

*RECORD OF PROCEEDINGS*

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**TOWN OF DILLON  
TOWN COUNCIL  
REGULAR MEETING**  
Tuesday, September 5, 2017  
7:00 p.m.  
Dillon Town Hall

**CALL TO ORDER & ROLL CALL**

A regular meeting of the Town Council of the Town of Dillon, Colorado, was held on Tuesday, September 5, 2017, at Dillon Town Hall, 275 Lake Dillon Drive, Dillon, CO. Mayor Burns called the meeting to order at 7:00 p.m. and the following Council Members answered roll call: Brad Bailey, Jennifer Barchers, Kyle Hendricks, Mark Nickel, Carolyn Skowyra and Tim Westerberg. Staff members present were: Tom Acre, Town Manager; Kerstin Anderson, Marketing and Communications Director; Dan Burroughs, Town Engineer; Mark Heminghous, Police Chief; Scott O'Brien, Public Works Director; Carri McDonnell, Finance Director; and Jo-Anne Tyson, Town Clerk.

**APPROVAL OF AGENDA**

There being no changes to the agenda, it will stand as approved.

**APPROVAL OF CONSENT AGENDA**

Council Member Westerberg moved to approve the following consent agenda:

- a. Minutes from August 15, 2017 Regular Meeting
- b. Approval of Bill List dated August 11, 2017 in the amount of \$260,620.42 and Payroll Ledgers from July 21, 2017 in the amount of \$97,902.66 and August 4, 2017 in the amount of \$94,021.96.

Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

**CITIZEN COMMENTS**

One Dillon resident questioned the lack of dialogue between presenters, citizens and Council during Work Session and/or Citizen Comments. She stated that communication should be far reaching and urged Council to consider a more effective way to disseminate information.

One Dillon resident expressed concern over the height of the newly proposed Crossroads at Dillon project. He also suggested the Planning and Zoning regulations should make it more difficult for developers to exceed the designated heights in particular zones. He also emphasized the need to inform area residents of pending projects and they should be notified via paper mailing with the costs passed on to the developer. Further, he suggested hosting a Community Forum to gain community input and discuss concerns over each project. Lastly, he suggested that Lake Dillon Drive should have 40' building height restrictions instead of the current 50' maximum.

**CONSIDERATION OF ORDINANCE 08-17, SERIES OF 2017**

AN ORDINANCE BY DILLON TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, AMENDING CHAPTER 16, "ZONING," ARTICLE VIII, "DESIGN GUIDELINES" OF THE DILLON MUNICIPAL CODE OF THE TOWN OF DILLON, COLORADO TO ADD A NEW SECTION 16-8-120, "MARCH 2017 TOWN OF DILLON DESIGN GUIDELINES;" AND, SETTING FORTH DETAILS IN RELATION THERETO.

Marketing and Communications Director Kerstin Anderson reported that this Ordinance provides the Dillon Municipal Code adoption by reference language to support the “March 2017 Town of Dillon Design Guidelines” (Guidelines) document use as a guiding document. This document is designed to create complimentary, high quality developments in the Town of Dillon. The Guidelines were developed as baseline standards for both project applicants and the Town of Dillon to reference, ensuring the achievement of the community’s desired visual character. The Guidelines were developed through a four (4) month collaboration with the Town of Dillon’s Planning and Zoning Committee, Council, and community. The goal of these Guidelines is to be a detailed, yet flexible document with visual examples that communicate design principles and their application to future developments and renovations

Council Member Bailey moved to approve Ordinance 08-17, Series of 2017. Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

**CONSIDERATION OF RESOLUTION 41-17, SERIES OF 2017**

A RESOLUTION RENAMING LOOKOUT RIDGE ROAD TO “DILLON RIDGE ROAD;” AND, SETTING FORTH DETAILS IN RELATION THERETO.

Town Engineer Dan Burroughs reported that the relationship between Lookout Ridge Road and Lookout Ridge Drive is confusing. He explained that Lookout Ridge Drive starts at the west boundary of the Lookout Ridge Townhome property and resets the numbering of the first house to #5, increasing to the east towards the church. City Market (300), REI (306) and Skyline Cinemas (312) are all addressed off of Dillon Ridge Road, with increasing house numbers from west to east. Mr. Burroughs stated that this resolution proposes to continue Dillon Ridge Road to the east of North Dillon Dam Road to the boundary of the Lookout Ridge Townhomes subdivision in order to provide consistency to the property addresses in this area.

Council Member Skowyra moved to approve Resolution No. 41-17, Series of 2017. Council Member Westerberg seconded the motion which passed unanimously upon roll call vote.

**CONSIDERATION OF RESOLUTION 42-17, SERIES OF 2017**

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF DILLON, COLORADO, AUTHORIZING AND DIRECTING THE TOWN OF DILLON TO ENTER INTO AND SIGN AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF DILLON, COLORADO AND THE BOARD OF COUNTY COMMISSIONERS OF SUMMIT COUNTY, COLORADO FOR SUMMIT COUNTY ANIMAL CONTROL/SHELTER SERVICES.

Police Chief Mark Heminghous reported that Summit County Government operates the only animal shelter in Summit County. In early 2003, the Town of Dillon and the Board of County Commissioners entered into an intergovernmental agreement (IGA) to contract the use of the County’s animal control facility and certain animal control services. Chief Heminghous stated that this resolution proposes the continuation of these services along with the approval of an increased fee structure, which has not changed since its inception in 2003.

Council Member Skowyra moved to approve Resolution No. 42-17, Series of 2017. Council Member Barchers seconded the motion which passed unanimously upon roll call vote.

**TOWN MANAGER’S UPDATE**

Town Manager Tom Acre reported that at a recent Town Manager’s Luncheon, the following items were discussed:

- E-Bikes on recreation paths: The outcome of this discussion is pending further information and direction from the US Forest Service.
- I-70 Gridlock: CDOT will be meeting in October and discussing how to inform County residents and visitors on traffic status.
- Mayors, Managers, and Commissioners: Town of Silverthorne will be hosting this meeting on September 7, 2017.
- COO Breakfast: Manager Acre suggested if anyone was interested in attending this meeting on Monday, October 2, 2017 at 7:30 a.m. in Keystone, to please let him know.

**MAYOR’S UPDATE**

Mayor Burns reported that he has had the opportunity to meet with Manager Acre twice. The highlights of these meetings included:

- Community Engagement Strategy Discussion
- Home Owner Association Outreach
- Business Community Outreach

**COUNCIL MEMBER COMMENTS**

Council Member Hendricks asked if the Town’s digital sign could be used to announce Town Council meetings and road closures.

Council Member Skowyra asked if Council Member Barchers would inquire about glass recycling at her upcoming Zero Waste Committee meeting.

**COUNCIL RETREAT FOLLOW-UP**

There was no council retreat follow up discussion. Council determined to remove this item from the Council meeting agendas in the future.

**EXECUTIVE SESSION**

Mayor Burns moved to go into Executive Session at 7:33 p.m. for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e), and, specifically, to discuss negotiations regarding potential economic development within. No action was taken during the executive session. At 8:52 p.m. Council concluded the executive session.

**ADJOURNMENT:**

There being no further business, Mayor Burns declared the meeting adjourned at 8:53 p.m.

Respectfully submitted by:

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Jo-Anne Tyson, Town Clerk, CMC/MMC