

**TOWN OF DILLON
TOWN COUNCIL**

**WORK SESSION
Town Hall Council Chambers
5:30 p.m.
Tuesday, May 17, 2016**



AGENDA

1. **5:30 – 5:45 p.m.** Municipal Court Annual Report, Judge Ron Carlson
2. **5:45 – 6:15 p.m.** Retail Marijuana Suspension of Licenses Discussion
3. **6:15 – 6:25 p.m.** Retail Marijuana Business License Discussion
4. **6:25 – 6:35 p.m.** Municipal Code Review Discussion
5. **6:35 – 6:45 p.m.** Council Sign-Ups
6. Staff Reports/Legislative Updates
 - a. Marina Manager's Report – Bob Evans
7. Council Member Comments and Committee Reports
 - a. Cemetery Advisory Committee – Kyle Hendricks
 - b. EDAC – Brad Bailey
 - c. Parks & Recreation Committee – Mark Nickel
8. Council Meeting Agenda Review
9. Other Business

NOTE: Public hearings are not held during Town Council Work Sessions. The public is invited to attend the Work Session and listen to the Council's discussion. However, the Council is not required to take public comments during Work Sessions. At the discretion of the Council, public comment may be allowed if time permits and, if allowed, public comment may be limited. No formal action will be taken by the Town Council at its Work Session.

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TO: Mayor Burns and Town Council Members
Tom Breslin, Town Manager

FROM: Jo-Anne Tyson, Town Clerk

DATE: May 17, 2016

RE: Work Session Agenda Item #3
Retail Marijuana Business License Renewal Discussion

At an upcoming Council meeting, staff will present a resolution proposing the delegation of authority from the Local Licensing Authority to the Town Clerk to approve annual retail marijuana store business license renewals and minor changes to such licenses. Currently, the Local Licensing Authority requires a public hearing to review annual renewals and any changes to retail marijuana store business licenses. This process is often difficult to coordinate with the Authority, costly to the Town, and an inconvenience to the applicant. The Clerk's office will continue to coordinate with the Police Department as well as conduct annual inspections of the premise ensuring licensing compliance amongst the Planning, Police, Finance, and Administration departments. If however, any violations or questions of moral fortitude of the applicant or related to the licensed premise arise, a public hearing with the Local Licensing Authority shall be scheduled.

The Clerk's office currently has the authority to approve liquor license renewals and administrative changes as well as temporary permits, special event permits, change of corporate structure, changes of trade name or corporate name, manager registrations and modification of premises.

By bringing the process of renewing retail marijuana store business licenses and minor license changes in house lends a savings to the Town of approximately \$1,500.00 annually.

May 10, 2016

To: Mayor Kevin Burns and Town Council

From: Tom Breslin, Town Manager

Subject: Council Sign Ups

There are several meetings/activities/events coming up that need Council Member attendance. Please bring your calendars to the May 17 Council work session so we can get everyone signed up.

Homeowner Association Meetings

Attached is a list of the HOA meetings that we typically attend each year with dates, times and locations. The only one that is not confirmed yet is the Marina Place HOA on July 16. We also need to obtain exact dates for the Lookout Ridge, Centennial and LaRiva HOA meetings but they are later in the year. Typically the Mayor or Council Member attend with the Town Manager or a department head.

Dillon Dialogue

The taping of the Dillon Dialogue occurs each month at the studio in Summit High School and takes approximately one hour. Typically we include two members of Council and Tom. Kerstin will provide a bulleted list of items to be covered each month. Here are the upcoming dates:

Thursday, May 19	4 p.m.
Thursday, June 23	4 p.m.
Thursday, July 21	4 p.m.
Thursday, August 25	4 p.m.
Thursday, September 29	4 p.m.

Council Updates

Council updates are taped the Friday after the first Council meeting of the month at the Farmers Market during the summer months. The taping takes 10 to 15 minutes and includes Tom/Kerstin and a member of Council. Here are the upcoming dates:

Friday, June 10	11 a.m.
Friday, July 1	11 a.m.
Friday, August 5	11 a.m.
Friday, September 9	11 a.m.

Community Chat

The next Community Chat is scheduled for June 2016. Does Wednesday, June 22 at 5:30 p.m. work for Council? Do you want to try to move it from Town Hall?

Retreat

We need to schedule our annual retreat for approximately 5 hours from noon to 5 p.m. and we will provide lunch. We are considering August 2016 just before we begin the budget process. Here are some options:

Wednesday, August 10

Thursday, August 18

Tuesday, August 23

Wednesday, August 24

Thursday, August 25

Wednesday, August 31

Town of Dillon
 HOA Meetings
 Summer 2016

<u>Date</u>	<u>Time</u>	<u>HOA</u>	<u>Location</u>	<u>Contact</u>	<u>Contact #</u>	<u>Invited</u>	<u>Comments</u>
Sat, May 28	10 a.m.	Corinthian Hill	Town Hall	Chris King	513-5673	Yes	Wilderness
Sat, June 11	10 a.m.	Anchorage East	Town Hall	Deb Borel	468-9137	Yes	
Sat, June 18	9 a.m.	Lodge at Lake Dillon	Lodge at Lake Dillon	Jeff Sahr	970-291-1482	Yes	
Sat, July 16	9 a.m.	Anchorage West	Town Hall	Deb Borel	468-9137	Yes	
Sat, July 16	9:30 a.m.	Marina Place	Best Western Ptarmigan	Gary Nicholds	668-0714	No	left message-waiting to hear
Sat, August 6	10 a.m.	Lake Dillon Condos	Lake Dillon Condos	Deb Borel	468-9137	Yes	
Sat, August 27	10:30 a.m.	Chateau Claire	Chateau Claire	Tom Werts	468-2760	Yes	
Sat, Sept 3	9 a.m.	Lake Cliffe	Town Hall	Perry Unruh	485-1352	Yes	Email Mike Carollo- mike.c@avatarconstruction.com
Sat, Sept 24	10 a.m.	Summit Yacht Club	Town Hall	Deb Borel	468-9137	Yes	
Sat, Nov	10 a.m.	Lookout Ridge	Town Hall	Chris King	513-5673	Yes	Wilderness, Need to confirm dates
Sat, Dec	10 a.m.	Centennial	Corinthian Hill Clubhouse	Chris King	513-5673	Yes	Wilderness, Need to confirm dates
Sat, Dec	3 p.m.	LaRiva	LaRiva	Chris King	513-5673	Yes	Wilderness, Need to confirm dates

Memorandum

To: Mayor Kevin Burns & Dillon Town Council Members
CC: Tom Breslin
From: Bob Evans, CMM
Date: May 13, 2016
Re: Marina Operations

Marina Operations Update

Spring is, hopefully, just around the corner and we plan to officially for the 2016 season on Friday, May 20 (12 days later than last season). Due to the snow and cold temperatures in May, business has been slow. Summer is, just around the corner (we hope).

We did open the Marina Store on May 13th. We have ordered some new clothing and merchandise for the season, so stop by and see what we have to offer. The setup of the Marina store is complete.

The welcome back and preview event, held last Saturday was a big success even with the snow. We went to plan "B" and held the event in the marina shop area.

Preventative maintenance continues in the shop on marina equipment for the 2016 season.

The Marina Staff is already taking reservations for 2016. We have certified 11 employees this season as State ANS inspectors. This will enable the launch ramp to be open Friday through Sunday 0700 to 1900 hrs once the summer season arrives.

The Air and Water Show is set for June 11th. We have several vendors that will be setup in Marina Park, a concert in the amphitheater in the early afternoon, then a customer appreciation cook out early that evening - so mark your calendars. Many thanks to the Town of Dillon for their support of this event. We are still looking for more sponsors for this event. Please contact me if you would like to become a sponsor or know of any one that would like to participate. Who knows, you may qualify for a ride in an air show plane with performer.

As always, we welcome your input, so please feel free to come by and talk to our friendly Marina Staff if you have questions or concerns.