86	216.86	02/05/2016
1501	Global Equipment Company	109054907	supplies	01/28/2016	216.28	.00	
2874	AFLAC WORLDWIDE HEADQUA	680205	A3W23	02/15/2016	208.44	.00	
101	ROBERT EVANS	020216	reimbursement for IMBC Confere	02/02/2016	194.50	194.50	02/03/2016
3868	A & E Tire Inc	179579-00	Michelin tires, spin balance	02/03/2016	189.20	.00	
2836	MHC KENWORTH DENVER	T00305601543	sensor	02/06/2016	183.92	.00	
3735	Red Dog Radios	4360	FLat Rate Repair	02/02/2016	157.50	.00	
1250	SUMMIT NET TREKKER	2681	asset management,monitoring an	02/01/2016	148.29	.00	
1250	SUMMIT NET TREKKER	2681	asset management,monitoring an	02/01/2016	148.29	.00	
449	WALMART COMMUNITY BRC	020316	6032 2020 0531 6501 supplies	02/03/2016	132.20	.00	
204	PEAK PERFORMANCE COPIER	46846	meter billing	02/01/2016	125.97	.00	
3653	John Deere Financial	1208	aluminum scoop	01/13/2016	119.97	.00	
1247	HESTER'S LOG & LUMBER	012216	4 sx12x10	01/22/2016	117.60	.00	
1523	Shannon Jakoby	020216	IMBC Expenses	02/02/2016	113.68	113.68	02/05/2016
3409	Texas Child Support SDU	020516	00105116162005 ag 5778	02/05/2016	110.77	110.77	02/05/2016
1205	Comcast - 34744	011116	8497 50 570 0333553	01/11/2016	101.08	.00	
1579	LEXISNEXIS	1516096-2016	subscription fee	01/31/2016	100.00	.00	
3361	TRI COUNTY FIRE PROTECTIO	136334	environmental fee, annual maint i	01/29/2016	95.00	.00	
3867	Robert Lee	020516	overpayment of w/s acct 4010102	02/05/2016	92.45	.00	
1354	ATTP	9260390052	valves for #49	02/08/2016	91.63	.00	
444	Century Link	970468385650	970 468 3856 508	01/22/2016	91.11	.00	
614	CASELLE INC	70911	support and maintenance 3/1-3/31	02/01/2016	88.00	.00	
614	CASELLE INC	70911	support and maintenance 3/1-3/31	02/01/2016	88.00	.00	
444	Century Link	1365463048	acct 79537073	01/31/2016	83.51	.00	
101	ROBERT EVANS	020316	Travel to IMBC Conf & Mileage	02/03/2016	82.08	82.08	02/03/2016
3357	Lowe's	902607	asphalt	01/23/2016	79.68	.00	
3357	Lowe's	902661	asphalt	01/23/2016	79.68	.00	
3707	Digital Ally	1082657	Fabric Clip, Button Mount	01/07/2016	75.80	.00	
174	MARK R SHAPIRO PC	013016	billing for January 2016	01/30/2016	74.00	.00	
204	PEAK PERFORMANCE COPIER	46696	meter billing	01/15/2016	70.19	.00	
3512	Rocky Mnt Instrumental	48360	RML# 16-39900-A Case #16-029	02/01/2016	70.00	.00	
3512	Rocky Mnt Instrumental	48367	blood test Case# 16-0378 RML# 1	02/01/2016	70.00	.00	
1	G & K Services	1008762783	jeans, and shirts, mats, towels	12/28/2015	69.97	.00	
1	G & K Services	1008766941	jeans, and shirts, mats, towels	01/04/2016	69.97	.00	
1	G & K Services	1008771060	jeans, and shirts, mats, towels	01/11/2016	69.97	.00	
1	G & K Services	1008775180	jeans, and shirts, mats, towels	01/18/2016	69.97	.00	
1	G & K Services	1008779281	jeans, and shirts, mats, towels	01/25/2016	69.97	.00	
195	SCOTT O'BRIEN	012816	reimbursement lunch water & Sew	01/28/2016	69.77	69.77	02/03/2016
3815	US AutoForce	2056916	tire for recycle trailer	01/25/2016	69.18	.00	
239	SNAP ON TOOLS	02031629606	sm gau wire strpr crmp	02/03/2016	68.49	.00	
3357	Lowe's	910555	supplies	01/12/2016	67.90	.00	
205	PETTY CASH	020916	reimbursement petty cash	02/09/2016	67.64	.00	
3357	Lowe's	902082	asphalt	01/10/2016	66.40	.00	
3357	Lowe's	902728	asphalt	01/24/2016	66.40	.00	
449	WALMART COMMUNITY BRC	020316	6032 2020 0531 6501 supplies	02/03/2016	62.11	.00	
1	G & K Services	1008766939	mats	01/04/2016	60.43	.00	
1	G & K Services	1008775178	mats	01/18/2016	60.43	.00	
3357	Lowe's	902476	asphalt	01/30/2016	59.29	.00	
171	PAUL LOHRENTZ	012916	reimbursement for lunch for trainin	01/29/2016	56.00	56.00	02/03/2016
174	MARK R SHAPIRO PC	013016	billing for January 2016	01/30/2016	55.50	.00	
2970	Adamson Police Products	202831	ear mold medium left	02/03/2016	54.87	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3357	Lowes	902474	asphalt	01/04/2016	53.12	.00	
3357	Lowes	902887	asphalt	01/15/2016	53.12	.00	
444	Century Link	970468771008	970 468 7710 089	01/28/2016	53.08	.00	
444	Century Link	970513079665	970 513 0796 656	01/07/2016	52.02	.00	
444	Century Link	970468111039	9704681110394	01/28/2016	50.02	.00	
444	Century Link	970468681537	970 468 6815 372	01/28/2016	47.90	.00	
225	Rocky Mnt Cabana Specialist	P-105166	site 12624	01/07/2016	45.00	.00	
205	PETTY CASH	020916	reimbursement petty cash	02/09/2016	44.95	.00	
59	COLONIAL LIFE & ACCIDENT	7450976-0201	E7450976	01/22/2016	44.92	44.92	02/05/2016
104	FEDEX	5-301-90727	shipping	01/28/2016	44.25	.00	
142	INDUSTRIAL HEALTH SERVICE	106622	Drug Testing	01/31/2016	44.00	.00	
3357	Lowes	923064	supplies	01/20/2016	44.00	.00	
205	PETTY CASH	020916	reimbursement petty cash	02/09/2016	40.00	.00	
3357	Lowes	910688	supplies	01/15/2016	39.67	.00	
123	GRAINGER INC	9005856795	oil pad, maintenance absorbent	01/22/2016	38.45	.00	
1313	OJ Watson Equipment	67378	wire insert plow markers	01/29/2016	36.12	.00	
205	PETTY CASH	020916	reimbursement petty cash	02/09/2016	35.00	.00	
199	BRP US INC	1005662	bushing	01/18/2016	34.98	.00	
3357	Lowes	905600	fluoride station	01/30/2016	34.71	.00	
3357	Lowes	902069	tile	01/27/2016	31.01	.00	
3653	John Deere Financial	3147	hd aluminum stapler brad nail	01/22/2016	29.99	.00	
3357	Lowes	902707	wood	01/14/2016	29.76	.00	
3020	McAfee	901394811	email protect & continuity	02/01/2016	27.50	.00	
3020	McAfee	901394811	email protect & continuity	02/01/2016	27.50	.00	
1	G & K Services	1008762783	jeans, and shirts, mats, towels	12/28/2015	22.75	.00	
1	G & K Services	1008766941	jeans, and shirts, mats, towels	01/04/2016	22.75	.00	
1	G & K Services	1008771060	jeans, and shirts, mats, towels	01/11/2016	22.75	.00	
1	G & K Services	1008775180	jeans, and shirts, mats, towels	01/18/2016	22.75	.00	
1	G & K Services	1008779281	jeans, and shirts, mats, towels	01/25/2016	22.75	.00	
3357	Lowes	923103	supplies	01/20/2016	22.74	.00	
3020	McAfee	901394811	email protect & continuity	02/01/2016	22.00	.00	
171	PAUL LOHRENTZ	012916	reimbursement for lunch for trainin	01/29/2016	21.98	21.98	02/03/2016
3357	Lowes	902520	lighting supplies	01/22/2016	20.78	.00	
755	SUMMIT COUNTY JOURNAL	11896291A	ad 11896291 A	02/12/2016	20.75	.00	
3357	Lowes	907870	supplies	01/14/2016	20.73	.00	
3357	Lowes	906902	wood	01/19/2016	19.84	.00	
104	FEDEX	5-301-90727	shipping	01/28/2016	19.07	.00	
2793	XCEL ENERGY 1141131	012716	300018443,300049050	01/27/2016	17.16	17.16	02/05/2016
3357	Lowes	905182	coat rack	01/07/2016	17.08	.00	
755	SUMMIT COUNTY JOURNAL	11896313A	ad 11896313A	02/12/2016	16.70	.00	
104	FEDEX	5-301-90727	shipping	01/28/2016	16.25	.00	
449	WALMART COMMUNITY BRC	020316	6032 2020 0531 6501 supplies	02/03/2016	12.97	.00	
3357	Lowes	902065	filters	01/27/2016	11.37	.00	
3357	Lowes	905725	kilz	01/13/2016	11.32	.00	
205	PETTY CASH	020916	reimbursement petty cash	02/09/2016	11.00	.00	
3357	Lowes	923386	supplies	01/30/2016	10.32	.00	
205	PETTY CASH	020916	reimbursement petty cash	02/09/2016	10.00	.00	
3511	Catamaran Insurance of Ohio Inc	012216	257668 POO	01/22/2016	10.00	.00	
3357	Lowes	923168	sand	01/05/2016	9.93	.00	
205	PETTY CASH	020916	reimbursement petty cash	02/09/2016	9.80	.00	
3357	Lowes	902742	supplies	01/14/2016	9.42	.00	
1	G & K Services	1008762783	jeans, and shirts, mats, towels	12/28/2015	8.22	.00	
1	G & K Services	1008766941	jeans, and shirts, mats, towels	01/04/2016	8.22	.00	
1	G & K Services	1008771060	jeans, and shirts, mats, towels	01/11/2016	8.22	.00	
1	G & K Services	1008775180	jeans, and shirts, mats, towels	01/18/2016	8.22	.00	
1	G & K Services	1008779281	jeans, and shirts, mats, towels	01/25/2016	8.22	.00	
3020	McAfee	901394811	email protect & continuity	02/01/2016	5.50	.00	
205	PETTY CASH	020916	reimbursement petty cash	02/09/2016	5.27	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3357	Lowes	905729	kilz	01/13/2016	5.21	.00	
449	WALMART COMMUNITY BRC	020316	6032 2020 0531 6501 supplies	02/03/2016	4.23	.00	
3020	McAfee	901394811	email protect & continuity	02/01/2016	4.13	.00	
3020	McAfee	901394811	email protect & continuity	02/01/2016	4.12	.00	
3020	McAfee	901394811	email protect & continuity	02/01/2016	2.75	.00	
3020	McAfee	901394811	email protect & continuity	02/01/2016	2.75	.00	
3020	McAfee	901394811	email protect & continuity	02/01/2016	2.75	.00	
263	UNCC	21601243	RTL transmission	01/31/2016	1.43	.00	
174	MARK R SHAPIRO PC	013016	billing for January 2016	01/30/2016	.00	.00	
3319	Auto Zone	4063175152	return 11/09/15	01/05/2016	17.32-	.00	
3514	Office Stuff Inc	0105568-002	credit for returned items	02/03/2016	123.75-	.00	
206	PORT SUPPLY	2757512	credit for item returned trk #7816	12/02/2015	230.65-	.00	
Grand Totals:					86,251.94	23,875.38	

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.....Approved _____ Dated ___/___/___

Report Criteria:

- Detail report.
- Invoice detail records above \$ included.
- Paid and unpaid invoices included.
- Invoice Detail.GL Account = 10100100-91990000

TOWN OF DILLON
PAYROLL LEDGER
2/12/2016

Payroll 2/5/16

Administration	\$	18,312.02
Council	\$	2,700.00
Planning/Engineering	\$	6,495.72
Police	\$	28,638.01
Public Works	\$	19,933.77
Buildings/Parks	\$	5,110.94
Street Improvement	\$	-
Water	\$	6,670.24
Sewer	\$	2,943.43
Marina	\$	<u>7,074.05</u>

Total Gross Payroll \$ 97,878.18

Less: Payroll Taxes \$ (19,148.78)

Less: Misc. Deductions \$ (15,980.98)

Net Payroll \$ 62,748.42

**TOWN COUNCIL ACTION ITEM
STAFF SUMMARY
FEBRUARY 16, 2016 COUNCIL MEETING**

DATE: February 12, 2016

AGENDA ITEM NUMBER: 3.d.

ACTION TO BE CONSIDERED: Consideration of Resolution No. 14-16, Series of 2016

SUMMARY: The Town of Silverthorne is the lead agency for the Joint Sewer Authority and per our agreement is responsible for the appointment of the Operations Superintendent with the Town of Dillon's approval. Simon Stokes was appointed to the position of Operations Superintendent last fall and has recently resigned to take a position with Frisco Sanitation. The Operations Superintendent is the highest level at the Joint Sewer Authority and reports to the Utility Manager for the Town of Silverthorne. Jason was hired as the Chief Plant Operator in July 2015 and has been covering the Operations Superintendent responsibilities. Silverthorne advertised the position and received two qualified applicants including Jason and two non-qualified applicants.

BUDGET IMPACT: The position is already included the Joint Sewer Authority budget so there is no additional impact to the Town of Dillon's budget.

STAFF RECOMMENDATION: The staff recommends approval of Resolution No. 14-16, Series of 2016.

Suggested Language – Move approval of Resolution No. 14-16, approving the Town of Silverthorne as lead managing agency of the Silverthorne/Dillon Joint Sewer Authority to appoint Jason Kruckeberg as the Operations Superintendent of the Joint Sewer Authority.

**ACTION REQUESTED:
MOTION, SECOND, ROLL-CALL VOTE**

**RESOLUTIONS REQUIRE AFFIRMATIVE VOTES OF MAJORITY OF MEMBERS
PRESENT**

DEPARTMENT HEAD RESPONSIBLE: Scott O'Brien, Public Works Director

RESOLUTION NO. 14-16
Series of 2016

A RESOLUTION AUTHORIZING THE TOWN OF DILLON, COLORADO, TO APPROVE THE TOWN OF SILVERTHORNE AS LEAD MANAGING AGENCY OF THE SILVERTHORNE/DILLON JOINT SEWER AUTHORITY TO APPOINT JASON KRUCKEBERG AS THE OPERATIONS SUPERINTENDENT OF THE JOINT SEWER AUTHORITY; AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICERS TO SIGN SAID APPROVAL; AND, SETTING FORTH DETAILS IN RELATION THERETO.

WHEREAS, the Town of Dillon and the Town of Silverthorne jointly operate and manage the Silverthorne/Dillon Joint Sewer Authority; and

WHEREAS, the Town of Silverthorne, acting through its Town Council is the lead managing agency for the Silverthorne/Dillon Joint Sewer Authority; and

WHEREAS, the Town of Silverthorne as lead managing agency for the Silverthorne/Dillon Joint Sewer Authority wishes to, subject to approval of the Town of Dillon, appoint Jason Kruckeberg as the Operations Superintendent of the Joint Sewer Authority; and

WHEREAS, the Town Council of the Town of Dillon believes it is in the best interest of the Town to approve the Town of Silverthorne as lead managing agency of the Silverthorne/Dillon Joint Sewer Authority to appoint Jason Kruckeberg as the Operations Superintendent of the Joint Sewer Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, AS FOLLOWS:

Section 1. That the Town of Dillon be and is hereby authorized and directed to approve the Town of Silverthorne as lead managing agency of the Silverthorne/Dillon Joint Sewer Authority to appoint Jason Kruckeberg as the Operations Superintendent of the Silverthorne/Dillon Joint Sewer Authority, and the appropriate Town officers are hereby authorized and directed to sign and bind the Town of Dillon to said Agreement.

ADOPTED AND APPROVED THIS 16TH DAY OF FEBRUARY, 2016, BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO.

TOWN OF DILLON,
a Colorado municipal corporation

By: _____
Kevin Burns, Mayor

ATTEST:

By: _____
Jo-Anne Tyson, CMC/MMC, Town Clerk

**TOWN COUNCIL ACTION ITEM
STAFF SUMMARY
February 16, 2016 COUNCIL MEETING**

DATE: February 11, 2016

AGENDA ITEM NUMBER: 5

ACTION TO BE CONSIDERED: Consideration of Ordinance No. 02-16, Series of 2016.
Second Reading and Public Hearing

An Ordinance amending Chapter 6, Business Licenses and Regulations, Article I, Alcoholic Beverages, Section 6-1-60, Optional Premises to allow for stand-alone optional premises liquor licenses.

AN ORDINANCE OF THE TOWN OF DILLON, COLORADO AMENDING CHAPTER 6, "BUSINESS LICENSES AND REGULATIONS," ARTICLE I, "ALCOHOLIC BEVERAGES," SECTION 6-1-60, "OPTIONAL PREMISES" OF THE DILLON MUNICIPAL CODE OF THE TOWN OF DILLON, COLORADO TO ALLOW FOR STAND-ALONE OPTIONAL PREMISES LIQUOR LICENSES; AND, SETTING FORTH DETAILS IN RELATION THERETO.

SUMMARY: C.R.S. 12-47-310 (1), allows for optional premises license – local option, provided the local governing body of the municipality adopts an ordinance allowing such licenses and adopts specific standards for the issuance of the license.

The purpose of this Ordinance is to incorporate optional premises license – local option and corresponding standards into the Town Code and amend the wording throughout Section 6-1-60 to include such licenses.

Optional premises licenses allow the applicant to “turn on and off” their license. A forty-eight (48) hour written notification to the state to turn on or off the license is all that is necessary to control the license. The Town shall obtain the optional premises license for their Amphitheatre events and have the option to “turn off” their license in the case of a special event serving alcohol or extended time period that the Amphitheatre is not in use, thus decreasing the risk of liability to the Town.

Council heard and unanimously approved the First Reading of this Ordinance at the February 2, 2016. No public comments have been received by staff since this time. The application process, posting and publication requirements, and issuance of the license will take approximately forty-five (45) days to obtain.

BUDGET IMPACT: Application for a new liquor license: \$600.00
Optional premises liquor license application: \$500.00
Fingerprinting – Colorado Bureau of Investigation: \$115.50

Total budget impact: \$1,215.50

STAFF RECOMMENDATION: Staff recommends approval of Ordinance 02-16, Series of 2016.

ACTION REQUESTED: Motion, Second and Roll Call Vote For Approval

Recommended motion language: “.....move to approve Ordinance 02-16, Series of 2016,

At least four (4) affirmative votes will be required for approval of this ordinance.

STAFF MEMBER RESPONSIBLE: Jo-Anne Tyson, Town Clerk

ORDINANCE NO. 02-16
Series of 2016

AN ORDINANCE OF THE TOWN OF DILLON, COLORADO AMENDING CHAPTER 6, “BUSINESS LICENSES AND REGULATIONS,” ARTICLE I, “ALCOHOLIC BEVERAGES,” SECTION 6-1-60, “OPTIONAL PREMISES” OF THE DILLON MUNICIPAL CODE OF THE TOWN OF DILLON, COLORADO TO ALLOW FOR STAND-ALONE OPTIONAL PREMISE LIQUOR LICENSES; AND, SETTING FORTH DETAILS IN RELATION THERETO.

WHEREAS, C.R.S. 12-47-310 (1), “Optional premises license – local option,” states that no optional premises license, or optional premises permit for a hotel and restaurant license, as defined in section C.R.S. 12-47-103(22)(a), shall be issued within any municipality unless the governing body of the municipality has adopted an ordinance allowing such license and adopted specific standards for the issuance of optional premises licenses; and,

WHEREAS, the Town Council of the Town of Dillon wishes to allow for the issuance of a stand-alone optional premises license in accordance with the provisions of C.R.S. 12-47-310 (1), and set specific standards for the issuance of such a stand-alone optional premises licenses ; and,

WHEREAS, the Town Council of the Town of Dillon finds it appropriate to amend Chapter 6, “Business Licenses & Regulations”, Article I, “Alcoholic Beverages,” Section 6-1-60 to allow for a stand-alone optional premises license in accordance with C.R.S. 12-47-310 (1), for the Town’s use at the Dillon Amphitheatre for events which serve alcohol, finding the requirements of such license to be consistent with the Town’s needs of such events; and,

WHEREAS, the Town Council of the Town of Dillon finds that the amendment of the Dillon Municipal Code of the Town of Dillon, Colorado as set forth herein below is in the best interest of the Town of Dillon and is necessary to be consistent with the types of alcoholic beverage licenses offered by the State of Colorado Department of Revenue.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, AS FOLLOWS:

Section 1. That Chapter 6, “Business Licenses and Regulations,” Article I, “Business Licenses & Regulations – Alcoholic Beverages,” Section 6-1-60, “Optional Premises,” sub-paragraph (a), of the Dillon Municipal Code of the Town of Dillon, Colorado shall be deleted in its entirety and replaced with a new sub-paragraph (a) to read as follows:

Sec. 6-1-60. Optional premises.

(a) An annually renewable optional premises license for the sale or service of alcoholic beverages may be issued by the Authority for the following:

(1) Any outdoor sports and recreational facility so long as such facility is located on or adjacent to a hotel and restaurant license.

(2) Any stand-alone outdoor sports and recreational facility.

Section 2. That Chapter 6, “Business Licenses and Regulations,” Article I, “Business Licenses & Regulations – Alcoholic Beverages,” Section 6-1-60 “Optional Premises,” sub-paragraph (f) of the Dillon Municipal Code of the Town of Dillon, Colorado shall be deleted in its entirety and replaced with a new subparagraph (f) to read as follows:

Sec. 6-1-60. Optional premises.

(f) Application for an optional premises license shall be made to the Town by an applicant for an optional premises license, hotel and restaurant license with optional premises permit or a hotel and restaurant licensee, upon forms to be furnished by the Town for that purpose. The following information shall be provided by the applicant in addition to the information required by the state licensing authority:

The remaining provisions of sub-paragraph (f) shall remain unchanged.

Section 3. Severance Clause. If an article, section, paragraph, sentence, clause or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Town Council hereby declares that it would have passed this Ordinance and each part or parts thereof, irrespective of the fact that any one part or parts may be declared invalid or unconstitutional.

Section 4. Repeal. All other ordinances, or parts of any ordinances or other Code provisions in conflict herewith are hereby repealed.

Section 5. Effective Date. This Ordinance shall take effect five days after publication following final passage.

INTRODUCED, READ AND ORDERED PUBLISHED BY TITLE ONLY THIS 2nd DAY OF FEBRUARY, 2016.

PASSED, ADOPTED AND APPROVED AND ORDERED PUBLISHED BY TITLE ONLY THIS 16th DAY OF FEBRUARY, 2016.

TOWN OF DILLON,
a Colorado municipal corporation

By: _____
Kevin Burns, Mayor

ATTEST:

By: _____
Jo-Anne Tyson, CMC/MMC, Town Clerk

**TOWN COUNCIL ACTION ITEM
STAFF SUMMARY
February 16, 2016 COUNCIL MEETING**

DATE: February 10, 2016

AGENDA ITEM NUMBER: 6

ACTION TO BE CONSIDERED: Consideration of Resolution No. 15-16, Series of 2016

SUMMARY: In conjunction with Ordinance 02-16, Series of 2016 where Council approved the addition of Optional Premises Liquor Licenses – local option, to the Dillon Municipal Code, the Colorado Department of Revenue requires two additional components for consideration of the Town’s liquor license. These two items are: Appointing Event Managers for the Town of Dillon’s Optional Premises Liquor License – local option, and Delineating the Event Venue for the Town of Dillon’s Optional Premises Liquor License – local option.

Resolution No. 15-16, Series of 2016 addresses the first of the two additional license requirements – Appointing Event Managers for the Town of Dillon’s Optional Premises Liquor License – local option. The State requires a minimum of two (2) event managers to be listed on the license application – one (1) being the individual responsible for ordering alcohol. Staff has determined that the following three (3) individuals shall be named as Event Managers for the Optional Premises Liquor License – local option:

Kerstin Anderson – Marketing & Communications Director
Matt Miano – Events Manager (individual responsible for ordering
alcohol)
Matt Lope – Events Coordinator

BUDGET IMPACT: No impact on the budget.

STAFF RECOMMENDATION: The staff recommends approval of Resolution No. 15-16, Series of 2016 a resolution.

This resolution requires affirmative vote of a majority of the Council Members present.

STAFF REPOSNSIBLE: Jo-Anne Tyson, Town Clerk

RESOLUTION NO. 15-16
Series of 2016

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, DECLARING THE EVENT MANAGERS FOR THE TOWN OF DILLON'S OPTIONAL PREMISES LIQUOR LICENSE – LOCAL OPTION.

WHEREAS, C.R.S. 12-47-310 (1), “Optional premises license – local option,” states that no optional premises license, or optional premises permit for a hotel and restaurant license, as defined in section C.R.S. 12-47-103(22)(a), shall be issued within any municipality unless the governing body of the municipality has adopted an ordinance allowing such license and adopted specific standards for the issuance of optional premises licenses; and,

WHEREAS, the Town Council of the Town of Dillon approved Ordinance 02-16, Series of 2016, amending Chapter 6, “Business Licenses & Regulations”, Article I, “Alcoholic Beverages,” Section 6-1-60 to allow for a stand-alone Optional Premises Liquor License. In accordance with C.R.S. 12-47-310 (1), the Town Council of the Town of Dillon has set specific standards for the issuance of said license for the Town’s use at the Dillon Amphitheatre for events which serve alcohol; and,

WHEREAS, the Town Council of the Town of Dillon deems it necessary to adhere to the Colorado Department of Revenue Liquor Enforcement application requirements determining event managers for the Town of Dillon’s optional premises liquor license – local option; and,

WHEREAS, the Town Council of the Town of Dillon wishes to name Kerstin Anderson, Marketing & Communications Director; Matt Miano, Events Manager; and Matt Lope, Events Coordinator as the Town of Dillon’s optional premises liquor license – local option event managers.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, AS FOLLOWS:

Section 1. The Town Council of the Town of Dillon hereby appoints Kerstin Anderson, Marketing & Communications Director; Matt Miano, Events Manager; and Matt Lope, Events Coordinator as the Town of Dillon’s optional premises liquor license – local option event managers.

Section 2. The Town Clerk of the Town of Dillon shall cause initiation and submittal of the Colorado Department of Revenue Liquor License application DR8404 and all supporting documentation for an optional premises liquor license – local option on behalf of the Town of Dillon.

Section 3. The effective date of this resolution shall be immediately upon adoption.

APPROVED AND ADOPTED THIS 16th DAY OF FEBRUARY, 2016 BY THE TOWN COUNCIL FOR THE TOWN OF DILLON, COLORADO.

TOWN OF DILLON
a Colorado municipal corporation

By: _____
Kevin Burns, Mayor

ATTEST:

By: _____
Jo-Anne Tyson, CMC/MMC, Town Clerk

**TOWN COUNCIL ACTION ITEM
STAFF SUMMARY
February 16, 2016 COUNCIL MEETING**

DATE: February 10, 2016

AGENDA ITEM NUMBER: 7

ACTION TO BE CONSIDERED: Consideration of Resolution No. 16-16, Series of 2016

SUMMARY: In conjunction with Ordinance 02-16, Series of 2016 where Council approved the addition of optional premises liquor licenses – local option, to the Dillon Municipal Code, the Colorado Department of Revenue requires two additional components for consideration of the Town’s liquor license. These two items are: Appointing Event Managers for the Town of Dillon’s Optional Premises Liquor License – local option, and Delineating the Event Venue, Setting Details to Contain the Premise, and identifying liquor storage for the Town of Dillon’s Optional Premises Liquor License – local option. Council heard Resolution 15-16, Series of 2016 earlier this evening addressing the first of these requirements.

Resolution No. 16-16, Series of 2016 addresses the second of the two additional license requirements – Delineating the Event Venue for the Town of Dillon’s Optional Premises Liquor License – local option. Within these requirements, Council must identify the licensed event premise, control of the premise, and storage of alcohol. The attached map of the Dillon Amphitheatre indicates the proposed licensed premise. The premise is sufficiently “controlled” on two sides by permanent split rail fencing. The remaining sides shall be “controlled” by either metal fencing or stanchions with roping assembled in the parking lot above the concession stand and behind the amphitheater structure. Each section of fencing shall have signs stating “No Alcohol Beyond This Point” and volunteers will be positioned at each entry point to the Amphitheatre prohibiting outside alcohol on to the licensed premise. Per Colorado Liquor Code, 12-47-310, liquor storage for the Dillon Amphitheatre events shall be in the locked, 10 x 12 fenced-in cooler adjacent to the Amphitheatre restrooms.

BUDGET IMPACT: No impact on the budget.

STAFF RECOMMENDATION: The staff recommends approval of Resolution No. 16-16, Series of 2016 a resolution.

This resolution requires affirmative vote of a majority of the Council Members present.

STAFF RESPONSIBLE: Jo-Anne Tyson, Town Clerk

RESOLUTION NO. 16-16
Series of 2016

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, DELINEATING THE EVENT VENUE, SETTING FORTH DETAILS TO CONTAIN THE PREMISE, AND DESIGNATING THE ALCOHOL STORAGE FOR THE OPTIONAL PREMISES LIQUOR LICENSE – LOCAL OPTION FOR THE DILLON AMPHITHEATRE SUMMER EVENTS.

WHEREAS, In accordance with C.R.S. 12-47-310 (1), “Optional premises license – local option,” the Town Council of the Town of Dillon approved Ordinance 02-16, Series of 2016 allowing optional premises license – local option; and,

WHEREAS, the Town Council of the Town of Dillon wishes to identify the licensed premise per Colorado Department of Revenue license application DR 8404 requirements; and,

WHEREAS, the Town Council of the Town of Dillon hereby acknowledges the Dillon Amphitheatre to be in compliance with Colorado Liquor Code Part 1, General Provisions, 12-47-103(22)(a)(II) Definitions; and,

WHEREAS, the Town Council of the Town of Dillon hereby designates the Dillon Amphitheatre located at 201 West Lodgepole Street, Dillon, CO 80435 and its fenced in boundaries as the delineated venue for its optional premises liquor license – local option; and,

WHEREAS, the Town Council of the Town of Dillon wishes to identify details and structural barriers consisting of wooden split rail fencing and either metal containment fences or stanchions with roping to define the perimeter and contain the Dillon Amphitheatre as the optional premises – local option licensed premise; and,

WHEREAS, the Town Council of the Town of Dillon requires the perimeter fencing surrounding the Dillon Amphitheatre to have conspicuous signage stating “No Alcohol Beyond This Point”; and,

WHEREAS, per Colorado Liquor Code 12-47-310, the Town Council of the Town of Dillon designates the locked, 10 x 12 fenced-in cooler located next to the Dillon Amphitheatre restrooms as the storage area for alcohol used at the licensed venue.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, AS FOLLOWS:

Section 1. The Town Council of the Town of Dillon hereby acknowledges the Dillon Amphitheatre’s split rail fencing and the assembled metal containment or stanchions with roping fenced areas to be the delineated event premise for the optional premises liquor license – local option.

Section 2. The Town Council of the Town of Dillon requires “No Alcohol Beyond This Point” signage on the perimeter fencing of the licensed premise.

Section 3. The Town Council of the Town of Dillon hereby acknowledges the locked, 10 x 12 fenced-in cooler located adjacent to the Dillon Amphitheatre restrooms as the designated alcohol storage area.

Section 4. The effective date of this resolution shall be immediately upon adoption.

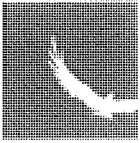
APPROVED AND ADOPTED THIS 16th DAY OF FEBRUARY, 2016 BY THE TOWN COUNCIL FOR THE TOWN OF DILLON, COLORADO.

**TOWN OF DILLON
a Colorado municipal corporation**

By: _____
Kevin Burns, Mayor

ATTEST:

By: _____
Jo-Anne Tyson, CMC/MMC, Town Clerk



Keystone Science School

February 8, 2016

Ms. Carri McDonnell
PO Box 8
Dillon, CO 80435

Dear Carri,

On behalf of Keystone Science School's entire staff and Board of Directors, thank you for The Town of Dillon's contribution to the 2016 Girls in STEM program. At Keystone Science School, we're committed to providing innovative and creative programming that is both grounded in youth development principles and tied to state science education standards. The impact of these programs on the lives of children is profoundly important, affecting their lives in ways that are positive and lasting.

In 2015 as many as 7,092 youth and adults participated in Keystone Science School programs, including more than 980 children who attended Camp Programs, 4,782 children and teachers who participated in our School Programs, and more than 1,233 children and adults reached by our growing Community Programs. Additionally, our Educator Programs trained 97 teachers who we estimate will each reach another 150 students in the coming school year for a compounded impact of 14,550 children receiving hands-on STEM lessons as a result of the efforts of Keystone Science School.

Keystone Science School gratefully acknowledges your gift of \$500.00, dated 01/20/2016. Keystone Science School is a non-profit 501(c)3 organization and our federal identification number is 46-1735364. No goods or services were exchanged for this contribution.

With the support and partnership of funders like you, Keystone Science School will proudly continue to excel in realizing our mission: To educate youth and adults, to broaden perspectives, and to foster appreciation for engaged citizenship.

Your commitment is greatly appreciated.

With sincere thanks,

Ellen Reid
Executive Director

*Many thanks for
this generous
support!*

1053 Soda Ridge Road
Keystone, CO 80435

T 970.468.2098

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KeystoneScienceSchool.org