

RECORD OF PROCEEDINGS

**TOWN OF DILLON
TOWN COUNCIL
REGULAR MEETING**
Tuesday, October 4, 2016
7:00 p.m.
Dillon Town Hall

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, October 4, 2016, at La Riva Del Lago, 135 Main Street Unit 4. Mayor Pro Tem Nickel called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Brad Bailey, Jen Barchers, Kyle Hendricks, Carolyn Skowyra and Tim Westerberg. Mayor Burns was absent (excused). Staff members present were: Kerstin Anderson, Marketing and Communications Director; Carri McDonnell, Finance Director; Scott O'Brien, Public Works Director; and Jo-Anne Tyson, Town Clerk.

APPROVAL OF AGENDA

There being no changes to the agenda, it will stand approved as presented.

APPROVAL OF CONSENT AGENDA

Council Member Bailey moved to approve the following consent agenda:

- a. Minutes of Regular Meeting of September 20, 2016
- b. Approval of Bill List dated September 30, 2016 in the amount of \$264,119.64 and Payroll Ledger dated September 30, 2016 in the amount of \$69,924.99.

Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

CITIZEN COMMENTS

No citizen comments were made.

PRAC UPDATE

Parks and Recreation Advisory Committee (PRAC) member Barb Richards updated Council on the following items:

- Phase I design presentation for Town Park will be scheduled at an upcoming Work Session.
- Park Signage – the committee approved a “kit of tools” for park signage including usage of the Town’s new branding. The “kit of tools” includes a monument, lesser signs, and small identity signs; which will be installed in spring, 2017.
- Eagle Scout Tanner Fox, completed a new trail and signage and will be installing a map at the Dillon Nature Preserve. A few trail pieces and the map will be installed later this fall.
- The forestry grant was approved to remove standing and ground timber from the Disc Golf course. This work will continue in the spring, 2017.
- The 106^o West Dillon Triathlon went tremendously well. A final meeting the end

of October will wrap up survey information and determine the future of the Triathlon.

- The crack seal and dual striping on the racquet courts has been completed.

PRESENTATION OF THE PROPOSED 2017 BUDGET

Finance Director Carri McDonnell reviewed several changes made to the 2017 budget since she discussed the various funds with Council at prior Work Sessions. She stated Council will have an opportunity to review and discuss the budget at the October 18 Work Session, if necessary, prior to the public hearing presenting the budget on November 1, 2016.

CONSIDERATION OF ORDINANCE NO. 10-16, SERIES OF 2016

AN ORDINANCE OF THE TOWN OF DILLON, COLORADO AMENDING CHAPTER 18, "BUILDING REGULATIONS," ARTICLE I, "BUILDING REGULATIONS," SECTION 18-1-10, "CONDITIONS FOR CONSTRUCTION," AND SECTION 18-1-40, "ADDITIONAL CONDITIONS FOR CONSTRUCTION," OF THE DILLON MUNICIPAL CODE OF THE TOWN OF DILLON, COLORADO; ALLOWING FOR AN EXCEPTION FOR THE TIMING OF WATER AND SEWER TAP FEE PAYMENT IN CERTAIN CONSTRUCTION CASES; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Ms. McDonnell stated that this ordinance proposes a change to the Dillon Municipal Code to allow a property owner/developer to pay their water and sewer tap fees at the time of certificate of occupancy rather than building permit if the water and sewer taps are greater than 20 EQRs and the Town Manager has provided written approval. Staff will review the financial condition of the project to ensure that monies will be available at the time of certificate of occupancy to pay the associated tap fees.

Council Member Westerberg moved to approve Ordinance No. 10-16, Series of 2016. Council Member Bailey seconded the motion which unanimously upon roll call vote.

CONSIDERATION OF RESOLUTION NO. 46-16, SERIES OF 2016

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, AUTHORIZING THE TOWN TO ENTER INTO A RETAIL SALES TAX LOCATION CODE ERROR REIMBURSEMENT AGREEMENT BETWEEN THE TOWNS OF DILLON, BLUE RIVER, BRECKENRIDGE, FRISCO, MONTEZUMA AND SILVERTHORNE AND THE BOARD OF COUNTY COMMISSIONERS OF SUMMIT COUNTY, COLORADO; AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICERS TO SIGN THE NECESSARY DOCUMENTS; AND, SETTING FORTH DETAILS IN RELATION THERETO.

Ms. McDonnell stated that this agreement is between the towns of Dillon, Blue River, Breckenridge, Frisco, Montezuma, Silverthorne and Summit County Government outlining procedures to reimburse each other in the event that sales tax collections are received from the Colorado Department of Revenue (CDOR) in error based on the location codes that are used by the CDOR. This is a rule change that went into effect earlier this year and impacts all taxing entities. CDOR will no longer go back further than three years to make corrections and provide reimbursement to the correct taxing entity. The finance staffs currently work together to ensure that sales tax received for the wrong agency is sent back to the state to be redistributed to the correct agency. This agreement formalizes the process and ensures that all agencies are working together into the future.

Council Member Bailey moved to approve Resolution No. 46-16, Series of 2016. Council Member

Barchers seconded the motion which unanimously upon roll call vote.

TOWN MANAGER'S UPDATE

Town Manager Tom Breslin was absent and therefore did not provide a report.

MAYOR'S REPORT:

Mayor Burns was absent and therefore did not provide a report.

ADJOURNMENT:

There being no further business, Mayor Pro Tem Nickel declared the meeting adjourned at 7:43 p.m.

Respectfully submitted by:

Jo-Anne Tyson, CMC/MMC, Town Clerk

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